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**RE: [Official] : Data Subject Access Request - Miss Theresa Sinclair**

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**From** Heather MacDonald <Heather.MacDonald@eastdunbarton.gov.uk>

**Date** Tue 2026-05-19 3:55 PM

**To** evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Thank you. We will now check our systems.

Many thanks  
Heather

**Heather MacDonald**  
Advice & Response Team Manager

☎0141 777 3000 (Ext 3012) or reach me on Microsoft Teams

✉[heather.macdonald@eastdunbarton.gov.uk](mailto:heather.macdonald@eastdunbarton.gov.uk)



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**From:** evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

**Sent:** 19 May 2026 15:46

**To:** Heather MacDonald <Heather.MacDonald@eastdunbarton.gov.uk>

**Subject:** Re: [Official] : Data Subject Access Request - Miss Theresa Sinclair

Good afternoon, Heather,

Thank you for your email.

In regard to our Client's siblings, we have confirmed the following:

- Margaret and John Sinclair - Parents
- Joan, Annemarie, Margaret and Robert Sinclair - Brothers and Sisters.

We look forward to receiving any and all relevant information as soon as possible.

Kind regards,

Jay Taylor  
Claims Manager

MMA Legal  
[Evidence@mmalegal.co.uk](mailto:Evidence@mmalegal.co.uk)  
0161 563 0816

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**From:** Heather MacDonald <[Heather.MacDonald@eastdunbarton.gov.uk](mailto:Heather.MacDonald@eastdunbarton.gov.uk)>  
**Sent:** 15 May 2026 9:03 AM  
**To:** [evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk) <[evidence@mmalegal.co.uk](mailto:evidence@mmalegal.co.uk)>  
**Subject:** [Official] : Data Subject Access Request - Miss Theresa Sinclair

Dear Sir/Madam,

Our Data Protection Team contacted you on the 30<sup>th</sup> April 2026 to advise that we required more information to progress Ms Sinclair's SAR. We are unable to fully scrutinise our records and archives without this information.

Could you provide names and DOB's for any siblings Ms Sinclair had? If she had no siblings, could you confirm this?

Once we have this information we will be able to progress with preparing any pertinent records.

Many thanks  
Heather

**Heather MacDonald**  
Advice & Response Team Manager

☎0141 777 3000 (Ext 3012) or reach me on Microsoft Teams  
✉[heather.macdonald@eastdunbarton.gov.uk](mailto:heather.macdonald@eastdunbarton.gov.uk)



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The Council's Data Protection Officer can be contacted at [DPO@eastdunbarton.gov.uk](mailto:DPO@eastdunbarton.gov.uk) or on Tel: 0300 123 4510.

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