

Date 27/05/2026

NHS Greater Glasgow and Clyde

Health Records Manager
Nhs Greater Glasgow And Clyde
Admin Building Level 2
G120XH

Ref: 100115

Subject: Data Subject Access Request – Hospital / NHS Trust Records

Client Name: Mr George Hunter
Client Reference: 100115
Client Address: 17 Peacocktail Close, Edinburgh, EH15 3QT
Date of Birth: 02/04/1949
Also Known As:
Name in Care:
NHS Number (if known):
Previous Addresses (if applicable):

Dear Sir/Madam,

We act on behalf of the above-named individual and submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

Scope of Request

We request disclosure of all personal data held in relation to our client across all departments within your organisation.

This includes, but is not limited to:
Accident & Emergency (A&E) records
Inpatient and outpatient records
Admission and discharge summaries
Clinical notes and observations
Safeguarding referrals and alerts
Mental health liaison or crisis team involvement
Diagnostic reports (including scans, imaging, and test results)

Correspondence with GPs, social services, or other agencies
Referral records and outcomes
Any incident or risk-related reports
Any scanned or archived documentation

Multi-Department Search Requirement

Please ensure this request is processed across all relevant departments and services, including any specialist units or legacy systems.

Historical Records

Given the potential historical relevance, please include:
Archived and off-site records
Legacy systems and paper files
Records held under predecessor organisations or merged Trusts

Enclosures

We enclose:
Signed authority
Proof of identity
Should you require any further information to process this request, please advise promptly.

Statutory Timeframe

We expect a response within one calendar month. If an extension is required, please confirm in writing with justification.

Non-Holding of Data

If you do not hold relevant records, please confirm:
Whether the individual attended your Trust
Any known successor or alternative record-holding organisations

Service of Documents

We only accept service of documents via email at evidence@mmalegal.co.uk. Should you for any reason be unable to send documents to the above email, please notify us via the same email imminently.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal
E: evidence@mmalegal.co.uk

T: 0161 563 0816



Water for the North West

George Hunter
17 Peacocktail Close
Edinburgh
EH15 3QT

Page 1 of 5

Account number
666 129 4177



Got a question? Click
here to chat to us on
WhatsApp



Call us
0345 672 2999



8am to 7pm Mon to Thu
8am to 6pm Fri
8am to 1pm Sat

Bill date

14 February 2026



Billing period

21 November 2025 -
19 January 2026

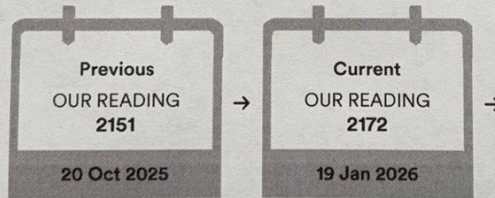


Your water and wastewater charges

Your usage

Your meter number
is H15AV000588

→ More on page 2



Water you've used

21m³

(21,000 litres)



Your charges

→ More on page 2

Balance last time (20 Oct 2025)	£1,335.75
	-
✓ What you've paid since then	£1,335.75
	+
£ Your new charges	£143.19

If you've made a payment in the last seven days, this
may not be shown in the balance and in your payments.

Your new balance

£242.20



Your payments

→ More on page 3

Your payment is due

Please make your payment straight away. For ways to
pay, see page 3.

Amount now due

£242.20

