

EASTBOURNE

Borough Council



www.lewes-eastbourne.gov.uk

Mr William McIntyre
Flat 30 Elm Park Mansions 24a Cavendish Place
Eastbourne
BN21 3EJ

Date: 16 October 2025

Dear Mr McIntyre,

Annual Service and Inspection of the installed Fire Alarm System and Emergency Lighting

Please be advised that Brighton Fire Alarms will be attending to undertake the annual service for the Fire Alarm System and Emergency Lighting installed within your home and all areas of the building.

In accordance with Fire Safety Legislation, which is required by Law, it is essential that this annual service is undertaken as soon as possible for the safety of you and others within the building.

Access to the communal areas will be required by the Contractor for a full service to be completed, they will be doing this on:

Monday 10th November