

GDPR Legal Team
Health Records Department
Leverndale Hospital
510 Crookston Road
Glasgow
G53 7TU



Private

MMA Legal
SToK
43-59 Princes Street
Stockport
SKI 1RY

Date
28/05/2026

Your Ref 100009

Our Ref GDPR/SAR/3010776241

Enquiries Subject Access Team
Email ggc.sar.mentalhealthteamsouth@nhs.scot

Direct Line 0141 211 6682

Dear Sir/Madam -

Re: Subject Access Request under the General Data Protection Regulation
Patient: Caroline Welsh DOB: 31 10 1977

I refer to your correspondence which I received today in which you seek a copy of the following information:

Copy of Health Records held by Mental Health Services, NHS Greater Glasgow and Clyde

Your request will be dealt with in line with our requirements under Article 15 of the General Data Protection Regulation. Under this regulation we have one calendar month to comply with your request however we endeavour to respond to you as quickly as possible.

Please note you have the right to complain to the Scottish Information Commissioner if you are unhappy with how your request has been dealt with.

The contact details are noted below:

Information Commissioner's Office – Scotland
45 Melville Street
Edinburgh
EH3 7JL
Tel: 0131 244 9001
Email: Scotland@ico.org.uk

Yours sincerely

GDPR MH Legal Team
South and East Glasgow
Mental Health Services, NHS GGC