



RE: Data Subject Access Request for Stephen Burrows.

From WDHSCP <WDHSCP@west-dunbarton.gov.uk>

Date Mon 2026-05-18 4:14 PM

To DSAR-ATMR <DSAR-ATMR@aikerlegal.org>

Official Sensitive

Good afternoon,

Thank you for your email.

The Subject Access Request was completed and sent on 30/03/2026 this would have been sent from WDHSCP@west-dunbarton.gov.uk and would include a secure link to access the file. This may have went into your junk email.

The link expires after four weeks and this has now expired, we will upload the file again and sent on to you, if you do not receive anything within the next hour, please let us know.

Kind Regards,

Information Team

West Dunbartonshire Health and Social Care Partnership
Strategy and Transformation

www.wdhscp.org.uk

West Dunbartonshire
Health & Social Care Partnership
Improving Lives with the People of West Dunbartonshire

From: DSAR-ATMR <DSAR-ATMR@aikerlegal.org>

Sent: 18 May 2026 15:13

To: WDHSCP <WDHSCP@west-dunbarton.gov.uk>

Subject: Re: Data Subject Access Request for Stephen Burrows.

Good Afternoon West Dunbartonshire.

Could you please give me an update as to the DSAR Request below.

Kind Regards.

Michelle
Aiker Legal Support Team

From: WDHSCP <WDHSCP@west-dunbarton.gov.uk>
Sent: 04 March 2026 8:14 AM
To: DSAR-ATMR <DSAR-ATMR@aikerlegal.org>
Subject: RE: Data Subject Access Request for Stephen Burrows.

Official

Good morning,

Thank you for your request. It has now been passed to the HSCP Information Team, who will carry out searches across our HSCP Case Management and Electronic Document Management systems (CareFirst and Comino).

Please note that other organisations may also hold records relating to your client. You may contact any organisation you believe may hold information and request access to those records directly.

In some cases, the volume or complexity of the information we hold means that additional time is required to complete the request. In line with data protection legislation, we may extend the statutory timescale by up to two months.

Further information about extensions can be found on the ICO website: [What to expect after making a subject access request | ICO](#)

Everyone's experience of accessing their records is different. The process of requesting records and reflecting on your childhood can evoke feelings and emotions. For some, impacting on wellbeing and mental health. I have included contact details for organisations and the services they offer on the attached appendix 1. Please do contact them if you/your client require their support.

WD Family Placement team can also offer support in reviewing the contents of your file. If this is a service you/your client would like put in place please respond to this email requesting Family Placement Support, we will pass your details to the Family Support Manager who will make contact when file has been prepared

We look forward to hearing from you

Regards,

Information Team

West Dunbartonshire HSCP

Strategy and Transformation

Aurora House

Clydebank G81

www.wdhscp.org.uk

West Dunbartonshire
Health & Social Care Partnership

From: Dataprotection <dataprotection@west-dunbarton.gov.uk>

Sent: 02 March 2026 21:44

To: Susan McGrory <Susan.McGrory@west-dunbarton.gov.uk>; Clare McKendrick <Clare.McKendrick@west-dunbarton.gov.uk>; Carefirst Training Room <carefirsttraining@west-dunbarton.gov.uk>

Subject: FW: Data Subject Access Request for Stephen Burrows.

Official

Hi All

Please see SAR below/ attached for HSCP.

Thanks

Ashley

From: DSAR-ATMR

Sent: 02 March 2026 16:51

To: Dataprotection ; data.protection ; Data Protection (SW) ; SARHSCP ; LasalleIGBM Admin ; dataprotection@nrscotland.gov.uk; dpa@gov.scot
Cc: DSAR-ATMR
Subject: Data Subject Access Request for Stephen Burrows.

To whom it may concern

We are writing to make a Data Subject Access Request under the UK GDPR and the Data Protection Act 2018. As part of our client's application to the Redress Scheme Scotland.

We request access to records that you hold for our client.

Please see details below:

Client: Stephen Burrows

Date of Birth: 30/03/1965

Address: 8 St Connells Square, Dumfries and Galloway, DG4 6PH

Previous name: N/A

Mother's name: Emily McKenzie Burrows

Father's name: Samuel Burrows

Siblings: Andrew Burrows (28/08/1960) , A Sister that died at the age of 13 (unknown Name) - (Stephen is the youngest sibling)

Address before care or area lived: 18/5 Barwood Hill, Bellsmyre, Dunbarton

Approximate Dates in Care: 7-17 years old - (1972-1982)

Institution: BELLFIELD CHILDRENS HOME(age 7-10), CARDROSS ASSESSMENT CENTRE (Age 11, several short stays), BLAIRVADACH CHILDRENS HOME (Age 12 for 6 months), ST JOSEPH'S GLASGOW (Age 13 for 1 year) , GELISLAND APPROVED SCHOOL BEITH (Age 14 for 3 months), REDHEUGH SALVATION ARMY – KILBIRNIE (Age14-17 for 3 years)

Please find attached a signed mandate on behalf of our client authorising the release of this information. If you require any further information, please do not hesitate to contact our office.

Kind Regards,

Rebekah,

Aiker Support.



Aiker Legal Ltd

4a Edison Court, Elice Way,

Technology Park,

Wrexham,

LL13 7YT



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www.aikerlegal.org

SRA number: 8004747

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