



Outlook

Data Protection (DP) - 100108 - SAR26-27 - 224-Access - Redress - NRS-DP-2026-570 - MMA Legal - acknowledgement

From dpa@gov.scot <dpa@gov.scot>

Date Wed 2026-04-29 1:47 PM

To evidence@mmalegal.co.uk <evidence@mmalegal.co.uk>

Cc dpa@gov.scot <dpa@gov.scot>

Your Ref: 100108

Our Ref: SAR26-27 - 224-Access – Redress

NRS Ref: NRS-DP-2026-570

Dear Sirs,

SUBJECT ACCESS REQUEST

I refer to your letter to National Records Scotland requesting a search of records in relation to your client, **Audra Martin**

NRS have passed your request to the Information Assurance and Data Protection team at the Scottish Government to enable a search of records held by the Directorate for Children and Families

All personal information will be accessible to you unless that information is covered by an exemption under data protection laws. In carrying out your request information will be shared with relevant business areas where necessary to ensure a complete return.

The one calendar month period allowed for response to your request will expire on **25 May 2026**.

Best,
R

**Rachel Bell | Information Assurance and Data Protection Advisor
Digital Citizens Unit | Digital Directorate | Scottish Government**



From: MMA Legal <evidence@mmalegal.co.uk>

Sent: 22 April 2026 20:25

To: NRS : Data Protection <dataprotection@nrscotland.gov.uk>

Subject: Data Subject Access Request - Miss Audra Martin

Subject: Data Subject Access Request under Article 15 UK GDPR and Section 45 DPA 2018

Client Name: Miss Audra Martin
Client Address: 17 Hillbank Place, Dundee, DD3 7BE
Client Reference: 100108
Date of Birth: 13/12/1968
Also Known As:
Name in Care:

Dear Sir/Madam,

We act on behalf of the above-named individual who was placed in residential care at the institution(s) referenced below during the approximate period stated.

Approximate Dates of Placement:

- BURNSIDE ASSESMENT CENTRE : 1979-1980
- CAROLINA HOUSE BROUGHT FERRY ROAD: 1980-1983

We submit this request under Article 15 of the UK General Data Protection Regulation and the Data Protection Act 2018.

We expect a response within the statutory one calendar month period. If you require an extension, please confirm this in writing with full justification.

Please find the enclosed request.

We thank you for your assistance in this matter.

Yours faithfully,

Investigations Team
MMA Legal
E: evidence@mmalegal.co.uk
T: 0161 563 0816

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