

From: Phelps, Donna
Sent: Friday, May 29, 2026 13:50
To: 'MMA Legal'
Subject: Fw: RE: Data Subject Access Request - Mr Jake Harold Craddock [OFFICIAL]

CLASSIFICATION: OFFICIAL

Dear Sir/Madam,

I refer to your email below.

We previously received the same request from you in April 2026. A response was issued to you on 30th April 2026 to inform you that we do not hold any records for your client.

I trust that this is of assistance.

Kind regards

Donna Phelps

Information Governance Team

East Ayrshire Council

Council Headquarters

London Road

Kilmarnock

KA3 7BU

From: MMA Legal <evidence@mmalegal.co.uk>
Sent: 28 May 2026 12:04
To: Information Governance <information.governance@east-ayrshire.gov.uk>
Subject: Data Subject Access Request - Mr Jake Harold Craddock

CAUTION: This email originated from outside of East Ayrshire Council. Do not click links or open attachments unless you recognise the sender and know that the content is safe.

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mr Jake Harold Craddock
Client Address: 2 Mount Stuart Road, Largs, KA30 9ES
Client Reference: 100352
Date of Birth: 13/08/1955
Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Darvel House Lanarkshire : 1968 - 1968
- Glenochil Young Offenders Institution: 1970 - 1971

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal
E: evidence@mmalegal.co.uk
T: 0161 563 0816