



Re: [External] Data Subject Access Request - Mrs Tracy Roberts

From evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Date Thu 2026-04-23 8:53 AM

To archives <archive@stirling.gov.uk>

Good morning,

I write in relation to your previous email.

The contents of your email are noted, however; they are not agreed.

Under UK GDPR / Data Protection Act 2018, there are no legal requirements for anybody to follow your internal SAR process or policies. That is your process which is not legally binding to us or our Clients.

Your requirements under the said Act are to respond within 1 month, provide personal data unless an exemption applies, verify identity where necessary and provide information in a clear and accessible format.

As long as our request is lawful, it can be handled in whichever way deemed fit.

If you would like to provide an email address specific for these types of request, please do and all correspondence will be directed there going forward.

In the event no new email is provided, it is our companies position that the SAR's being sent are correct and legally acceptable and any attempt to divert us, withhold information or delay the request will be seen as a disruption in our Clients claim we will therefore be making a formal complaint to the Information Commissioners Office (ICO).

MMA Legal reserve the rights to progress to legal action should your position remain the same, however, due to the nature of the requests and the vulnerability element of all of our Clients, we trust the need for the same will be executed and the requests will be processed as sent.

Please confirm if your stance remains unchanged.

Kind regards,

Jay

MMA Legal

Evidence@mmalegal.co.uk

0161 563 0816

From: archives <archive@stirling.gov.uk>

Sent: Thursday, April 23, 2026 8:50 AM

To: MMA Legal <evidence@mmalegal.co.uk>

Subject: RE: [External] Data Subject Access Request - Mrs Tracy Roberts

Hi,

As this is a Subject Access Request, could you please submit this request here:

[Subject access request | Stirling Council](#)

This will allow it be officially logged and sent to the relevant departments.

Regards,

Neil

Neil Dickson, Assistant Archivist

Stirling Council Archives | Stirling Council | 5 Borrowmeadow Road | Stirling FK7 7UW

T: 01786 450745 | E: archive@stirling.gov.uk | W: stirling.gov.uk | B: stirlingarchives.scot

From: MMA Legal <evidence@mmalegal.co.uk>

Sent: 22 April 2026 20:08

To: archives <archive@stirling.gov.uk>

Subject: [External] Data Subject Access Request - Mrs Tracy Roberts

This message has come from an external mail system. Only open attachments, click on links, or take action on the information in this email if you know it is safe to do so.

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Mrs Tracy Roberts

Client Address: 263 Curtis Avenue, Kingspark, G44 4nw

Client Reference: 100127

Date of Birth: 27/04/1971

Also Known As:

Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- Cardross assesment centre: 1972-1972
- snowdon: 1973-1977

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team

MMA Legal

E: evidence@mmalegal.co.uk

T: 0161 563 0816

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We process personal data in accordance with applicable data protection laws, including the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. Personal information contained within this communication must be handled securely and only for its intended purpose.

Whilst we take reasonable steps to ensure the accuracy of information contained in this email, no liability is accepted for any reliance placed on its contents. Nothing in this email constitutes legal or financial advice unless expressly stated.

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[Stirling Council](#)