
Subject Access Request Acknowledgement - SAR147-26 - John McWilliam

From Data Protection <dataprotection@dumgal.gov.uk>

Date Fri 2026-05-08 12:04 PM

To 'MMA Legal' <evidence@mmalegal.co.uk>

OFFICIAL-SENSITIVE

Good Morning

Subject Access Request - Data Protection Act 2018 – General Data Protection Regulation (GDPR)

I refer to your request for personal information, which we received on 8 May 2026. The request has been given the unique reference SAR147-26 which should now be quoted each time you contact us in relation to this request.

We write to confirm the Council are working with the Service to collate a response to you.

We aim to provide information to individuals within one month of receipt of their request. However, on this occasion we will be unable to meet this timescale due to the complexities of the records being prepared and information being considered. Article 12(3) of GDPR states that the controller (Dumfries and Galloway Council) shall provide information without due delay and in any event within one month of receipt of the request. This period may be extended by up to a further two months, where necessary, taking into account the complexity and number of requests.

Please accept our sincere apologies for this delay and please be assured we are working hard to respond to your request as soon as possible and by no later than 7 August 2026.

Thank you for your patience and understanding whilst we prepare your information and please do not hesitate to contact us if you would like to discuss this email or the reasons for the delay in providing you with your requested information.

Kind regards

Information Governance Team

Governance and Human Resources
Enabling and Customer Services
Dumfries and Galloway Council
English Street
Dumfries, DG1 2DD
Drop Point: 205

Tel: 01387 260467

Email: dataprotection@dumgal.gov.uk



Disclaimer:

This email, from Dumfries and Galloway Council, and any files transmitted with it, is confidential and intended solely for the use of the individual or entity to whom they are addressed.

If you are not the intended recipient of this email (and any attachment) please inform the sender by return email and destroy all copies. If you are not the intended recipient or responsible for delivering it to the intended recipient, you are hereby notified that any use, disclosure, review, dissemination, distribution or reproduction of this email is strictly prohibited. Please be aware that communication by internet email is not secure as messages can be intercepted and read by someone else. Dumfries and Galloway Council do not accept liability for any loss or damage which may result from this email or any files attached. It is your responsibility to scan this email and any attachments for computer viruses or other defects.

Any email including its content may be monitored and used by the Council for reasons of security and form monitoring internal compliance with the policy on staff use. Email monitoring or blocking software may also be used.

Any email message sent or received by the Council may require to be disclosed by the Council under the provisions of the Freedom of Information (Scotland) Act 2002. You can view the Council's privacy statement at www.dumgal.gov.uk/privacy for further information.

OFFICIAL-SENSITIVE

From: MMA Legal <evidence@mmalegal.co.uk>

Sent: 08 May 2026 09:51

To: Data Protection <dataprotection@dumgal.gov.uk>

Subject: Await SWS/Education EXTERNAL: Data Subject Access Request - Mr John Mcwilliam

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mr John Mcwilliam

Client Address: 16 Willshaw Road , Blackpool , FY2 9SH

Client Reference: 100245

Date of Birth: 13/10/1970

Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Closeburn assessment centre: 1982-1986

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816

MMA Legal Limited, a company registered in England and Wales with registered number 13900519

Authorised and regulated by the Solicitors Regulation Authority number 8000579

Registered Office: Stok, Princes Street, Stockport SK1 1RY

This email and any attachments are confidential and intended solely for the individual or entity to whom they are addressed. If you have received this email in error, please notify the sender immediately and delete it from your system.

Any unauthorised use, disclosure, copying, or distribution of this communication is strictly prohibited.

We process personal data in accordance with applicable data protection laws, including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Personal information contained within this communication must be handled securely and only for its intended purpose.

Whilst we take reasonable steps to ensure the accuracy of information contained in this email, no liability is accepted for any reliance placed on its contents. Nothing in this email constitutes legal or financial advice unless expressly stated.