
Re: Subject Access Request - R Taylor - edir:61838

From evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Date Thu 2026-06-11 10:54 AM

To Information Rights Officer 12 <informationrightsofficer12@edinburgh.gov.uk>

Good morning,

Thank you for your previous email. We note its contents.

We are aware of the current demand you may be facing in relation to the Subject Access Requests. We would be obliged to allow an extension to help allow you to complete a full and thorough search for our client records.

We would expect to be in receipt of these records before 04/08/2026 at the latest. This is the maximum duration we can accept to complete our Subject Access request, as this would be a total of 3 months from when we first submitted our request.

We note, for future reference, could you kindly confirm the need of an extension before the month deadline is passed. This will avoid you receiving any chasers from our end in relation to your current position in providing our clients records.

If you require any further information, don't hesitate to contact us.

We look forward to hearing from you in due course.

Kind regards,

James
Investigations Team
MMA Legal

E: Evidence@mmalegal.co.uk
T: 0161 570 0550



Cyber Crime Alert Please be aware that there is a risk posed by cyber fraud, especially in relation to bank account details. Please check with us before transferring any funds across if you are unsure and would like to confirm our bank details. MMA Legal Limited will not accept responsibility if you transfer money into an incorrect bank account. If you are not the intended recipient of this email please contact us immediately.

From: Information Rights Officer 12 <informationrightsofficer12@edinburgh.gov.uk>
Sent: 08 June 2026 9:22 AM
To: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>
Cc: edinburghfoi@messagestore.co.uk <edinburghfoi@messagestore.co.uk>
Subject: Subject Access Request - R Taylor - edir:61838

Investigations Team
MMA Legal

Date: 08/06/2026

Our ref: 61838
Your ref: 100068

Dear Investigations Team,

I refer to your request for information on behalf of Richard Taylor, which was received on 07/05/2026. We have dealt with your request in accordance with Article 15 of the General Data Protection Regulation (GDPR).

We understand that your request is due on 08/06/2026. However, unfortunately we are unable to meet this deadline. This delay is due to additional time for relevant services to search for information related to your request, which we are to review for your request. As well as due to unprecedented demand for this service, for which we have taken measures to ensure we can respond to all requests in the order we received them.

We apologise for the delay in sending you the information you requested, and we understand this may be disappointing. We want you to know we are working on it, and endeavouring to get you our response as soon as we can.

If you have any questions or concerns about how we have dealt with your request, please do not hesitate to get in touch.

If you would like to know more about data protection, or your information rights in general, the Information Commissioner's Office is responsible for promoting and enforcing the General Data Protection Regulation and the Data Protection Act 2018. And can also provide general advice regarding your information rights. In addition to the information online at www.ico.org.uk, they also have a telephone helpline, 0303 123 1113, which is charged at a local rate.

Yours sincerely,

Yiu Chun Tam
Information Rights Officer

Information Governance Unit
Level 2:1, Waverley Court, Edinburgh EH8 8BG Tel 0131 200 2340
informationrights@edinburgh.gov.uk www.edinburgh.gov.uk

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