



Re: Data Subject Access Request - Miss Mary Menzies

From Archive Enquiries <Archive.Enquiries@onfife.com>
Date Thu 2026-04-23 1:18 PM
To MMA Legal <evidence@mmalegal.co.uk>
Cc Information Requests <Information.Requests@fife.gov.uk>

Dear MMA Legal

Thank you for contacting us. I have forwarded your email to the Information Requests Team in Fife Council (cc'd in).

Any Education or Social Work records that we have in OnFife Archives are held on behalf of Fife Council. It is the Information Requests Team that will coordinate the search for relevant information across Fife Council including the Council records held by us.

Kind Regards
Andrew

Andrew Dowsey, Archives & Local Studies Manager

[ON at FIFE ARCHIVES](#)

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Bankhead Park

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KY7 6GH

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<http://www.onfife.com/>

Fife Cultural Trust (OnFife) Company limited by guarantee (incorporated in Scotland) Company Number: SC415704.
Scottish Charity Number: SC043442 operating as OnFife.

From: MMA Legal <evidence@mmalegal.co.uk>
Sent: 23 April 2026 12:12
To: Archive Enquiries <Archive.Enquiries@onfife.com>
Subject: Data Subject Access Request - Miss Mary Menzies

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Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Miss Mary Menzies

Client Address: 37 Ballingry Crescent , Ballingry, Lochgelly, KY5 8JB

Client Reference: 100229

Date of Birth: 29/06/1964

Also Known As: Mary Drummond

Name in Care: Mary Drummond

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- rimbleton house glenrothes: 1976-1976
- petruca childrens home: 1976-1978

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

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