
Re: Data Subject Access Request - Mr Brian Mackenzie

From evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Date Fri 2026-06-26 12:03 PM

To WDHSCP <WDHSCP@west-dunbarton.gov.uk>

Good afternoon,

Thank you for your previous email; we note its contents.

Apologies for the delay in response. We have managed to speak to our client to collect the requested information. We have attained the following:

Parents: Frances D. Boyle; Thomas Mackenzie - DOB unknown
Address before Care: 8 Knockhill Road, Renfrew

If you require any further information, don't hesitate to contact us.

We look forward to hearing from you in due course.

Kind regards,

James
Investigations Team
MMA Legal

E: Evidence@mmalegal.co.uk
T: 0161 570 0550



MMA Legal Limited is a company registered in England & Wales (registered number: 13900519). MMA Legal Limited is authorised and regulated by the Solicitors Regulation Authority, SRA Number: 8000579. A list of directors is available at the Registered office address STOK, 43-59 Princes., Stockport, SK1 1RY.

Cyber Crime Alert Please be aware that there is a risk posed by cyber fraud, especially in relation to bank account details. Please check with us before transferring any funds across if you are unsure and would like to confirm our bank details. MMA Legal Limited will not accept responsibility if you transfer money into an incorrect bank account. If you are not the intended recipient of this email please contact us immediately.

From: WDHSCP <WDHSCP@west-dunbarton.gov.uk>
Sent: 12 May 2026 10:39 AM
To: 'evidence@mmalegal.co.uk' <evidence@mmalegal.co.uk>
Subject: Data Subject Access Request - Mr Brian Mackenzie

Official

Thank you for your request dated 11 May 2026

Your request has been forwarded to the HSCP Information Team who as part of this request will carry out searches on our HSCP Case Management (CareFirst) and Electronic Document Management Systems (Comino).

For any historical files a request will be made on your behalf to Glasgow Life, based in the Mitchell Library. Glasgow life hold all WD historical files. For these request further information will be sought which will include:

- Known by other name/s
- Family names and DOB (parents, siblings)
- Type of file (Accommodated File, Fostering, Adoption)
- Details of period in care – dates range, placement/care home details

Everyone's experience of accessing personal records is unique. The process of requesting and reviewing these records—particularly those relating to childhood—can evoke a range of emotions. For some individuals, this may have an impact on their wellbeing and mental health. To support you through this process, I have included contact details for relevant organisations and the services they offer in *Appendix 1*. These services are available to provide emotional support, guidance, and assistance. Please do not hesitate to reach out to them if your client feels that support would be beneficial.

The West Dunbartonshire (WD) Family Placement Team can offer support in reviewing the contents of your file. If your client would like to access this service, please respond to this email with a request for *Family Placement Support*. Once your file has been prepared, we will pass your details to the Family Support Manager, who will then make contact to arrange the next steps.

It is important to highlight that other organisations may independently hold your client's records. You can approach any organisation that you believe may hold such records and request access to them directly.

In certain cases, where the volume of files we hold is particularly large or the request is complex, we reserve the right to extend the response timescale by up to an additional two months. This is in accordance with applicable data access regulations. Generally, we do not need to apply this extension, but if it becomes necessary, we will inform you promptly. For further details, please refer to the following link:

[What to expect after making a subject access request | ICO](#)

We look forward to hearing from you

Clare McKendrick
Information Officer
West Dunbartonshire HSCP
Strategy and Transformation

Aurora House
Clydebank G81

www.wdhscp.org.uk

West Dunbartonshire
Health & Social Care Partnership