
Subject Access Request Extension - SAR134-26 - Miss Anna Tate

From Data Protection <dataprotection@dumgal.gov.uk>

Date Mon 2026-05-11 3:54 PM

To 'MMA Legal' <evidence@mmalegal.co.uk>

OFFICIAL-SENSITIVE

Good Afternoon

Subject Access Request - Data Protection Act 2018 – General Data Protection Regulation (GDPR)

We are writing with reference to your Subject Access Request SAR134-26 and to keep you up-to-date with our progress in preparing your request.

We aim to provide information to individuals within one month of receipt of their request. However, on this occasion we will be unable to meet this timescale due to the complexities of the records being prepared and information being considered. Article 12(3) of GDPR states that the controller (Dumfries and Galloway Council) shall provide information without due delay and in any event within one month of receipt of the request. This period may be extended by up to a further two months, where necessary, taking into account the complexity and number of requests.

Please accept our sincere apologies for this delay and please be assured we are working hard to respond to your request as soon as possible and by no later than 28 July 2026.

Thank you for your patience and understanding whilst we prepare your information and please do not hesitate to contact us if you would like to discuss this email or the reasons for the delay in providing you with your requested information.

Kind regards

Information Governance Team

Governance and Human Resources
Enabling and Customer Services
Dumfries and Galloway Council
English Street
Dumfries, DG1 2DD
Drop Point: 205

Tel: 01387 260467

Email: dataprotection@dumgal.gov.uk

Web: www.dumgal.gov.uk



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OFFICIAL-SENSITIVE

From: Data Protection <dataprotection@dumgal.gov.uk>
Sent: 28 April 2026 12:37
To: 'MMA Legal' <evidence@mmalegal.co.uk>
Subject: Subject Access Request Acknowledgment - SAR134-26 - Miss Anna Tate

Good Afternoon

Subject Access Request - Data Protection Act 2018 – General Data Protection Regulation (GDPR)

I refer to your request for personal information, which we received on 28 April 2026. The request has been given the unique reference number SAR134-26 which should now be quoted each time you contact us in relation to this request.

We write to confirm the Council are working with the Service to collate a response to you.

For a Subject Access Request, the council has one calendar month from the day of receipt to respond. Therefore, the Council will aim to issue the response by 28 May 2026.

As this request has been received from a firm of solicitors which confirms its authority in the SAR itself, no further information regarding the client's identification is required.

If you require any further clarification, please do not hesitate to contact us.

Kind regards,

Information Governance Team

Governance and Human Resources
Enabling and Customer Services
Dumfries and Galloway Council
English Street
Dumfries
DG1 2DD
Drop Point: 205

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From: MMA Legal <evidence@mmalegal.co.uk>
Sent: 28 April 2026 10:23
To: Data Protection <dataprotection@dumgal.gov.uk>
Subject: EXTERNAL: Data Subject Access Request - Miss Anna Tate

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Miss Anna Tate
Client Address: 116 Carrick Road, Dumfries, DG2 9PZ
Client Reference: 100366
Date of Birth: 06/02/1980
Also Known As:
Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Ladyacre children's home: 1983 - 1995
- High Trees, Scotland : 1995 - 1996

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal
E: evidence@mmalegal.co.uk
T: 0161 563 0816

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