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**FCIR: 64423 SAR response**

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**From** Katrina Johnstone <Katrina.Johnstone@fife.gov.uk>  
**Date** Wed 2026-05-20 9:33 AM  
**To** evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Dear Investigations Team

GDPR/Data Protection Act 2018 (Data Protection Legislation) – Subject Access Request

I refer to your request for data relating to your clients records, received on 22/04/2026.

We have completed a thorough search of our historical archives and databases and advise we hold no files for your client – Paul Hepburn 12/01/1988. The schools listed are out with Fife, and Dumfries and Galloway Council may have records for the client’s time at Lady Acre School. West Lothian Council may have information on his time at Moorhouse Residential Home, Bathgate.

I trust this meets your requirements. If you are not satisfied with the way we have handled your request, you may wish to request a review of the decision. Please write to: Head of Legal & Democratic Services, Finance & Corporate Services, Fife House, North Street, Glenrothes, KY7 5LT or e-mail to [info.review@fife.gov.uk](mailto:info.review@fife.gov.uk) within three months of receiving this correspondence or from the date you submitted your request, whichever is the later date. Where the outcome of the review fails to resolve the matter to your complete satisfaction you may wish to contact the Information Commissioner’s Office to raise your concern or complaint. The ICO can be contacted in writing at: Information Commissioner’s Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or telephone: 0303 123 1113 or online: <https://ico.org.uk/make-a-complaint/data-protection-complaints/>

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Kindest regards,

Katrina

Information Specialist  
Information Management & Requests Team | Customer & Online Services |

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