



Re: Data Subject Access Request - Miss Audra Martin

From CFS.secretaries <cfs.secretaries@dundeecity.gov.uk>

Date Thu 2026-04-23 3:59 PM

To evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Good Afternoon

I acknowledge receipt of your request for information which I have passed onto the relevant team to progress. Someone will be in touch with you in due course.

Meantime, should you have any queries please do not hesitate to contact us and we will do what we can to help.

Kind regards

Jodie

*Jodie Low, Senior Personal Assistant 01382 433132
Olivia Hernandez, Personal Assistant 01382 433344*

*Children and Families Service
5 City Square
East Wing
DUNDEE
DD1 3BA*

Email - cfs.secretaries@dundeecity.gov.uk

From: MMA Legal <evidence@mmalegal.co.uk>

Sent: 22 April 2026 20:24

To: infogov <infogov@dundeecity.gov.uk>

Subject: Data Subject Access Request - Miss Audra Martin

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Miss Audra Martin

Client Address: 17 Hillbank Place, Dundee, DD3 7BE

Client Reference: 100108

Date of Birth: 13/12/1968

Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- BURNSIDE ASSESMENT CENTRE : 1979-1980
- CAROLINA HOUSE BROUGHT FERRY ROAD: 1980-1983

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

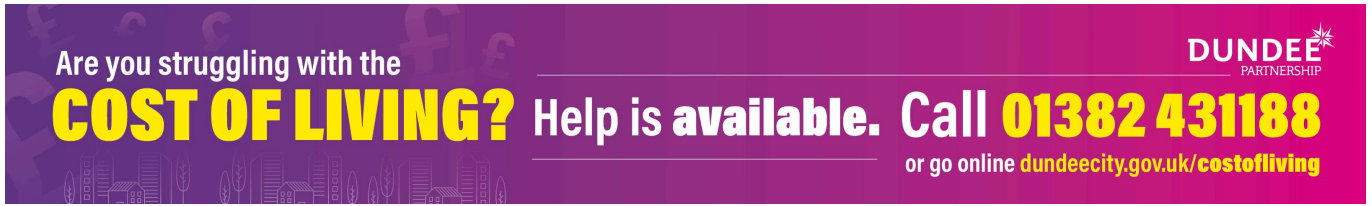
Yours faithfully,

Investigations Team
MMA Legal
E: evidence@mmalegal.co.uk
T: 0161 563 0816

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