



Outlook

RE: [Official-Sensitive] : RE: Data Subject Access Request - Mrs Elizabeth Kelly Maxwell (EDC ref: SAR1128)

From DPO <dpo@eastdunbarton.gov.uk>**Date** Thu 2026-06-18 1:25 PM**To** evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Dear Leah,

Sorry I misspoke. We did receive a proof of identity for Ms Maxwell, it was the proof of address we did not receive.

Could you please provide a proof of address for Ms Maxwell? The Council is happy to be flexible with this. I have included examples below:

Proof of Address

- Bank, Building Society or Credit Card Statement in the data subject's name from the last year
- Letter from a Solicitor / Social Worker / Probation Officer / Justice of the Peace / Councillor to the data subject from the last year
- Letter from East Dunbartonshire Council to the data subject from the last year
- Utility Bill in the data subject's name from the last year
- An NHS letter in the data subject's name from the last year

Thank you,

Scott Byron

IM Assistant

Information Management

Legal & Regulatory Services



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East Dunbartonshire Council

www.eastdunbarton.gov.uk

From: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>**Sent:** 17 June 2026 16:15**To:** DPO <dpo@eastdunbarton.gov.uk>**Subject:** Re: [Official-Sensitive] : RE: Data Subject Access Request - Mrs Elizabeth Kelly Maxwell (EDC ref: SAR1128)

Good Afternoon,

Thank you for your confirmation. We do still require a SAR for Mrs Maxwell. Please find attached her Proof of Identity.

Kind Regards,
Leah

Investigations Team
MMA Legal

E: Evidence@mmalegal.co.uk

T: 0161 570 0550



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From: DPO <dpo@eastdunbarton.gov.uk>

Sent: 17 June 2026 4:09 PM

To: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Subject: RE: [Official-Sensitive] : RE: Data Subject Access Request - Mrs Elizabeth Kelly Maxwell (EDC ref: SAR1128)

Dear Leah,

Thank you for confirming. Yes, I have deleted the attachment in question, and only retained the 3 attachments relating to Ms Maxwell:

Data Subject Access Request - Mrs Elizabeth Kelly Maxwell



MMA Legal <evidence@mmalegal.co.uk>
To: DPO



Tue 02/06/2026 15:34

Follow up. Start by 04 June 2026. Due by 05 June 2026.

You replied to this message on 04/06/2026 16:24.

Click here to download pictures. To help protect your privacy, Outlook prevented automatic download of some pictures in this message.



Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mrs Elizabeth Kelly Maxwell

If Ms Maxwell still requires a SAR, please could 1 proof of identity be provided?

If there is anything I can help with, please just let me know.

Thank you,

Scott Byron

IM Assistant

Information Management

Legal & Regulatory Services



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From: evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Sent: 17 June 2026 15:59

To: DPO <dpo@eastdunbarton.gov.uk>

Subject: Re: [Official-Sensitive] : RE: Data Subject Access Request - Mrs Elizabeth Kelly Maxwell (EDC ref: SAR1128)

Good afternoon,

We thank you for your correspondence. We can confirm this was incorrectly placed on Miss maxwell's file and request you delete this email and previous correspondence and confirm deletion with us.

Kind Regards,
Leah

Investigations Team
MMA Legal

E: Evidence@mmalegal.co.uk
T: 0161 570 0550



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From: DPO <dpo@eastdunbarton.gov.uk>

Sent: 04 June 2026 4:24 PM

To: MMA Legal <evidence@mmalegal.co.uk>

Subject: [Official-Sensitive] : RE: Data Subject Access Request - Mrs Elizabeth Kelly Maxwell (EDC ref: SAR1128)

Good afternoon,

Thank you for your email.

Please can you provide a proof of address in Mrs Maxwell's name, so that I can process this SAR? The proof of address attached appears to be for a different individual, a Ms Peacock.

Before processing a SAR, the Council requires 2 forms of ID to verify the data subject's identity. I have included a list of example proofs of address below:

Proof of Address

- Bank, Building Society or Credit Card Statement in the data subject's name from the last year
- Letter from a Solicitor / Social Worker / Probation Officer / Justice of the Peace / Councillor to the data subject from the last year
- Letter from East Dunbartonshire Council to the data subject from the last year
- Utility Bill in the data subject's name from the last year
- An NHS letter in the data subject's name from the last year

The Council must see original documents, however photographs or scans of original documents will be accepted.

If there is anything I can help with, please just let me know.

dpo@eastdunbarton.gov.uk

Kind Regards,
Scott

IM Assistant

Data Protection Team

Information Management

Legal & Regulatory Services



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East Dunbartonshire Council

www.eastdunbarton.gov.uk

From: MMA Legal <evidence@mmalegal.co.uk>

Sent: 02 June 2026 15:34

To: DPO <dpo@eastdunbarton.gov.uk>

Subject: Data Subject Access Request - Mrs Elizabeth Kelly Maxwell

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mrs Elizabeth Kelly Maxwell

Client Address: 32 0/2 TURNLAW STREET, G50NN

Client Reference: 100921

Date of Birth: 11/01/1971

Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Murdock Bank Childrens Home - Milngavie: 1976 - 1979
- Castlemilk - Downcraig : Around 1982

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816

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