

Professor Soumen Sengupta
Chief Officer, Health and Social Care

MMA Legal
evidence@mmalegal.co.uk

Our ref: DPA/WC/LC
Your ref: 100059
Date: 19 August 2026

Dear Sirs

UK General Data Protection Regulation as supplemented by the Data Protection Act 2018 (GDPR)
Article 15 of the UK GDPR – Right of Access

Thank you for your request to exercise the above right of your client, William Ferguson set out in the GDPR received by the Council on 7 July 2026 in which you ask for a copy of the following personal data:

All information held by Social Work Resources regarding your client, William Ferguson also known as William Gibb.

The Council cannot give you any of this information because it does not have it. We have undertaken extensive searches within South Lanarkshire Record Centre and cannot locate any information within our information system.

However, I can confirm that the Mitchell Library have confirmed that they have located the following potential matches however file(s) were returned to North Lanarkshire Council:

Department	Conno	Box	Lookref	File	Cdm1	Cdy1	Cdm2	Cdy2	Loc1	lrm
N LNK SWD BELLSHILL	259	7	44/1/A- 5Y	PATERSON WILLIAM	0	74	0	75	1025	025901025030
N LNK SWD BELLSHILL	259	7	44/1/A- 5Y	PATERSON WILLIAM (A)	0	72	0	73	1025	025901025031
N LNK SWD BELLSHILL	259	7	44/1/A- 5Y	PATERSON WILLIAM (B)	0	72	0	73	1025	025901025032

Also, the below record was located as a potential match however file(s) has been destroyed due to a 5 year retention period. This consignment was returned to North Lanarkshire Council:

Department	Conno	Box	Lookref	File	Cdm1	Cdy1	Cdm2	Cdy2	Loc1	lrm
N LNK SWD WISHAW	1387	3	5Y-WISHAW	PATERSON WILLIAM	7	84	10	84	0	138701100010

To that end, I would advise that you need to contact them directly with the view of gaining access to the information as they are the data controller and are the only people authorised to access the information. You can contact them at the following:

dataprotection@northlan.gov.uk

Complaints

If you want to complain about the way we have handled your request, you can
Council Offices, Almada Street, Hamilton ML3 0AA Phone: 0303 123 1008
Email: wendy.cranston@southlanarkshire.gov.uk



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- ask the council's Data Protection Officer (DPO) to assess and advise on whether the council has complied with its obligations or
- contact the Information Commissioner and request to investigate the position.

If you want the Council's Data Protection Officer to investigate your complaint you can use our online form - [Data protection complaints - South Lanarkshire Council](#)

You can also make your complaint by writing to:

The Data Protection Officer
Finance and Corporate Resources
South Lanarkshire Council
Council Offices
Almada Street
Hamilton ML3 0AA

Or, you can complain by email to dp@southlanarkshire.gov.uk

The Information Commissioner

If you want to complain to the Information Commissioner, there are more details on how to do so at the Commissioner's website at [Information Commissioner's Office](#).

Application to court

In addition to your right to complain to the DPO and/or the Information Commissioner, you can apply to court for it to determine whether the council has, in the way that it has handled or responded to your request, has infringed your right of access. If the court decides that the council has done so, it may order it, in order to ensure that it does comply with your right, to

- take steps specified in the order or
- refrain from taking steps specified in the order.

You should take your own independent legal advice about going to court.

Yours sincerely

Wendy Cranston
Team Leader (Performance, Governance and Planning)