
Data Protection (DP) SAR26-27 - 238-Access - Redress Subject Access Request ref 100124 (NRS-DP-2026-578) - Response

From dpa@gov.scot <dpa@gov.scot>
Date Fri 2026-05-22 2:38 PM
To evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>
Cc dpa@gov.scot <dpa@gov.scot>

Your Ref: 100124
Our Ref: SAR26-27 – 238-Access - Redress

Dear Sirs

SUBJECT ACCESS REQUEST

I am writing to you regarding your email dated 22 April 2026 , making a request for personal information on behalf of your client, Ms Jacqueline Anne Good.

The Scottish Government do not hold all files in relation to all schools and residential homes and as a result of our searches, I can confirm that we have been unable to locate any documentation based on the information you have provided.

I appreciate that this will be disappointing for your client. However, National Records Scotland will respond to you directly to inform you of the results of the search of their records and may be also in the position to provide details of other public bodies who may hold information relating to your request.

If you are not satisfied with this outcome and wish to make a complaint about the handling of your request, please contact the Scottish Government's Data Protection Officer in the first instance.

Data Protection Officer
Victoria Quay
EH6 6QQ
dataprotectionofficer@gov.scot

If, following this review, you still have concerns about the way your data has been handled you can write to the UK Information Commissioner's Office – the regulator for data protection in the UK – at the following address:

Information Commissioner's Office
Wycliffe House Water Lane
Wilmslow
Cheshire
SK9 5AF
Tel: 0303 123 1113 (local rate) or 01625 545 745

You may also find their website <http://www.ico.org.uk/> a useful source of information.

Kind Regards

Rebecca

Rebecca Swales

Information Assurance and Data Protection Advisor | Digital Citizen Unit | Scottish Government

Pronouns: She/Her

Saughton House | Broomhouse Drive | Edinburgh | EH11 3XD |

[Data Protection & Information Assets Mailbox](#)

From: Laura Pitt <Laura.Pitt@gov.scot> **On Behalf Of** Data protection and information assets Mailbox

Sent: 06 May 2026 14:34

To: evidence@mmalegal.co.uk

Cc: Data protection and information assets Mailbox <dpa@gov.scot>

Subject: Data Protection (DP) SAR26-27 - 238-Access - Redress Subject Access Request ref 100124 (NRS-DP-2026-578) - 02 Acknowledgement - 06 May 2026

Our Ref: DPE26/27 – 0238/RSAR

Dear MMA Legal,

SUBJECT ACCESS REQUEST

I refer to your letter requesting a search of records in relation to your client, Ms Jacqueline Good

All personal information will be accessible to you unless that information is covered by an exemption under data protection laws. In carrying out your request information will be shared with relevant business areas where necessary to ensure a complete return.

The one calendar month period allowed for response to your request will expire on **23 May 2026**

Kind Regards,
Laura

Laura Pitt

Senior Information Assurance and Data Protection Advisor

Information Assurance and Data Protection Branch | Digital Citizens Unit | Digital Directorate | Scottish Government

✉ laura.pitt@gov.scot



From: Mark Corcoran <Mark.Corcoran@nrscotland.gov.uk> **On Behalf Of** NRS : Data Protection

Sent: 23 April 2026 15:15

To: NRS : Government Records Mailbox <governmentrecords@nrscotland.gov.uk>; Data protection and information assets Mailbox <dpa@gov.scot>

Cc: NRS : Data Protection <dataprotection@nrscotland.gov.uk>

Subject: SAR26-27 - 238-Access - Redress NRS-DP-2026-578 - MMA Legal - Request - 23 April 2026 - 100124

Hi all,

Please see a SAR from MMA.

Kind regards,

Mark

From: MMA Legal <evidence@mmalegal.co.uk>

Sent: 22 April 2026 20:25

To: NRS : Data Protection <dataprotection@nrscotland.gov.uk>

Subject: Data Subject Access Request - Ms Jacqueline Anne Good

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Ms Jacqueline Anne Good

Client Address: 76, Paisley, PA13SR

Client Reference: 100124

Date of Birth: 14/05/1961

Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Carsewod house , healthfit drive , howwood scotland: 1971-1975

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816

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