
RE: GDPR Request - W McSeveney

From EDInfoRequest <EDInfoRequest@southlanarkshire.gov.uk>

Date Fri 2026-05-29 2:25 PM

To evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Dear Sirs

UK General Data Protection Regulation as read with the Data Protection Act 2018 (UK GDPR)

Article 15 of the UK GDPR – Right of Access

Article 12 (3) of the UK GDPR - Extension of period for compliance

Request for information:

I refer to your request to exercise the above right received by the Council on 6 May 2026.

Having considered the circumstances of your request, the Council is exercising its powers in terms of Article 12(3) of the UK GDPR to extend the time period to respond to you.

The reasons for doing so are because the request involves the gathering of information from the archives and as the books are handwritten this will take longer to read and redact. This is already underway however, this will take longer than the legislative timescale of 30 calendar days.

Therefore, the Council will now respond to you no later than 31 July 2026.

We will endeavour to respond as soon as possible before this date. We will contact you nearer the time to advise you when the records will be ready.

If you have requested a postal delivery, the information will be sent to you by Special Delivery and we will require confirmation of your postal address. If you have requested the information electronically, we will contact you when the response is ready to be sent by email

Complaints

If you want to complain about the way we are handling your request, you can

- ask the Council's Data Protection Officer to assess and advise on whether the Council has complied with its obligations or
- contact the Information Commissioner and request him to investigate the position.

If you want the Council's Data Protection Officer to investigate, please send your complaint to:

- The Data Protection Officer
Legal Services, Finance and Corporate Resources, South Lanarkshire Council, Floor 11
Council Offices, Almada Street, Hamilton, ML3 0AA

Alternatively, you can complain by email to dp@southlanarkshire.gov.uk.

The Information Commissioner

If you want to complain to the Information Commissioner, there are more details on how to do so at the Commissioner's website at www.ico.gov.uk.

Application to court

In addition to your right to complain to the DPO and/or the Information Commissioner, you can apply to court for it to determine whether the Council has infringed your right of access in the way that it is handling your request. If the court decides that the Council has done so, it may order the Council to ensure that it does comply with your rights. You should take your own independent legal advice about going to court.

If you require further information or assistance please contact me.

Kind regards

Natalie McKenna
Information and Communications Assistant
Education Resources, Operations Service
South Lanarkshire Council
Council Offices, Almada Street
Hamilton, ML3 0AA
Tel: 01698 455727
Email: EDInfoRequest@southlanarkshire.gov.uk
Website: www.southlanarkshire.gov.uk



Contact us via an online
Sign Language Interpreter
Contact Scotland BSL

More information about Contact Scotland BSL can be found at their website <https://contactscotland-bsl.org/>

From: MMA Legal <evidence@mmalegal.co.uk>
Sent: 06 May 2026 17:35
To: Archives <Archives@southlanarkshire.gov.uk>
Subject: Data Subject Access Request - Mr William David Mcseveney

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mr William David Mcseveney
Client Address: 20 Blackhall Street, Spring Hill, ML7 5HZ
Client Reference: 100065
Date of Birth: 06/12/1964
Also Known As:
Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Kittock - West maynes road east kilbride: 1977

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816

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