

Glasgow City Council

Commonwealth House
32 Albion Street
Glasgow
G1 1LH

Date 07/05/2026

Ref: 100265

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mr Gordon Love Mcarthur

Client Address: 39 Flat 11 , Anniesland Crescent, Glasgow, Glasgow, G14 0YQ

Client Reference: 100265

Date of Birth: 02/07/1956

Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named client, who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

Kerelaw school in stevenson scotland: 1970

Glasgow Social Services : 1971

This request is made under Article 15 of the UK General Data Protection Regulation and Section 45 of the Data Protection Act 2018.

Scope of Request

We request disclosure of all personal data held in relation to our client, across all systems and formats, including but not limited to:

Admission and discharge records

Full placement history, including transfers between care settings

Social work records, case files, and assessments

Daily logs, key worker notes, and case notes
Incident reports, safeguarding records, and protection referrals
Case conference notes, reviews, and internal assessments
Complaints, investigations, and outcomes
Correspondence between staff, local authorities, and external agencies
Records shared with or held by third-party care providers acting on your behalf
Medical, psychological, or educational records held within the care file
Photographs or other documentation relating to our client's time in care
Records identifying staff members and roles involved in their care

Historical and Archived Records

Given the historical nature of this request, we require that all reasonable and proportionate searches are undertaken, including:

Archived and off-site storage
Legacy systems, including paper, microfiche, and scanned records
Records held under previous authority names, reorganisations, or successor bodies
Records held by contracted, private, or voluntary sector care providers commissioned by your authority

Placement and Authority Clarification

Where records indicate placement in additional care settings, we request:

Details of those institutions
Dates of placement
The commissioning or responsible authority

This information is required to ensure a complete and accurate record of our client's time in care.

Format of Disclosure

Please provide the information in electronic format where possible. Where records exist only in non-digital formats, scanned copies will be acceptable.

Enclosures

We enclose:
Signed authority from our client
Proof of identity

Should you require any further information to process this request, please advise promptly.

Statutory Timeframe

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Non-Holding of Data

If your organisation does not hold the requested data, we require:

Formal written confirmation of this position

Details of any organisation believed to hold the data, including successor or archive bodies where applicable

Service of Documents

We only accept service of documents via email at evidence@mmalegal.co.uk. Should you for any reason be unable to send documents to the above email, please notify us via the same email imminently.

Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816

DEED OF AUTHORITY & CONSENT

THIS DEED is made on the date of signature below by (the “Client”)	
Full Name:	Gordon Love Mcarthur
Date of Birth:	02 Jul 1956
Previous Names (if any):	
Current Address:	39 Flat 11 , Anniesland Crescent Glasgow Glasgow G14 0YQ
Previous Addresses (relevant to care placements):	
CHI / NHS Number (if known):	

IN FAVOUR OF (the “Representative”)	
Firm Name:	MMA Legal
Address	SToK, 43-59 Princes Street, Stockport
Postcode	SK1 1RY
Email	evidence@mmalegal.co.uk
Telephone Number	0161 563 0816

1. STATUS AND CONSTRUCTION

- 1.1.** This Deed is executed as a deed and constitutes valid written authority for the purposes of:
 - 1.1.1.** UK GDPR
 - 1.1.2.** Data Protection Act 2018
 - 1.1.3.** Common law confidentiality
 - 1.1.4.** Any related statutory, regulatory or supervisory framework
- 1.2.** This Deed shall be interpreted purposively and broadly to give full effect to the Client’s intention that all personal data and Records relating to them be disclosed to the Representative, subject only to lawful statutory restriction.
- 1.3.** This Deed is intended to provide clear and comprehensive authority for disclosure of the Client’s personal data.

2. APPOINTMENT

MMA Legal Limited, a company registered in England and Wales (registered number: 13900519) is authorised and regulated by the Solicitors Regulation Authority. Access the SRA’s rules at

<http://www.sra.org.uk/solicitors/handbook/welcome.page>

SRA Number: 8000579

- 2.1. The Client appoints the Representative to act fully on their behalf in connection with:
 - 2.1.1. An application to Redress Scotland;
 - 2.1.2. Any review, reconsideration or appeal;
 - 2.1.3. Evidence gathering and submission;
 - 2.1.4. Any associated advisory, compensatory or restorative process.
- 2.2. Requests made by the Representative shall be treated as made personally by the Client.

3. SCOPE OF AUTHORITY

- 3.1. This Authority applies to all public and private bodies including (without limitation):
 - 3.1.1. Local Authorities and Councils
 - 3.1.2. NHS Boards and GP Practices
 - 3.1.3. Health & Social Care Partnerships
 - 3.1.4. Integration Joint Boards
 - 3.1.5. Religious bodies and orders
 - 3.1.6. Residential and foster care providers
 - 3.1.7. Education authorities and schools
 - 3.1.8. Government departments
 - 3.1.9. Archive services
 - 3.1.10. Insurers holding historical liability files
 - 3.1.11. Successor, merged or restructured public bodies
- 3.2. The Authority applies whether Records are:
 - 3.2.1. Archived, microfiche, digitised or handwritten;
 - 3.2.2. Stored off-site by contractors;
 - 3.2.3. Held by dissolved or reconstituted institutions;
 - 3.2.4. Transferred following statutory reorganisation.
- 3.3. The Client requests that records not be withheld solely on administrative grounds such as archival storage or institutional restructuring including, for example:
 - 3.3.1. The institution has closed or restructured;
 - 3.3.2. Records are archived or require manual retrieval;
 - 3.3.3. Records are held by insurers or successor bodies;
 - 3.3.4. Retrieval involves time or administrative burden.

4. SPECIAL CATEGORY DATA – EXPLICIT CONSENT

- 4.1. For the purposes of Article 9 UK GDPR and Schedule 1 Data Protection Act 2018, the Client gives explicit consent to disclosure of all special category data including:
 - 4.1.1. Physical and mental health records
 - 4.1.2. Psychiatric and psychological reports
 - 4.1.3. Therapy and counselling notes
 - 4.1.4. CAMHS records
 - 4.1.5. Social work and safeguarding files
 - 4.1.6. Ethnicity or religious data where recordedThis includes all NHS and private medical providers.

This explicit consent may be withdrawn at any time by written notice.

5. CRIMINAL OFFENCE DATA – EXPLICIT CONSENT

5.1. For the purposes of Article 10 UK GDPR and Schedule 1 Data Protection Act 2018, the Client gives explicit consent to disclosure of:

- 5.1.1.** Criminal offence data
- 5.1.2.** Police investigation material
- 5.1.3.** Child protection investigations
- 5.1.4.** Statements and intelligence logs
- 5.1.5.** Outcome decisions

including records held by:

- 5.1.6.** Police Scotland
- 5.1.7.** Any predecessor Scottish police force
- 5.1.8.** Prosecuting authorities.

6. THIRD-PARTY DATA AND REDACTION

- 6.1.** The existence of third-party data shall not justify refusal to disclose the Client's personal data.
- 6.2.** Where necessary, redaction shall be limited strictly to third-party information.
- 6.3.** Mixed data shall be disclosed in redacted form rather than withheld in entirety.

7. PROPORTIONALITY AND REASONED DECISION-MAKING

- 7.1.** Any refusal, limitation or redaction must:
 - 7.1.1.** Identify the specific statutory exemption relied upon;
 - 7.1.2.** Explain how that exemption applies to the particular Record;
 - 7.1.3.** Confirm why partial disclosure is not possible;
 - 7.1.4.** Be communicated in writing.
- 7.2.** Blanket refusal without statutory justification may not satisfy statutory obligations under applicable data protection legislation.
- 7.3.** Any reliance upon "disproportionate effort" must provide written reasoning demonstrating why staged disclosure or redaction is not feasible.

8. VALIDITY AND FORMAL REQUIREMENTS

- 8.1.** This Deed remains valid for 24 months from execution unless withdrawn in writing.
- 8.2.** Disclosure shall not be refused because:
 - 8.2.1.** An internal template form has not been used;
 - 8.2.2.** The Authority is considered "out of date" within internal policy;
 - 8.2.3.** Additional consent is sought beyond reasonable identity verification.
- 8.3.** Any organisation acting in good faith reliance upon this Deed shall be fully discharged in making disclosure.

9. REGULATORY AND STATUTORY RIGHTS


In the event of non-compliance, refusal, or unreasonable delay in responding to a lawful request made under this Deed, the Client and/or the Representative reserve the right to pursue any statutory or regulatory remedies available under applicable law.

This may include raising concerns with the relevant supervisory authority or regulator where appropriate.

Nothing in this Deed limits the Client's rights under the UK GDPR, the Data Protection Act 2018, or any other applicable statutory framework.

Withdrawal shall not invalidate disclosures already made in reliance upon this Deed.

EXECUTION AS A DEED

Signed and delivered as a Deed by the Client:	
Signature	
Print Name	Gordon Love McArthur
Date	10/03/2026

Witness	
Name	Billie Tyrie
Address	SToK, 43-59 Princes Street, Stockport, SK1 1RY
Occupation	Case Handler
Signature	Billie Tyrie
Date	10/03/2026

Completion Certificate

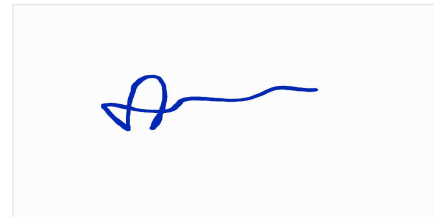
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Document Details

Document Name(s): part-1, part-3, cfa, loa, fee-clarity
Total Pages: 4
Sent By: Billie Tyrie (195.21.72.3)
Completed Date: Mar 10, 2026 10:56:05 UTC

Signer Information

Name: Mr Gordon Love Mcarthur
Email: fmcArthur@hotmail.co.uk
Telephone: 07716868245
IP Address: 31.94.68.233



Verified Electronic Signature

Audit Trail

Action	Timestamp	IP Address
Created	2026-03-10 10:51:45	System
Document link sent to client by email	2026-03-10 10:51:46	System
Document link sent to client by sms	2026-03-10 10:51:46	System
Document link opened by client	2026-03-10 10:51:51	74.125.208.44
Document electronically signed	2026-03-10 10:56:05	31.94.68.233

Security Verification

SHA-256 Checksum: 8e6b83c13f3144eccc3e58e3da5a5e8f90690c3be0d2b12e4bc5550ddf3b8c2c

This document is a legally binding record of the e-signature process.

POST

MR G L MCARTHUR & MRS S CLARK
1/1 39 Annesland Crescent
Glasgow
G14 0YQ

000000000



The team at Virgin Money
Sunderland
SR43 4JB

Tel: 0800 121 7365
virginmoney.com

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Statement date
27 February 2026

Account name
GORDON LOVE MCARTHUR &
SUSAN CLARK

Your M Plus Account statement

Statement No: 213

Date	Description	Debits	Credits	Balance
28 Jan 2026	Previous statement			4765.22
29 Jan	Yy939068A DWP Sp		921.00	5686.22
30 Jan	Cls 80 Aldi Stores Govan	35.82		
	Gross Interest		0.85	5651.45
02 Feb	Cls 80 Tesco Stores Glasgow Cls 80 Your Local Dr Glasgow G14 Cls 80 BP Shieldhall Glasgow	7.41 12.75 30.00		5601.29
03 Feb	Cls 80 Home Bargains Coatbridge	39.95		
	Mb Fiona		60.00	5501.34
04 Feb	Mb Fiona		90.00	5411.34
05 Feb	Cls 80 Boots 6526 Glasgow	15.00		5396.34
06 Feb	Cls 80 Family Shoppe Glasgow Cls 80 Aldi Stores Govan	6.99 31.75		
	Mb Fiona		40.00	5376.60
09 Feb	Autbk80 Noteg313Nq	50.00		

Deposits in this account are eligible for cover under the Financial Services Compensation Scheme (FSCS)

Opening balance	£4765.22
Debits	£4353.41
Credits	£1843.62
Closing balance	£2255.43

DD - Direct Debit
 SO - Standing Order
 TB - Telephone Banking
 MB - Mobile Banking
 TL - Over the Counter Payment
 EB - Electronic Banking
 OD - Overdraft
 SO - Contractless Direct Credit Transaction
 WLT - Digital Wallet Payment
 FGN - Foreign
 CHQ - Cheque
 LTE - Less than or equal to
 MT - More than
 PMT - Payment
 ACC - Account
 GBP - Pounds Sterling
 REV - Reversal
 PURCH - Purchase
 WDL - Withdrawal
 CDR - Currency
 UNARR - Unarranged

NETWT_73666_P00

Interest rate details can be found on Page 2.



Change of address

Do we have your correct postal address? If not, please call us on 0800 121 7365 to let us know of your new address. Please have a list of all the products you have with us to hand. For joint accounts, each account holder must get in touch.

Complaints

Unfortunately, things can go wrong sometimes. When this happens, we'd really like to know so we can put it right as soon as possible. If you're unhappy with something, please get in touch.

Add to note





DRIVING LICENCE



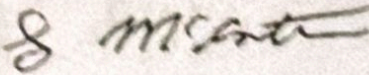
1. MCARTHUR
2. GORDON LOVE

3. 02.07.1956 UNITED KINGDOM

4a. 19.06.2018 4c. DVLA

4b. 01.07.2026

5. MCART507026GL9CN 42

7. 



8. 144 COLLESIE DRIVE, GLASGOW, G33 5QB

9. AM/A/B1/B/C1/D1/BE/C1E/D1E/H/K/L/N/P/Q