

North Ayrshire Council

Date 16/07/2026

North Ayrshire Council
Cunninghame House
Frairs Croft
Irvine
KA12 8EE

Our Ref: DSAR-20260716-8CBA2B

Client Ref: 100147

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018 - Our
Reference: 100147

Client Name: Mr Mark Lawrie

Client Address: 18 Speedwell Square, Ayr, Ayrshire, KA73YJ

Client Reference: 100147

Date of Birth: 07/03/1974

Name in Care:

Previous Address:

Parents Names: Mother: Anne Logan - Father: Ian Logan

Dear Sir/Madam,

We act on behalf of the above-named client, who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

coylton home: 1976-1979

Ayrshire Social Services : 1979-1980

coylton home: 1980-1983

Ayrshire Social Services : 1983-1984

This request is made under Article 15 of the UK General Data Protection Regulation and Section 45 of the Data Protection Act 2018.

Scope of Request

We request disclosure of all personal data held in relation to our client, across all systems and formats, including but not limited to:

Admission and discharge records

Full placement history, including transfers between care settings

Social work records, case files, and assessments

Daily logs, key worker notes, and case notes

Incident reports, safeguarding records, and protection referrals

Case conference notes, reviews, and internal assessments

Complaints, investigations, and outcomes

Correspondence between staff, local authorities, and external agencies

Records shared with or held by third-party care providers acting on your behalf

Medical, psychological, or educational records held within the care file

Photographs or other documentation relating to our client's time in care

Records identifying staff members and roles involved in their care

Historical and Archived Records

Given the historical nature of this request, we require that all reasonable and proportionate searches are undertaken, including:

Archived and off-site storage

Legacy systems, including paper, microfiche, and scanned records

Records held under previous authority names, reorganisations, or successor bodies

Records held by contracted, private, or voluntary sector care providers commissioned by your authority

Placement and Authority Clarification

Where records indicate placement in additional care settings, we request:

Details of those institutions

Dates of placement

The commissioning or responsible authority

This information is required to ensure a complete and accurate record of our client's time in care.

Format of Disclosure

Please provide the information in electronic format where possible. Where records exist only in non-digital formats, scanned copies will be acceptable.

Enclosures

We enclose:

Signed authority from our client

Proof of identity

Should you require any further information to process this request, please advise promptly.

Statutory Timeframe

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Non-Holding of Data

If your organisation does not hold the requested data, we require:

Formal written confirmation of this position

Details of any organisation believed to hold the data, including successor or archive bodies where applicable

Service of Documents

We only accept service of documents via email at evidence@mmalegal.co.uk. Should you for any reason be unable to send documents to the above email, please notify us via the same email imminently.

Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 570 0550



Outlook

Re: MMA Legal Limited - Your Reference: 100147

From Mark Lawrie <marklawrie60@gmail.com>

Date Thu 2026-07-09 1:00 PM

To evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Hi I've just received another letter this morning as proof if it is any good cheers



2/7

Apologies for the delay.

Could you kindly resend the letters with the date included, also we need 3 individual letters to support birth certificate as ID

Kind regards,

James
Investigations Team
MMA Legal

E: Evidence@mmalegal.co.uk
T: 0161 570 0550

MMA Legal Limited is a company registered in England & Wales (registered number: 13900519). MMA Legal Limited is authorised and regulated by the Solicitors Regulation Authority, SRA Number: 8000579. A list of directors is available at the Registered office address STOK, 43-59 Princes., Stockport, SK1 1RY.

Cyber Crime Alert Please be aware that there is a risk posed by cyber fraud, especially in relation to bank account details. Please check with us before transferring any funds across if you are unsure and would like to confirm our bank details. MMA Legal Limited will not accept responsibility if you transfer money into an incorrect bank account. If you are not the intended recipient of this email please contact us immediately.

From: Mark Lawrie <marklawrie60@gmail.com>

Sent: 06 July 2026 12:20 PM

To: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Subject: Re: MMA Legal Limited - Your Reference: 100147

Hi James I'm sending a few recent letters with my address on it hope these are ok thanks

On Mon, 6 Jul 2026 at 11:44, evidence@mmalegal.co.uk <evidence@mmalegal.co.uk> wrote:

We previously only had 2 forms of proof of address for you that supported the use of your birth certificate. For this to be accepted as a form of ID, we would need 3 independent letters for proof of address. If you are able to send this, I will be able to push back on the local councils requesting further ID stating that the use of your birth certificate is sufficient alongside 3 Proof of Address

We look forward to hearing from you in due course.

Kind regards

James
Investigations Team
MMA Legal

E: Evidence@mmalegal.co.uk

T: 0161 570 0550



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From: Mark Lawrie <marklawrie60@gmail.com>

Sent: 06 July 2026 11:40 AM

To: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Subject: Re: MMA Legal Limited - Your Reference: 100147

Sorry then I don't have a passport or a drivers license or any other kind of photographic proof aw well thanks for your help and support

On Mon, 6 Jul 2026 at 11:38, evidence@mmalegal.co.uk <evidence@mmalegal.co.uk> wrote:

Hi Mark,

We hope you are well.

Thank you for your response, we note it contents.

Unfortunately, local councils won't accept your birth certificate as a form of ID, they are requesting either a Driving license, passport etc. Due to this your Proof of Address is now out of date and we would need a new proof of address dated within the last 3 months.

If you could send photos of either your passport or driving license, a letter addressed to you with your current address. This letter can be a utility bill, council tax letter, HMRC etc

We look forward to hearing from you in due course.

Kind regards,

James
Investigations Team
MMA Legal

E: Evidence@mmalegal.co.uk

T: 0161 570 0550



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From: Mark Lawrie <marklawrie60@gmail.com>
Sent: 06 July 2026 11:31 AM
To: MMA Legal <evidence@mmalegal.co.uk> <evidence@mmalegal.co.uk>
Subject: Re: MMA Legal Limited - Your Reference: 100147

Hi Jamie I've only been known as Logan or lawrie . And my parents names on birth certificate are Mrs Anne Logan and mr Ian Logan thanks

On Mon, 6 Jul 2026 at 11:25, MMA Legal <evidence@mmalegal.co.uk> <evidence@mmalegal.co.uk> wrote:

Dear Mr Mark Lawrie

Your Reference: 100147

Hope you are well,

We are contacting you today to request the information and/ or Documents due to pushback from local councils and care institutes. The information we need is as follows:

Previous Names
Parents names
Proof of address
Photo I.D

Please respond with the requested information if you have any, or confirm that you do not have any further different information to be searched by. if you are responding via email

please use the subject line - '100147 further information'

Should you have any questions in the meantime, please do not hesitate to get in touch with the office via telephone on +441615700550 or via email at evidence@mmalegal.co.uk.

We look forward to hearing from you in due course,

Yours Faithfully

James Lowe
Investigations Team
MMA Legal Limited

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Authorised and regulated by the Solicitors Regulation Authority number 8000579

Registered Office: Stok, Princes Street, Stockport SK1 1RY

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DEED OF AUTHORITY & CONSENT

THIS DEED is made on the date of signature below by (the “Client”)	
Full Name:	Mark Lawrie
Date of Birth:	07/03/1974
Previous Names (if any):	
Current Address:	18 Speedwell Square Ayr Ayrshire KA73YJ
Previous Addresses (relevant to care placements):	
CHI / NHS Number (if known):	

IN FAVOUR OF (the “Representative”)	
Firm Name:	MMA Legal
Address	SToK, 43-59 Princes Street, Stockport
Postcode	SK1 1RY
Email	evidence@mmalegal.co.uk
Telephone Number	0161 563 0816

1. STATUS AND CONSTRUCTION

- 1.1. This Deed is executed as a deed and constitutes valid written authority for the purposes of:
 - 1.1.1. UK GDPR
 - 1.1.2. Data Protection Act 2018
 - 1.1.3. Common law confidentiality
 - 1.1.4. Any related statutory, regulatory or supervisory framework
- 1.2. This Deed shall be interpreted purposively and broadly to give full effect to the Client’s intention that all personal data and Records relating to them be disclosed to the Representative, subject only to lawful statutory restriction.
- 1.3. This Deed is intended to provide clear and comprehensive authority for disclosure of the Client’s personal data.

2. APPOINTMENT

- 2.1. The Client appoints the Representative to act fully on their behalf in connection with:
 - 2.1.1. An application to Redress Scotland;
 - 2.1.2. Any review, reconsideration or appeal;
 - 2.1.3. Evidence gathering and submission;
 - 2.1.4. Any associated advisory, compensatory or restorative process.
- 2.2. Requests made by the Representative shall be treated as made personally by the Client.

3. SCOPE OF AUTHORITY

- 3.1. This Authority applies to all public and private bodies including (without limitation):
 - 3.1.1. Local Authorities and Councils
 - 3.1.2. NHS Boards and GP Practices
 - 3.1.3. Health & Social Care Partnerships
 - 3.1.4. Integration Joint Boards
 - 3.1.5. Religious bodies and orders
 - 3.1.6. Residential and foster care providers
 - 3.1.7. Education authorities and schools
 - 3.1.8. Government departments
 - 3.1.9. Archive services
 - 3.1.10. Insurers holding historical liability files
 - 3.1.11. Successor, merged or restructured public bodies
- 3.2. The Authority applies whether Records are:
 - 3.2.1. Archived, microfiche, digitised or handwritten;
 - 3.2.2. Stored off-site by contractors;
 - 3.2.3. Held by dissolved or reconstituted institutions;
 - 3.2.4. Transferred following statutory reorganisation.
- 3.3. The Client requests that records not be withheld solely on administrative grounds such as archival storage or institutional restructuring including, for example:
 - 3.3.1. The institution has closed or restructured;
 - 3.3.2. Records are archived or require manual retrieval;
 - 3.3.3. Records are held by insurers or successor bodies;
 - 3.3.4. Retrieval involves time or administrative burden.

4. SPECIAL CATEGORY DATA – EXPLICIT CONSENT

- 4.1. For the purposes of Article 9 UK GDPR and Schedule 1 Data Protection Act 2018, the Client gives explicit consent to disclosure of all special category data including:
 - 4.1.1. Physical and mental health records
 - 4.1.2. Psychiatric and psychological reports
 - 4.1.3. Therapy and counselling notes
 - 4.1.4. CAMHS records
 - 4.1.5. Social work and safeguarding files
 - 4.1.6. Ethnicity or religious data where recordedThis includes all NHS and private medical providers.

This explicit consent may be withdrawn at any time by written notice.

5. CRIMINAL OFFENCE DATA – EXPLICIT CONSENT

5.1. For the purposes of Article 10 UK GDPR and Schedule 1 Data Protection Act 2018, the Client gives explicit consent to disclosure of:

- 5.1.1. Criminal offence data
- 5.1.2. Police investigation material
- 5.1.3. Child protection investigations
- 5.1.4. Statements and intelligence logs
- 5.1.5. Outcome decisions

including records held by:

- 5.1.6. Police Scotland
- 5.1.7. Any predecessor Scottish police force
- 5.1.8. Prosecuting authorities.

6. THIRD-PARTY DATA AND REDACTION

- 6.1. The existence of third-party data shall not justify refusal to disclose the Client's personal data.
- 6.2. Where necessary, redaction shall be limited strictly to third-party information.
- 6.3. Mixed data shall be disclosed in redacted form rather than withheld in entirety.

7. PROPORTIONALITY AND REASONED DECISION-MAKING

- 7.1. Any refusal, limitation or redaction must:
 - 7.1.1. Identify the specific statutory exemption relied upon;
 - 7.1.2. Explain how that exemption applies to the particular Record;
 - 7.1.3. Confirm why partial disclosure is not possible;
 - 7.1.4. Be communicated in writing.
- 7.2. Blanket refusal without statutory justification may not satisfy statutory obligations under applicable data protection legislation.
- 7.3. Any reliance upon "disproportionate effort" must provide written reasoning demonstrating why staged disclosure or redaction is not feasible.

8. VALIDITY AND FORMAL REQUIREMENTS

- 8.1. This Deed remains valid for 24 months from execution unless withdrawn in writing.
- 8.2. Disclosure shall not be refused because:
 - 8.2.1. An internal template form has not been used;
 - 8.2.2. The Authority is considered "out of date" within internal policy;
 - 8.2.3. Additional consent is sought beyond reasonable identity verification.
- 8.3. Any organisation acting in good faith reliance upon this Deed shall be fully discharged in making disclosure.

9. REGULATORY AND STATUTORY RIGHTS

In the event of non-compliance, refusal, or unreasonable delay in responding to a lawful request made under this Deed, the Client and/or the Representative reserve the right to pursue any statutory or regulatory remedies available under applicable law.

This may include raising concerns with the relevant supervisory authority or regulator where appropriate.

Nothing in this Deed limits the Client's rights under the UK GDPR, the Data Protection Act 2018, or any other applicable statutory framework.

Withdrawal shall not invalidate disclosures already made in reliance upon this Deed.

EXECUTION AS A DEED

Signed and delivered as a Deed by the Client:	
Signature	
Print Name	Mark Lawrie
Date	20/05/2026

Witness	
Name	Jamie Kelly
Address	SToK, 43-59 Princes Street, Stockport, SK1 1RY
Occupation	Case Handler
Signature	Jamie Kelly
Date	20/05/2026

Completion Certificate

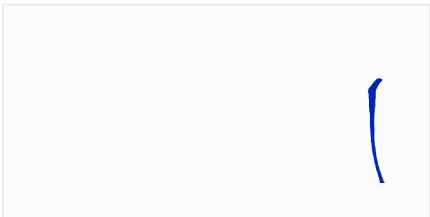
Reference ID: a926dd94-5d9a-493d-94da-f490db1887bd

Document Details

Document Name(s): loa
Total Pages: 4
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Signer Information

Name: Mr Mark Lawrie
Email: marklawrie60@gmail.com
Telephone: 07784165080
IP Address: 2a00:23c4:f32:801:841d:d316:5640:2385



Verified Electronic Signature

Audit Trail

Action	Timestamp	IP Address
Created	2026-05-20 10:41:46	System
Document link sent to client by sms	2026-05-20 10:41:47	System
Document link sent to client by email	2026-05-20 10:41:47	System
Document link opened by client	2026-05-20 10:41:54	2a00:23c4:f32:801:841d:d316:5640:2385
Document electronically signed	2026-05-20 10:42:43	2a00:23c4:f32:801:841d:d316:5640:2385

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