

Please complete and send this proforma when sending documentation to Scotland's Redress Scheme.

|                                                                                                 |                                     |
|-------------------------------------------------------------------------------------------------|-------------------------------------|
| Name of organisation sending documents to Scotland's Redress Scheme                             | Aiker Legal Ltd                     |
| Name of person sending documentation                                                            | Sam Morris                          |
| Date documents sent                                                                             | 09/07/2026                          |
| Applicant name                                                                                  | Valerie McAlpine                    |
| Applicant Date of birth                                                                         | 07/11/1973                          |
| Application reference number (if applicable)                                                    | APP597842                           |
| Has the applicant seen the documentation you are sending to Scotland's Redress Scheme? Yes / No | No                                  |
| If no, please state the reasons for the applicant not seeing the documentation                  | Confirmed over call due to location |

I can confirm that the attached documents listed below, were supplied directly by (to complete with name of record-holder) to myself (or name of org) and that they are being shared with Scotland's Redress Scheme unaltered and with permission from the above-named applicant.

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|----------------------------------------------------------------------------------------|
| 0 – VM - Altered Part 1 Redress Scotland Application                                   |
| 0.1- VM - Signed Declaration 10 Part 1                                                 |
| 1 – VM - Altered Part 3 Redress Scotland Application Part 3                            |
| 1.1 - VM - Signed Declaration 4 Part 3                                                 |
| 2 – VM - Supplementary Statement of client                                             |
| 3 – VM -Supporting Statement of client's acquaintance – Gillian McAlpine               |
| 4 – VM -Additional Care Settings                                                       |
| 5 – VM - Correspondence received from Renfrewshire – Confirms no records held          |
| 5.1 - VM - Correspondence received from Dpa Gov – Confirms no records held             |
| 5.2 - VM -Correspondence received from Inverclyde – Confirms records held and provided |
| 5.3 - VM - Correspondence received from Fife – Confirms records held and provided      |
| 5.4 - VM -Correspondence received from NRS – Confirms records held and provided        |

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|-----------------------------------------------------------------------------------------------|
| 5.5 - VM -Correspondence received from Glasgow – Confirms records held but client is in queue |
| 6 – VM -DSAR evidence Fife medical records                                                    |
| 6.1 - VM -DSAR evidence NRS evidence                                                          |
| 6.2 - VM -DSAR evidence Combined Inverclyde records                                           |
| 7 – VM - Certified ID + POA                                                                   |