

Re: [OFFICIAL] RE: SAR request

From evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Date Fri 2026-06-05 9:49 AM

To Ditcham, Lorraine <lditcham@scotborders.gov.uk>

Good morning,

Thank you for your previous email. We note its contents.

We can confirm our correspondence address is as follows:

MMA Legal
23 Goodlass Road
Building B
Speke
Liverpool
L23 9HJ

Could you kindly update us as to when you send our clients files via post.

We look forward to hearing from you in due course.

Kind regards,

James
Investigations Team
MMA Legal

E: Evidence@mmalegal.co.uk

T: 0161 570 0550



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From: Ditcham, Lorraine <lditcham@scotborders.gov.uk>
Sent: 02 June 2026 5:08 PM
To: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>
Subject: [OFFICIAL] RE: SAR request

Good afternoon ,
I am emailing to make you aware that I am now in a position to pass on the file detailed below.

As discussed in email of the 14th May the information I have is an adoption file . I am unsure if this information was shared with Katrina?

Given that the papers I have are originals with some hand written letters included , I would be keen to post this file to you via recorded delivery so that Katrina can have the originals and not emailed electronic copies.

Can you please advise of the address and name to send these on to.
Happy to discuss further if helpful.

Kind regards
Lorraine

From: Ditcham, Lorraine
Sent: 14 May 2026 10:12
To: 'evidence@mmalegal.co.uk' <evidence@mmalegal.co.uk>
Subject: SAR request

Good morning ,

I am emailing in relation to the request received from yourself re.

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Miss Katrina Robertson
Client Address: 8 Dovecote Close, Embleton, Alnwick, NE663DB
Client Reference: 100355
Date of Birth: 22/02/1966

The SAR request will be dealt with through our data protection team and I am sure they will have been in touch re this .

However we also have an Adoption file held in our records which we are currently actively sourcing , and I am unsure if your client is aware that she was adopted?

Is this something that you can please explore with her as it may be that she will request support in receiving this part of her history.

When sharing Adoption files we would check if the person was seeking support to go through their file and we would arrange this with a SW dept. close to their home address.

Once I have received the file I will endeavour to have this redacted as soon as is possible .

I will email the file to this email address unless advised otherwise.

Kind regards
Lorraine

Lorraine Ditcham
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Children & young people's Department
Family Placement Team
Paton Street
Galashiels
TD1 3AS
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E mail:lditcham@scotborders.gov.uk



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