

Re: Data Subject Access Request - Mr James Cassidy

From DataProtection <DataProtection@south-ayrshire.gov.uk>

Date Thu 2026-05-28 8:45 AM

To evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Good Morning,

Unfortunately the attached proof of address documentation does not appear to relate to Mr James Cassidy. As soon as we receive Mr Cassidy's proof of address documentation, I will be able to validate and proceed with the SAR request.

Kind Regards,

Courtney

Information Governance | Chief Executive's Office | DataProtection@south-ayrshire.gov.uk | Direct Line: 01292 612223 | South Ayrshire Council | County Buildings | Wellington Square | Ayr | KA7 1DR | www.south-ayrshire.gov.uk

Oifigear Gàillidh Fiosrachaidh & Dàta | Seirbheisean Riaghlaidh Deamocratach | Prìomh Roinn Togalaichean Siorrachd | DataProtection@south-ayrshire.gov.uk | Tel: [01292 612223](tel:01292612223) | www.south-ayrshire.gov.uk

From: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Sent: Friday, May 22, 2026 11:18

To: DataProtection <DataProtection@south-ayrshire.gov.uk>

Subject: Re: Data Subject Access Request - Mr James Cassidy

Good morning,

Thank you for your previous email. We note its contents.

Please find our clients Proof of address as attached.

We look forward to hearing from you in due course.

Kind regards

Investigations Team
MMA Legal

E: Evidence@mmalegal.co.uk

T: 0161 563 0816



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From: DataProtection <DataProtection@south-ayrshire.gov.uk>
Sent: 22 May 2026 10:11 AM
To: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>
Subject: Re: Data Subject Access Request - Mr James Cassidy

Good Morning,

We can confirm that a driving licence may be accepted as photographic ID for the purposes of verifying your client's identity. However, we are unable to accept a driving licence as proof of address in this instance.

This is because a driving licence does not necessarily evidence current and ongoing residency, as addresses are not always updated promptly following a change of address. As such, we require a separate document confirming the clients current residential address such as a council tax document, utility bill or similar, for example.

Once this documentation is received, we will be able to continue processing the Subject Access Request.

Should you have any questions regarding acceptable documents, please let us know, I will be more than happy to advise.

Kind Regards,

Courtney

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From: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>
Sent: Wednesday, May 20, 2026 12:46
To: DataProtection <DataProtection@south-ayrshire.gov.uk>
Subject: Re: Data Subject Access Request - Mr James Cassidy

Good Afternoon,

Thank you for your email, unfortunately another form of proof of address will not be provided for you as a valid and in date driver's license is more than sufficient.

I trust you will forward the requested documents within the next 28 days, failure to do so will result in a formal complaint to the ICO.

Regards,

Leah

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816

From: DataProtection <DataProtection@south-ayrshire.gov.uk>
Sent: 01 May 2026 12:11 PM
To: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>
Subject: Re: Data Subject Access Request - Mr James Cassidy

Good Afternoon,

Thank you for your request for information on behalf of your client Mr James Cassidy.

Unfortunately, I am unable to accept driving licence as proof of address. Can your client please provide a Council Tax document or utility bill for example, as proof of address, this would allow me to validate and take forward the request for information.

Please do not hesitate to contact us should you require any further information.

Kind Regards,

Courtney

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From: MMA Legal <evidence@mmalegal.co.uk>
Sent: 30 April 2026 13:55
To: FOI <FOI@south-ayrshire.gov.uk>
Subject: Data Subject Access Request - Mr James Cassidy

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mr James Cassidy
Client Address: 75 Benbow Road, Dunbartonshire, CLYDEBANK, G81 4DP
Client Reference: 100901
Date of Birth: 10/07/1962
Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Craigie residential school kilmarnock: 1970-1970

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816

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