

SUBJECT ACCESS REQUEST â RESPONSE REGARDING INCORRECT RECIPIENT

Dear Sir/Madam,

We have received a Subject Access Request which appears to have been directed to this organisation in error.

Having reviewed the details provided, we can confirm that this organisation â [Trust Name] â does not hold, and has not held, records in relation to the care setting described in your request. The care home / residential facility referenced in your correspondence was operated by a separate organisation and is not part of our NHS Trust.

We would recommend directing your request to the appropriate data controller. Based on the information you have provided, you may wish to contact:

- The local authority adult social care department for the relevant period
- The Care Quality Commission for information regarding the registered provider
- NHS England for records held centrally

We trust this assists you in directing your request appropriately.

Yours faithfully,
Records Management
Information Governance Team