

Information Governance:

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Date: 13/07/2026

Dear Sir or Madam,

Subject access request Ref. 100108

I refer to your request made April 20th, 2026

Please find attached, along with this cover letter, all documents you have requested and are entitled to as part of your Subject Access Request.

You may see dark lines/redactions throughout the documents; this is due to various exemptions being applied to information you are not entitled to:

- Third party information

Please note that some information within the enclosed documents has been redacted (blacked out). This has been done in accordance with data protection legislation, which permits organisations to withhold certain information where appropriate. The main reasons for redaction are outlined below:

1. Third-Party Personal Data

Under Article 15(4) UK GDPR, the right of access must not adversely affect the rights and freedoms of others.

Therefore, personal data relating to other individuals (e.g., staff members, family members, or third parties) has been redacted unless:

- Consent was obtained, or

It was reasonable to disclose without consent

2. Confidential Information

Some information has been withheld where it constitutes confidential information, including:

- Internal communications

Professional opinions provided in confidence

This is permitted under Schedule 2, Part 3 of the Data Protection Act 2018, where disclosure may breach confidentiality obligations.

If you have trouble understanding English please contact the address below

اگر آپ کو انگریزی سمجھنے میں مشکل پیش آتی ہے تو براہ مہربانی نیچے درج پتے پر رابطہ کریں:

ਜੇਕਰ ਤੁਹਾਨੂੰ ਇੰਗਲिश سمجھنے ਵਿੱਚ کٹھنਾਈ ਹੁੰਦੀ ہے ਤਾਂ ک୍ਰیپا کر کے ਸਾਡے ਨਾਲ ਹੇਠਾਂ ਦਿਤੇ ਪਤੇ 'ਤੇ ਸੰਪਰਕ ਕਰੋ।

Jeżeli masz trudności w zrozumieniu języka angielskiego, skontaktuj się na poniżej podany adres:

如果你對英語理解有困難, 請聯絡以下地址:

Dundee Translation & Interpretation Service, Mitchell Street Centre, Mitchell Street, Dundee DD2 2LJ.
Tel: 01382 435825 Fax: 01382 435805

For information about Dundee City Council visit our website - www.dundee.gov.uk



3. Safeguarding / Social Work Exemptions (if applicable)

Certain data may be exempt under Schedule 3 of the Data Protection Act 2018, where disclosure could:

- Cause serious harm to the physical or mental health of any individual Prejudice the carrying out of social work functions

4. Legal Professional Privilege

Any information subject to legal privilege (e.g., communications with legal advisors) has been withheld, as permitted under the Data Protection Act 2018.

5. Crime and Prevention / Regulatory Functions (if applicable)

Information may also be withheld where disclosure would be likely to:

- Prejudice the prevention or detection of crime
Interfere with regulatory or safeguarding investigations

If you are unsatisfied in any way you have the right to lodge a complaint with the ICO or another supervisory authority:

- o We aim to directly resolve all complaints about how we handle personal information. If your complaint is about how we have handled your personal information, you can contact the Council's Data Protection Officer by email at: infogov@dundeecity.gov.uk or by telephone on 01382 434206
- o However, you also have the right to lodge a complaint about data protection matters with the Information Commissioner's Office, who can be contacted by post at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF. By phone on 0303 123 1113 (local rate) or 01625 545 745. Visit their website for more information at- <https://ico.org.uk/concerns>.

Yours Sincerely,

Alec Donnelly