
Re: Data Subject Access Request - 100094

From Archive Enquiries <Archive.Enquiries@onfife.com>

Date Thu 2026-05-07 9:14 AM

To MMA Legal <evidence@mmalegal.co.uk>

Good Morning

For Data Subject Access Requests to Fife Council, the process is to contact the Fife Council Information Requests Team here - [Fife Council Information Requests](#)

Regards

Owen Harrison
Collections Support Assistant [Archives]
[ON at FIFE ARCHIVES](#)

Bankhead Central

Bankhead Park

Glenrothes

KY7 6GH

Tel. 01592 583352

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Fife Cultural Trust (OnFife) Company limited by guarantee (incorporated in Scotland) Company Number: SC415704.

Scottish Charity Number: SC043442 operating as OnFife.

From: MMA Legal <evidence@mmalegal.co.uk>

Sent: 06 May 2026 17:35

To: Archive Enquiries <Archive.Enquiries@onfife.com>

Subject: Data Subject Access Request - 100094

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Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mr Kevin Smith

Client Address: 68 Main Street, Lochgelly, KY5 9AA

Client Reference: 100094

Date of Birth: 08/08/1970

Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Rimbleton House: 1983
- Melbow House : 1984
- Rossy Farm: 1985

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816

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Company Number SC415704 / A Scottish Charity: charity number SC043442

Registered office, Iona House, John Smith Business Park, Grantsmuir Road, Kirkcaldy, Fife, KY2 6NA
