

## Care Plan

### Claire Mackintosh

1. To support Claire in her housing applications
2. To support her in her voluntary contact with Careers Scotland
3. To chase up application to MFR
4. To refer her to Banardos Springboard Project

### Aims

To support Claire's application for a tenancy in Inverness.

To support her to work with relevant agencies to try and prepare her to be able to maintain a tenancy.

To gain a secure and safe place for Claire to stay in the long term. To encourage Claire to work or study following her gaining a stable place to live.

**THE HIGHLAND COUNCIL**  
**SOCIAL WORK SERVICES - CHILDREN & FAMILIES**  
**INVERNESS**

**INITIAL ASSESSMENT AND CARE PLAN**

*Complete one form for each child.*

**BASIC INFORMATION:**

**Name:** *CLAIRE MCKINTOSH*

**K/A:** *M. RAE*

**M/F:** *F.*

**DoB:** *1.08.86.*

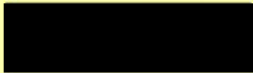
**Home Address:**

**Present Address:** *40 Kay Road,*



*Inverness*

**Telephone No:**



**School:**

**GP:**

**Legal Status:**

**Background**

*claire's mother is resident @ Cairn Robin Prison. Her father Gordon Rae @ Glenade Prison & her sister Nicola @ Colintonvale Prison. The family home @ 162 Broughton Park, Broughton, Inverness has been re-possessed by Housing since 01.*

**Issues**

*claire is very vulnerable at present in the community.*

**CARE PLAN**

*Arrange out of school tuition to commence August 01.*

*referral to Apex - Alpha Project.*

*continue to support claire as required & arrange contact with family members.*

**Signature**

*N. Gt*

**Designation**

*Social Worker*

**Date** *4/7/01.*

THE HIGHLAND COUNCIL

SOCIAL WORK SERVICES - CHILDREN & FAMILIES

INVERNESS

INITIAL ASSESSMENT AND CARE PLAN

Complete one form for each child.

**BASIC INFORMATION:**

Name: Claire M<sup>rs</sup> Kintosh K/A: M<sup>rs</sup> Rae.

M/F: FEMALE DoB: 1.8.86

Home Address: 162 SMITHTON PARK  
SMITHTON. INVERNESS.

Present Address: Niall, TILIK M<sup>rs</sup> KINTOSH.

CUKHOJEN

Telephone No:

School: Culloden Academy. GP:

Legal Status:

Background Claire is presently living with her Uncle & Aunt as her mother Tracy M<sup>rs</sup> Kintosh & sister Nicola M<sup>rs</sup> Kintosh are in Portgifford Prison. Mother on drug related offences. Free in court on Monday 21/5/01.  
Issues Claire is not attending Culloden Academy. She has also been absconding from home when in the care of her mother.

CARE PLAN

Aunt & Uncle to care for Claire. Reassess on Monday 21/5/01 when Tracy is up in court.

Signature

N. G. [Signature]

Designation

Social Worker.

Date

18/5/01.

# SSID ENQUIRY

## GENERAL INFORMATION

SOSCIS No: .....

SSID PARTY ID No .....

Party Surname:

macintosh

Alternative:

Party Forename:

Clare

Title:

miss

Gender:

F

Marital Status:

Single

DoB:

1/8/80

Approx /Age

16

Address:

Telephone No:

01224 649 519  
07940 156 849

Address Type:

## ENQUIRY DETAILS

Source of Enquiry:

AccessPoint

Source Name:

ESCC  
0131 5297765

Confidential:

Yes

No

Enquiry Type:

How received:

pic

Date:

Time:

Details:

Clare presented by doctor to AccessPoint in Edinburgh. Currently staying in a care shelter from Friday. Saying was put in B & B 1 day after 16 'B' was getting harassed from community due to her parents past behaviour who are now in prison.

[REDACTED]

Enquiry Outcome:

Needs Attention

Redirect Internally

No Further Action Necessary

Redirect to Other Agency

Information Provided

Computer Operator

Initials:

Entered:

Date:

# SSID REFERRAL



## REFERRAL DETAILS

Referral Urgency:


Client Category:

Stated Issues:

Absconder	<input type="checkbox"/>
Adult Abuse	<input type="checkbox"/>
Alcohol Misuse	<input type="checkbox"/>
Behaviour	<input type="checkbox"/>
Benefits	<input type="checkbox"/>
Blind	<input type="checkbox"/>
Child Protection	<input type="checkbox"/>
Disability	<input type="checkbox"/>
Domestic Abuse	<input type="checkbox"/>
Emotional	<input type="checkbox"/>

Family	<input type="checkbox"/>
Financial Assistance	<input type="checkbox"/>
Housing	<input type="checkbox"/>
Mental Health	<input type="checkbox"/>
Offending	<input type="checkbox"/>
Partner Relationships	<input type="checkbox"/>
Physical Illness	<input type="checkbox"/>
School	<input type="checkbox"/>
Substance Misuse	<input type="checkbox"/>
Victim of Offence	<input type="checkbox"/>

GP Name & Address:

	<p>031 529 (7438) Edinburgh 7293 West</p>
--	---

Referral Outcome:

Awaiting Allocation

Advice Only

Completed by:

Date:

Allocate to:

Authorised by:

Designation

Date:

Computer Operator Only:

Entered

Returned to SW

Signed:

Date:

**THE HIGHLAND COUNCIL : SOCIAL WORK SERVICES**

**DETAIL RECORD**

**Client Name:**

**Date:**

Claire → on supervision requirement

\* Mrs Macgregor phoned 31/01/03, Claire has not turned up there.

\* Phoned Access point Grant Blackie unavailable.

**THE HIGHLAND COUNCIL - SOCIAL WORK SERVICES**

**DETAIL RECORD**

**Client Name: MACKINTOSH, CLAIRE**

Date: 18 FEBRUARY 2003

D/V w/ CLAIRE MACKINTOSH AT HOMELESS DAY CENTER.

SW gave Claire £10 for subsistence. Form 22 signed by Claire.

Tonight Claire will be returning to Mrs MacGregor's B&B on 36 Ardconnel Street tel: 238 357. She will continue to stay at the homeless center during the day.

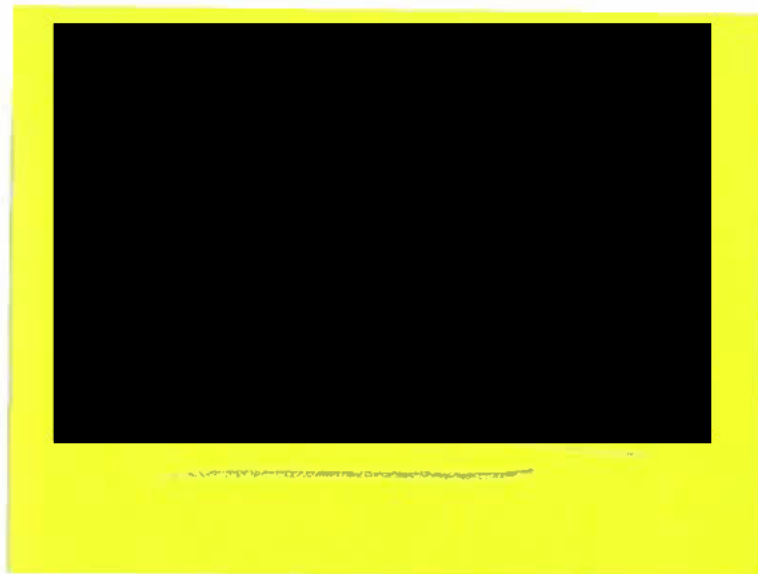
A point of contact at the centre is Ms Agnes Fraser, Asst Mgr & Resettlement tel: 242 458/718 669. The centre is closed from 1:00-2:30pm for lunch. One can also speak to Mrs Barbara Jameson-MacAskill the support worker on duty today.

Claire stated that she put in a claim for benefits and might be receiving money by Monday. She said that her primary goal is to see her mother who is in Courtenvele Prison in Sterling. She remains in sporadic tel contact w/ mum.

Claire was appreciative of SWS and is aware that Ms Susan MacGregor will be her SW.

*Shannon Baker*

Shannon Baker  
Duty Social Worker





SCOTTISH  
**CHILDREN'S REPORTER**  
ADMINISTRATION

4 March 2003

Culloden Social Work Department  
Keppoch Road  
Culloden  
Inverness  
IV1 2LL

RECEIVED  
10 MAR 2003

Authority Reporter  
Highland - Inverness  
Hazel Marr

If calling please ask for:  
Karen Erskine

Telephone:  
01463 245301

Dear Sir/Madam

**Claire MacKintosh, (1.8.86), c/o 11 Harrowden Road, Inverness**


I should be grateful if you could prepare a report on Claire MacKintosh.

Claire MacKintosh's supervision requirement is due to be reviewed at the request of the Local Authority.

I have arranged a hearing to take place on **25 March 2003 at 10.30am at The Children's Hearing Centre, 47/49 Academy Street, Inverness.**

Please submit your report at least ten days before the hearing.

Yours faithfully

  
Karen Erskine  
Senior Reporter



SCOTTISH

## CHILDREN'S REPORTER ADMINISTRATION

*Coen*

### REQUEST FOR SUPPLEMENTARY OR ADDITIONAL INFORMATION - SOCIAL WORK SECTION 56(7)(b) CHILDREN (SCOTLAND) ACT 1995

**To:** Culloden Social Work Department  
Keppoch Road  
Culloden  
Inverness  
IV1 2LL

**From:** Authority Reporter  
Highland - Inverness  
David Millar

**Please provide a report by 11 September 2001  
(20 working days after date of receipt of request)**

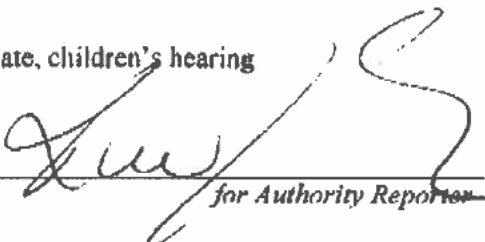
A supplementary report is required in relation to the undernoted child. A summary of the reasons for asking for the information is given. You are already aware of the circumstances of the referral[s]. The purpose of this report is to provide information which will help the Children's Hearing to decide what to do in the child's best interests.

Name, date of birth & address of child	School/Nursery attended	Summary of reasons for request	Summary of circumstances of referral to Reporter
Claire MacKintosh (1.8.86) <span style="background-color: black; color: black;">[REDACTED]</span> Inverness	Culloden Academy	That on 29.06.01 she committed an offence of Vandalism at Burnett Rd Police Station	

**Please ensure that your report covers the following points:**

- Number of home visits
- Which family members seen
- Reference to reports compiled by other professionals
- Information obtained from other professionals/agencies
- Significant developments since date of last report
- Child and family's views of current needs and way forward
- Conclusion and recommendation to Reporter and, if appropriate, children's hearing

Date: 13 August 2001

  
 \_\_\_\_\_  
 for Authority Reporter



SCOTTISH

# CHILDREN'S REPORTER ADMINISTRATION

## REQUEST FOR SUPPLEMENTARY OR ADDITIONAL INFORMATION - SOCIAL WORK SECTION 56(7)(b) CHILDREN (SCOTLAND) ACT 1995

**To:** Culloden Social Work Department  
Keppoch Road  
Culloden  
Inverness  
IV1 2LL

**From:** Authority Reporter  
Highland - Inverness  
David Millar

**Please provide a report by 3 September 2001**  
(20 working days after date of receipt of request)

A supplementary report is required in relation to the undernoted child. A summary of the reasons for asking for the information is given.

The purpose of this report is to provide information which will help the Children's Hearing to decide what to do in the child's best interests.

Name, date of birth & address of child	School/Nursery attended	Summary of reasons for request	Summary of circumstances of referral to Reporter
Claire MacKintosh (1.8.86) 162 Smithton Park Smithton, Inverness	Culloden Academy	New referral	Assault - see attached

**Please ensure that your report covers the following points:**

- Number of home visits
- Which family members seen
- Reference to reports compiled by other professionals
- Information obtained from other professionals/agencies
- Significant developments since date of last report
- Child and family's views of current needs and way forward
- Conclusion and recommendation to Reporter and, if appropriate, children's hearing

Date: 3 August 2001

DM for Authority Reporter

LIVE CM0304

CLIENT DETAILS (PERSON)

06-AUG-2001

Party ID 43399 Mackintosh Claire C (Aged 15)  
Main Address 162 Smithton Park, Smithton, Inverness, IV1 2PF

Date of Birth 01-AUG-1986  
Tel No.

Approx DOB

Case Worker Goodwin Norma Ms Tel No. 01463-791338  
Case ID 12178 Type Person Cli Last status changed date 12-APR-2001  
Resp. Unit Culloden Team  
Resp. Agency The Highland Council  
Case Status Open  
Paper File ID File Location  
Lives Alone? N Communication Difficulties? N Child Ref  
Pupil ID

F1

- Options

No Paper File Records Exist For this Case  
Count: \*0

<Replace>

Party Conc+ Main Addre		
Telephone	Claire not home at appointed time. Dougie will	
Source Typ	report her missing to Police.	
Source ID	2300 Claire has returned. Dougie to inform Police	ID 93830
or Free Te		
Confidenti		
How Receiv		
Enquiry Ty		report her
Details/Ac		
Receiving		
Receiving		
Date Recei		
Time Recei		
Enquiry Ou		
		- Options

Press F10 to accept changes, F12 to cancel.  
Count: \*1

<Replace>

Party Conc		
Main Addre		
Telephone	Claire to be charged with B of P along with two	ID 93757
Source Typ	others. Police unable to contact community carers	
Source ID	T/c Dougie Rodgers who will attend.	
or Free Te		
Confidenti		
How Receiv		
Enquiry Ty		others. Po
Details/Ac		
Receiving		
Receiving		
Date Recei		
Time Recei		
Enquiry Ou		
		- Options

Press F10 to accept changes, F12 to cancel.  
 Count: \*1

<Replace>

Party Conc Main Addre	Mr R advising that Claire didn't return at agreed time. However, he heard that mother out of prison and Claire with her. In these circumstances he's reluctant to report her missing. Advised heard that mother seeking accommodation and planning to have Claire with her. Agreed not to report her missing tonight but if no contact tomorrow then police to be notified. 4.8 @ 0305 T/c from Police advising they'd picked Claire up with another girl. Contacted Mr R who agreed to collect her.	
Telephone		ID 93975
Source Typ		
Source ID		
or Free Te		
Confidenti		
How Receiv		
Enquiry Ty		
Details/Ac		ed time. Ho
Receiving		
Receiving		
Date Recei		
Time Recei		
Enquiry Ou		
		- Options

Press F10 to accept changes, F12 to cancel.  
Count: \*1

<Replace>

T/c 6/8/01 Elona Rogers. Claire still with her.

Tracy apparently staying with her partner [REDACTED]  
& Claire is refusing to stay with him. Review arranged  
for Wednesday 8/8/01 @ 12.30 PM.

N. GR

T/c 6/8/01. Mrs Dyle - she has given Tracy

consent to rent her cottage. Tracy to advise me of her  
address. Requested Mrs Dyle see Tracy - to T/c me.  
ie Review on Wednesday 8/8/01.

N. GR

LIVE CM1501		ENQUIRY DETAILS	30-JUL-2001
Party Concerned	43399	Mackintosh Claire C (Aged 14)	
Main Address	162 Smithton Park, Smithton, Inverness, IV1 2PF		
Telephone Number			Enquiry ID 93563
Source Type	IR	Internal Referral	
Source ID			
or Free Text	Dougie Rodgers- community carer		
Confidential?	N		
How Received	T	Telephone	
Enquiry Type	GC	General Concern	
Details/Action	Claire not back at appointed time. Dougie will notify Pol		
Receiving Worker	Brown, Morag Ms		
Receiving Unit	Highland Family Resource Centre		
Date Received	27-JUL-2001		
Time Received	23:10		
Enquiry Outcome	PEND Pending Decision		
		F1	- Options

Enquiry subject's address - Use EDIT to expand.

Count: \*1

<Replace>

- Dougie & Alma Rogers

follow up -

- Claire & [redacted] were out together on Friday night. Disagreement developed between Claire, [redacted] & another girl over [redacted] boyfriend [redacted]. Claire was meant to have <sup>been</sup> home by 10.45 and at 11pm Mrs Rogers ~~for~~ noticed standby & police that she was late. In the interim Mrs Rogers received a call from the police to say that they had Claire in custody @ Burnett Rd - she had been charged w/ assault. She attended & Claire was taken back to their home. She has now settled down again. Enail

+----- LIVE CM1501

ENQUIRY DETAILS

30-JUL-2001 -----+

Party Conc		
Main Address		
	Claire not back at appointed time. Dougie will notify Police.	
Telephone	28/07/01 00.10 Claire at Police Station to be charged with assault. Elma Rodgers is attending.	ID 93563
Source Type		
Source ID		
or Free Tel		
Confidential		
How Received		
Enquiry Type		
Details/Action		notify Pol
Receiving		
Receiving		
Date Received		
Time Received		
Enquiry Output		
		Options

Press F10 to accept changes, F12 to cancel.

Count: \*1

<Replace>

**FAX SHEET**

Date: 25.7.01 Time:..... Message No:.....

To: Likki Selkirk From: Norma Goodwin  
childrens resources Culloden  
Yalough B.W.S

No. of Pages 1 (including this sheet)

Fax No. ....

*In the event of an error in transmission, please telephone (01463) 791338*

**REMARKS:**

*Escort required 2 days per week.  
1 hour between 1.30 - 2.30 PM to enable  
Claire McKintosh to visit her mother  
at Portersfield Prison.*

Party Concerned 43399 Mackintosh Claire C (Aged 15)  
 Main Address 162 Smithton Park, Smithton, Inverness, IV1 2PF

Telephone Number  
 Source Type POL Police Enquiry ID 93757  
 Source ID  
 or Free Text Police, Inverness  
 Confidential? N  
 How Received T Telephone  
 Enquiry Type SR Service Request  
 Details/Action Claire to be charged with B of P along with two others. P  
 Receiving Worker Brown, Morag Ms  
 Receiving Unit Highland Family Resource Centre  
 Date Received 01-AUG-2001  
 Time Received 01:13  
 Enquiry Outcome NA Needs Attention - To Be Actioned

F1 - Options

Enquiry subject's address - Use EDIT to expand.  
 Count: \*1

<Replace>

Party Conc		
Main Addre		
Telephone	Claire to be charged with B of P along with two others. Police said to be unable to contact community carers. T/c Dougie Rodgers who will attend.	ID 93757
Source Typ		
Source ID		
or Free Te		
Confidenti		
How Receiv		
Enquiry Ty		
Details/Ac		others. P
Receiving		
Receiving		
Date Recei		
Time Recei		
Enquiry Ou		
		- Options

Press F10 to accept changes, F12 to cancel.  
Count: \*1

<Replace>



SCOTTISH

**CHILDREN'S REPORTER**  
ADMINISTRATION

**RECEIVED**

29 JUL 2001

**DECISION OF A  
CHILDREN'S HEARING**

Culloden Social Work Department  
Keppoch Road  
Culloden  
Inverness  
IV1 2LL

Dear Ms Allman

**Decision of a Children's Hearing**

A children's hearing took place on 19/07/2001 for Claire MacKintosh when a decision was made to continue the hearing until 02.08.01 at 11am at The Children's Hearing Centre, 47/49 Academy Street, Inverness.

I enclose the following:

- a copy of the decision and the written reasons

Yours sincerely

Hugh Strachan  
Reporter  
Date: 19 July 2001

CHILDREN (SCOTLAND) ACT 1995

REPORT OF PROCEEDINGS OF A CHILDREN'S HEARING

FOR Highland AUTHORITY

Place Inverness Date 19/8/01  
 Child's Name Claire McIntosh Date of Birth 1/8/86.  
 Chaired by S. Barr. Member S. Hall Member J. Murray Reporter H. Strachan

Persons Present	Represented by
Child <input checked="" type="checkbox"/>	
Mother <input checked="" type="checkbox"/>	
Father <input checked="" type="checkbox"/>	
Relevant Person 1 <input type="checkbox"/> <small>(See Cover)</small>	
Relevant Person 2 <input type="checkbox"/> <small>(See Cover)</small>	
Safeguarder	

(Designations as per guidance)

Social Worker Norma Goodwin  
 Other Malcolm Beston, solicitor for Mother.  
 Other \_\_\_\_\_  
 Other \_\_\_\_\_

Purpose(s) of Hearing  
(See Cover)

Grounds for Removal

Decision(s) of Children's Hearing

1. To continue the hearing.

Reasons for Decision(s)

The panel members felt it was important for Claire's mum to come to the hearing and that, as the solicitor had not read the grounds, a proper grounds hearing could not be held.

Claire is staying with the Rogers family as her foster carers at present.

Signed

Suzanne Bow  
(Chairman)

Date 19/07/01

LIVE CM1501

ENQUIRY DETAILS

19-JUL-2001

Party Concerned 43399 Mackintosh Claire C (Aged 14)  
Main Address 162 Smithton Park, Smithton, Inverness, IV1 2PF

Telephone Number Enquiry ID 92966  
Source Type IR Internal Referral  
Source ID  
or Free Text Mr Rogers-fostercarer  
Confidential? N  
How Received T Telephone  
Enquiry Type GC General Concern  
Details/Action Claire not returned. Mr Rogers will report her missing to P  
Receiving Worker Gutteridge, Michael Mr  
Receiving Unit Highland Family Resource Centre  
Date Received 19-JUL-2001  
Time Received 00:29  
Enquiry Outcome NA Needs Attention - To Be Actioned

F1

- Options

Enquiry subject's address - Use EDIT to expand.

Count: \*1

<Replace>

Party Conc		
Main Address		
Telephone	Claire not returned. Mr Rogers will report her missing to Police. He has telephoned [redacted]	ID 92966
Source Type	[redacted] mother she isn't there.	
Source ID	T/c from Serg. . Enquiring where she was last seen by her Swr.	
or Free Te	T/c to Norma Godwin. Norma left her walking down Castle St.	
Confidenti		
How Receiv	T/c to SErg. . She had been seen on CCTV at 8pm.	
Enquiry Ty		
Details/Ac	T/c from Mr Rogers. Claire had telephoned. She had forgotten the time. Mr Rogers has arranged a taxi	issing to P
Receiving	T/c from Police Control. Mr Rogers has phoned to say Claire now back.	
Receiving		
Date Recei		
Time Recei		
Enquiry Ou		
		- Options

Press F10 to accept changes, F12 to cancel.

Count: \*1

<Replace>

19/7/01. Claire stated she was helping to look for a missing friend & turned up @ 12.20PM. She then returned to the Rogers by taxi.

N. 

----- LIVE CM1501

ENQUIRY DETAILS

13-JUL-2001 -----

Party Concerned 43399 Mackintosh Claire C (Aged 14)  
Main Address 162 Smithton Park, Smithton, Inverness, IV1 2PF

712227.

-----  
Telephone Number Enquiry ID 92601  
Source Type PC Party Concerned - Self Referral  
Source ID Mackintosh, Claire Ms  
or Free Text  
Confidential? N  
How Received T Telephone  
Enquiry Type GC General Concern  
Details/Action Claire concerned about friend [REDACTED] She has be  
Receiving Worker Gutteridge, Michael Mr  
Receiving Unit Highland Family Resource Centre  
Date Received 12-JUL-2001  
Time Received 22:41  
Enquiry Outcome NA Needs Attention - To Be Actioned  
-----

F1

- Options

-----  
Enquiry subject's address - Use EDIT to expand.

Count: \*1

<Replace>

Party Conc		
Main Addre		
Telephone	Claire concerned about friend [REDACTED]	
Source Typ	[REDACTED] She has been away from home all day	ID 92601
Source ID	and will be "battered" when she returns	
or Free Te	home.Claire says she is going to stay at [REDACTED]	
Confidenti	[REDACTED] for the night.She said this had been	
How Receiv	agreed with her carers the Rogers.I told Claire	
Enquiry Ty	[REDACTED] that [REDACTED] should go back home; some	
Details/Ac	discussion about this.	
Receiving	T/c from Claire to say problem has been resolved	.She has be
Date Recei	and that [REDACTED] is going back home.	
Time Recei	T/c to Rogers.Answering service.Left message.	
Enquiry Ou	T/c from Mr Rogers.Claire is back with them.	
		- Options

Press F10 to accept changes, F12 to cancel.

Count: \*1

<Replace>

----- LIVE CM1501

ENQUIRY DETAILS

09-JUL-2001

Party Concerned 43399 Mackintosh Claire C (Aged 14)  
Main Address 162 Smithton Park, Smithton, Inverness, IV1 2PF

Telephone Number  
Source Type IR Internal Referral Enquiry ID 92285  
Source ID  
or Free Text Foster carer Dougie Rodgers  
Confidential? N  
How Received T Telephone  
Enquiry Type GC General Concern  
Details/Action Claire missing. Police aware. She was to spend Saturday ni  
Receiving Worker Macfadyen, Allan Mr  
Receiving Unit Highland Family Resource Centre  
Date Received 08-JUL-2001  
Time Received 11:49  
Enquiry Outcome NA Needs Attention - To Be Actioned

F1

- Options

Enquiry subject's address - Use EDIT to expand.

Unit: \*1

<Replace>

Party Conc		
Main Addre		
Telephone	Claire missing. Police aware. She was to spend Saturday night at [REDACTED] but went missing from there with another teenage girl from that address. Police found them this morning at [REDACTED]	ID 92285
Source Typ		
Source ID	[REDACTED] They were not aware that Claire was missing then. They called Mr Rodgers who had not been aware she was missing either. Police then returned to Smithton to find that Claire had gone away with a woman, [REDACTED] They will continue to look for her.	Saturday ni
or Free Te		
Confidenti		
How Receiv		
Enquiry Ty		
Details/Ac		
Receiving	13:21 T/c from Elma Rodgers. Claire now at [REDACTED]	
Date Recei	[REDACTED] Mr Rodgers is going to collect her. The Rodgers will inform the police.	
Time Recei		
Enquiry Ou		
		- Options

Press F10 to accept changes, F12 to cancel.  
 Count: \*1

<Replace>

+----- LIVE CM1501 ENQUIRY DETAILS 26-JUN-2001 -----+

| Party Concerned 43399 Mackintosh Claire C (Aged 14) |  
| Main Address 162 Smithton Park, Smithton, Inverness, IV1 2PF |

-----  
| Telephone Number Enquiry ID 91435 |  
| Source Type OHC Other Highland Council Service |  
| Source ID |  
| or Free Text Dougie Rodgers - foster carer |  
| Confidential? N |  
| How Received T Telephone |  
| Enquiry Type GC General Concern |  
| Details/Action Initial ref at 11.50p.m. on the 25.6.01. Dougie advised t |  
| Receiving Worker Sermani, Grace Ms |  
| Receiving Unit Highland Family Resource Centre |  
| Date Received 26-JUN-2001 |  
| Time Received 06:01 |  
| Enquiry Outcome NA Needs Attention - To Be Actioned |

-----  
| F1 - Options |

-----  
Enquiry subject's address - Use EDIT to expand.  
Count: \*1 <Replace>

Telephone Source Typ	Police at 11.30a.m. to say that she and her friend [REDACTED] had cut their wrists. When the Police arrived Claire also found. She had scratched her wrists but was clearly under influence of alcohol and stated she had taken medication. Claire and other girls taken to hospital. Elma advised that Claire to have psychiatric assessment in the a.m. Elma advised that Claires mother in prison in Aberdeen, and that her father also in prison but unsure where. T.C. to police for further clarification of events of evening. P.C. [REDACTED] had dealt with incident. T.C. to Hospital and spoke with ward staff nurse [REDACTED] Blood results not yet back but Claire seems to be doing well. She is now sleeping. Staff nurse will call if any concern	ID 91435
Source ID or Free Te		
Confidenti		
How Receiv		
Enquiry Ty		e advised t
Details/Ac		
Receiving		
Receiving		
Date Recei		
Time Recei		
Enquiry Ou		
		- Options
or Free Te	or deterioration in Claires condition. T.C. to Wendy Allman who was unable to recall prison that father was in. T.C. to Craig Inshes prison where mother being held. staff notified that Claire in Hospital. They will notify mother at 7a.m. Craig Inshes staff also able to check their computer for father and informed me that a Gordon MacRae in Glen Ochil prison (01259 760 471). Further call to Craig Inshes at 7a.m. to advise that Tracy should contact Gordon MmacRae if this appropriate. (see further referral).	e advised t
Confidenti		
How Receiv		
Enquiry Ty		
Details/Ac		
Receiving		
Receiving		
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		- Options

----- LIVE CM1501

ENQUIRY DETAILS

26-JUN-2001 -----

Party Concerned 43399 Mackintosh Claire C (Aged 14)  
Main Address 162 Smithton Park, Smithton, Inverness, IV1 2PF

-----  
Telephone Number Enquiry ID 91436  
Source Type OHC Other Highland Council Service  
Source ID  
or Free Text Foster Carer - dougie Rodgers  
Confidential? N  
How Received T Telephone  
Enquiry Type GC General Concern  
Details/Action Follow on from previous enquiry. T.c. to Ron Taylor to ad  
Receiving Worker Sermani, Grace Ms  
Receiving Unit Highland Family Resource Centre  
Date Received 26-JUN-2001  
Time Received 07:14  
Enquiry Outcome NA Needs Attention - To Be Actioned  
-----

F1

- Options

One Key You Have Chosen is Not Valid Here!

Count: \*1

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Party Conc		
Main Addre		
	Follow on from previous enquiry. T.c. to Ron Taylor to advise of situation. Follow up required a.m.	
Telephone		ID 91436
Source Typ		
Source ID		
or Free Te		
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How Receiv		
Enquiry Ty		
Details/Ac		aylor to ad
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Press F10 to accept changes, F12 to cancel.

Count: \*1

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**MESSAGE CONFIRMATION**

DATE : 11-06-2001 MON 17:02  
 NAME : CULLODEN SOCIAL WORK SERVICES  
 TEL. : 01463793229

PHONE	:	01463245309
PAGES	:	3/3
START TIME	:	11-06 17:01
ELAPSED TIME	:	00'58"
MODE	:	ECM
RESULTS	:	OK

► first page of recent document transmitted...

Report to Scottish Children's Reporter Administration  
 Social Background Report  
 Children (Scotland) Act 1985, Section 56(7)(b)

HCEN  
 APPENDIX 6

Child's Name	Claire MacRae	Date of Birth	01.08.1988
Sex	Female		
Address	162 Smithton Park, Smithton, Inverness	School attended	Culloden Academy

Reason for report request  
 See OP46/1 14/401 that she may be beyond control

Basis of report (level of contact)  
 This report has been compiled following recent ongoing Social Work Support to Claire MacRae and her family. Additional information has been gained from Culloden Academy.

Family composition

Name	Age	Relationship to child	Employment, school, etc	Residence (if different)
Tracey MacKintosh	11.08.61	Mother		Porterfield Prison
Gordon MacRae		Father		Glenoch Prison
Nicola MacKintosh	27.12.83	Sister		Porterfield Prison

Report compiled by	Norma Goodwin
Office	Culloden Social Work Services Keppoch Road, Inverness, IV2 7LL
Date completed	06 June 2001
Date sent to reporter	
Signed	<i>N. Goodwin</i>
Designation	Social Worker
Outcome	

To: *Child's Reporter*  
 From: *Norma Goodwin*  
 Date: *11.6.01* Pages: *3/3*

## MESSAGE CONFIRMATION

DATE : 11-06-2001 MON 17:04  
NAME : CULLODEN SOCIAL WORK SERVICES  
TEL. : 01463793229

PHONE : 01463245309  
PAGES : 1/1  
START TIME : 11-06 17:03  
ELAPSED TIME : 00'33"  
MODE : ECM  
RESULTS : OK

► first page of recent document transmitted...

### Grounds of Referral

That Claire has failed to attend school regularly without reasonable excuse.

Claire accepts these grounds.

Claire appeared to be progressing well at Culloden Academy up until the beginning of 2001. It would appear that Claire's father Gordon MacRae was imprisoned for a drug related offence early 2001 and is presently in Glenochil Prison. Claire appeared to have a good relationship with her father and misses him. Her mother appeared to form a new relationship with a [REDACTED] whom Claire does not like or get on with, which she feels changed the relationship with her mother. Her sister Nicola MacKintosh continues to live with her mother and Claire during periods when she is not in Prison.

Claire has been spending much time out of the family home with friends and Nicola and has drifted aimlessly at present.

### Incident of 13.04.01

Claire accepts she did not return home on the evening of 13 April 2001 against her mother's advice and chose to stay at a friend's house whom she did not name. It would appear that approximately three weeks prior, there were concerns that Claire was detained along with others by the Police on suspicion of breach of the peace/vandalism, at a house in Woodlands Court.

Claire does not accept this account of breach of the peace/vandalism and states she had gone to school that day, however she sneaked off early and got the bus to town. She stated that she saw some friends, [REDACTED] and [REDACTED] walking into town so she got off the bus at Inshes to join them. She stated the Police stopped them around the Main Bridge, Ness Bridge and they were taken to Burnet Road. She stated she was not involved and released.

On the day of 13 April 2001 she had been grounded by her mother for telling lies about not attending school. Claire stated she sneaked out to be with her friend [REDACTED] around 7 p.m. and went to town. She stated as the evening went on she went to [REDACTED] house in [REDACTED] with [REDACTED] and [REDACTED] and telephoned her mother saying she was at PRISON. She stated she watched T.V. at [REDACTED] house, stayed overnight and returned home the following day around lunchtime.

### Background information

Ms MacKintosh

Claire McElintosh

----- LIVE CM1501

ENQUIRY DETAILS

18-JUN-2001 -----

Party Conc+  
Main Address

Telephone  
Source Typ  
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Date Recei  
Time Recei  
Enquiry Ou

Elam and Dougie were out and when they arrived home they found a number by dialling 1471. This was the prison where Nicola is. Elma spoke with nicola and has told her that Claire is missing. Nicola has asked that the prison be contacted when Claire returns. Nicola believes that it is possible that Claire has learnt of Nicola's sentence. As Elma and Dougie are going out this evening, we agreed that Elma would leave her mobile number with his Service in case we should require to contact her.

ID 90798

home they f

- Options

Press F10 to accept changes, F12 to cancel.  
Count: \*1

<Replace>

Party Conc  
Main Addre

Claire has now returned to the placement with Mr  
Rodgers. The police called him to collect her  
from Burnett Road tonight. She had been staying  
with a friend in Smithton having been missing  
since Friday 15/06/01.

ID 90842

Telephone  
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or Free Te  
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Enquiry Ou

r Rodgers.

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Count: \*1

Normc <Replace>

For 142

LIVE CM1501

ENQUIRY DETAILS

15-JUN-2001

Party Concerned 43399 Mackintosh Claire C (Aged 14)  
Main Address 162 Smithton Park, Smithton, Inverness, IV1 2PF

Telephone Number  
Source Type IR Internal Referral Enquiry ID 90724  
Source ID  
or Free Text Mr Rogers.  
Confidential? N  
How Received T Telephone  
Enquiry Type GC General Concern  
Details/Action Mr Rogers not sure of Claire's name. Managed to work out it  
Receiving Worker Gutteridge, Michael Mr  
Receiving Unit Highland Family Resource Centre  
Date Received 14-JUN-2001  
Time Received 22:03  
Enquiry Outcome NA Needs Attention - To Be Actioned

F1

- Options

Enquiry subject's address - Use EDIT to expand.  
Count: \*1

<Replace>

Party Conc		
Main Addre		
Telephone	Mr Rogers not sure of Claire's name. Managed to	
Source Typ	work out it was this Client. She has asked that	ID 90724
Source ID	she be allowed to stay with [REDACTED] (another	
or Free Te	client of Culloden team. [REDACTED] ) I refused	
Confidenti	this. Claire has only been at the Rogers for 1/2	
How Receiv	hr. before going off to town. Mr Rogers has spoken	
Enquiry Ty	to [REDACTED] neither girls are	
Details/Ac	there yet. Mr Rogers will go and get Claire as	work out it
Receiving	soon as she has got there.	
Receiving		
Date Recei		
Time Recei		
Enquiry Ou		
		- Options

Press F10 to accept changes, F12 to cancel.

Count: \*1

<Replace>



Scottish Children's Reporter Administration  
Request for Social Background Report

To: Social Work Department  
East

From: SCRA  
47/49 Academy Street  
Inverness

Tel; 01463 245301 Fax; 014630 254309

This is to request that a Social Background Report is provided in relation to:

Child's name Claire MacKintosh  
Home address  
162 Smithton Park  
Smithton  
Inverness

Date of birth 01.08.86

Current address (if different)

Carer's name

The reason for the request is that the child has been referred on an allegation that:

Claire has failed to attend school regularly without reasonable excuse

Please provide the report by 5 April 2001

Signed



Date

8/3/01.

Name and designation

LIVE CM0304

CLIENT DETAILS (PERSON)

25-APR-2001

Party ID 43399 Mackintosh Claire C (Aged 14)  
Main Address 162 Smithton Park, Smithton, Inverness, IV1 2PF

Date of Birth 01-AUG-1986  
Tel No.

Approx DOB

Case Worker Goodwin Norma Ms Tel No. 01463-791338  
Case ID 12178 Type Person Cli Last status changed date 12-APR-2001  
Resp. Unit Culloden Team  
Resp. Agency The Highland Council  
Case Status Open  
Paper File ID File Location  
Lives Alone? N Communication Difficulties? N Child Ref  
Pupil ID

F1

- Options

No Paper File Records Exist For this Case  
Count: \*0

<Replace>

Party Conc  
Main Addre

At Burnett Road police office on another matter  
police advised on call Swr. that they had Claire  
in custody. Mother refusing to attend and refuses  
to have her home. Alison went to interview her.  
Claire refused to return home and blocked all  
suggestions of other family. She would stay with  
a friends family and they agreed to have her.  
Swr. took Clair to home of friend [REDACTED]  
[REDACTED] where she was able to stay one  
night.

Telephone  
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Source ID  
or Free Te  
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Date Recei  
Time Recei  
Enquiry Ou

ID 87077

police adv

- Options

Press F10 to accept changes, F12 to cancel.  
Count: \*1

<Replace>

Susan

**Bernadette Finnie**

---

**From:** Mary Cosgrove  
**Sent:** 30 July 2003 14:39  
**To:** Wendy Allman  
**Cc:** Bernadette Finnie  
**Subject:** CMacI [REDACTED]

Wendy,

can we be informed what the care plans are for these two young people, please. They have come in here twice this week asking for money, yesterday we paid it on your behalf at Susan's request, today they were verbally abusive to the duty worker and left.

We are going to be short-staffed over the next few weeks and won't be operating a full duty system so can the workers for C [REDACTED] inform them of this and also tell them that we will not put up with them being abusive to staff.

[REDACTED]

Thanks

Mary

Mary Cosgrove  
Team Manager (Children and Families)  
Slioch  
Castle Street  
Dingwall  
IV15 9HU  
01349 865262  
mary.cosgrove@highland.gov.uk

**THE HIGHLAND COUNCIL : SOCIAL WORK SERVICES**  
**DETAIL RECORD**

<b>Client Name</b>	[REDACTED]	<b>Claire MacKintosh</b>
--------------------	------------	--------------------------

**Date: 31.7.03**

10.15am

P/c to Lorraine at Dingwall housing, 01349 868469.

Claire is deemed to be intentionally homeless due to being offered accomodation and then not turning up. She was booked into Fairways B+B yesterday. P/c to Fairways B+B, 01463 224 934. Spoke to Danny. Claire did not show up yesterday. P/c to Dingwall housing to let them know.

[REDACTED]

Want to try to ascertain Claire [REDACTED] whereabouts [REDACTED]  
[REDACTED]

E-mail to Dingwall SW to inform them of status of [REDACTED] Claire.

## Susan Macgregor

---

To: Mary Cosgrove  
Cc: Wendy Allman; Bernadette Finnie  
Subject: [REDACTED]

CM [REDACTED] are both previously looked after children. They both came off supervision this year following their 16th birthdays. It is in both the girls care plans to help them access housing, benefits, and work or education. Both girls have been referred to the Banardos Springboard project. They have not met with the worker, Sandra Robinson yet. Neither girl has engaged with the Careers Service lately due to chaotic lifestyle. Claire has a Careers keyworker, Maureen Norton, but she has not seen her recently.

Claire has been offered housing several times in the past and is now deemed to be intentionally homeless due to her not turning up. She did not stay at the accomodation arranged for her last night at Fairways B+B. She is to my knowledge still in receipt of Sickness benefit that is signed off by the doctor. CM has an ongoing problem with a stomach ulcer.

[REDACTED]

The girls' whereabouts is not known. [REDACTED]

[REDACTED] I have asked Danny at Fairways B+B to contact me should CM turn up.

The girls are to be directed to the DHSS and no further funds are to be awarded to them from SWS. A travel warrant can be given to them to provide transport to the Benefits agency, should the Benefits Agency agree.

Both girls have made numerous reverse charge phonecalls to this office in recent days. It would be helpful if they could have the use of a phone to contact this office should they present themselves.

If the duty service at your office is to be limited then the girls can be informed of specific times for them to attend.

Thank you

Susan MacGregor  
Trainee Social Worker  
Culloden Social Work Services  
Keppoch Road  
Culloden  
Inverness

THE HIGHLAND COUNCIL

SOCIAL WORK SERVICES

RECEIVED  
17 JAN 2003

### CLOSURE SUMMARY

Client Claire Mackintosh

Date 14/1/03

Significant Changes in People or Circumstances:

Reasons for closure:

Review Ann Mackintosh - Agreed as no support at present to close case.

Service No Longer Required

SNLR

Moved out of Authority

MOA

Signed [Signature]

Date 14/1/03

Key Worker

Area Team Manager

Computer Operator

Initials:

Entered:

Date:

Update information on Case No \_\_\_\_\_

Sandra Sat 3<sup>rd</sup>, Sun 4<sup>th</sup> Mon 5<sup>th</sup>

1.30 - 2.30, 2.30 - 3.30, 2.30 - 3.30.

Sandra to pick up many food vouchers from Sted by + report back to Sted by.

16/8/02. Sandra 5+ hrs per week. (hand over from Kitiaki)

16/8/02 P/c Aisla - 1 x 1 hr support for Claire this weekend to forward food/voucher/money. <sup>SAT 11-12.00pm</sup> Further support on hold until

Aisla visits Claire + her father. Aisla to arrange a meeting to

Review further support. <sup>Contact</sup> Sandra to arrange to pick up voucher <sup>from</sup> (for weekend) from Culloden sp/office today.

19/8/02 - Claire expected to be at grand parents/father's this week

18/9/02 - Maggie Tomson to visit Claire today.

19/9/02 - see Email.

Hi Ailsa

Maggie Tomson has called at Hazeldean today to see Claire she was informed by the owner that Claire had been put out on Sunday 8th September for taking a known drug dealer on to the premises and was believed to play a part in another resident's mobile phone going missing. We were unsure as to whether you are aware of the situation. Look forward to hearing from you regards further input.

Isabel MacLennan,  
A/SSCW,  
Inverness Family Resource Centre,  
Limetree Avenue,  
Inverness.  
IV3 5RH  
Isabel MacLennan@highland.gov.uk  
01463 234 120 Office  
01463 715 984 Fax

## Isabel MacLennan

---

**From:** Ailsa Williams  
**Sent:** 16 August 2002 14:01  
**To:** Isabel MacLennan  
**Subject:** FW: Claire Mackintosh

Hi Isabel

I phoned Claire who confirmed she is going to her gran's on Monday and expects to be with her dad most of the week. She seems only to have food to see her through today, I said Sandra would phone to leave a message re when she will call at the weekend.

Ta  
Ailsa

-----Original Message-----

**From:** Ailsa Williams  
**Sent:** 16 August 2002 09:58  
**To:** Isabel MacLennan; Wendy Lowrie  
**Subject:** Claire Mackintosh

Good Morning

Claire's support worker Sandra was set up until yesterday when we had a panel. They continued her Supervision Order (Sect 70) with Hazledean as her stated residence.

Can we discuss support for her from now on? Sandra usually sees her at 11, I said I'd phone her before then.

Cheers  
Ailsa

## Isabel Maclennan

---

**From:** Ailsa Williams  
**Sent:** 16 August 2002 09:58  
**To:** Isabel Maclennan; Wendy Lowrie  
**Subject:** Claire Mackintosh

Good Morning

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Can we discuss support for her from now on? Sandra usually sees her at 11, I said I'd phone her before then.

Cheers

Ailsa

# Rikki Selkirk

**From:** Ailsa Williams  
**Sent:** 05 August 2002 16:54  
**To:** Rikki Selkirk  
**Subject:** FW: Claire Mack

Hi Rikki

Attached referral re Claire. I think I faxed a signed one on Friday.

The situation has moved on in that Claire now wishes to stay where she is at Hazledean. This seems appropriate to me. Can the support team continue to give her a daily contact? I think this is very important, at least until her next panel on the 15th August. Thereafter we could maybe look at doing a planned reduction as appropriate. We probably need to meet with Claire to plan if its ongoing.

Cheers  
Ailsa

-----Original Message-----

**From:** Ailsa Williams  
**Sent:** 02 August 2002 14:10  
**To:** Isabel MacLennan  
**Subject:** Claire

Hello!  
Progress made, Claire and belongings ensconced.  
Referral attached. Will phone shortly.  
Ailsa



FRC - Referral Claire  
1aug.doc...



SCRA -  
CLAIREMack.July29.doc

11-12-<sup>12th</sup>  
except Mon ~~11th~~  
(IRVINE CONTACT)

Begin tomorrow - meeting to  
plan first. This plan is only  
upto the hearing.

SANDRA

7/8/02 - Claire OK with planned  
support, to be reviewed on 13th ✓

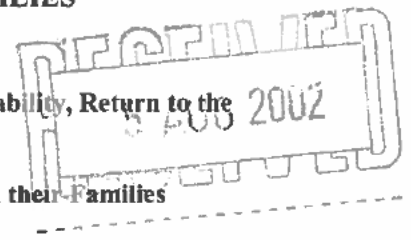
1 x 5

# THE HIGHLAND COUNCIL SOCIAL WORK SERVICES

## REFERRAL FOR SERVICE FROM CHILDREN AND FAMILIES SUPPORT SERVICES

For Requests of Service for Children and Young People With and Affected by Disability, Return to the Orchard

For Other Requests of Service for Children and Young People and their Families  
Return to the Inverness Family Resource Centre



(Please fully complete this form)

<b>SURNAME</b>	Mackintosh	<b>DOB</b>	01.08.02	<b>SSID NO</b>	43399
<b>FORENAME(S)</b>	Claire	<b>Known as</b>			
<b>CURRENT ADDRESS</b>	C/o Hazledean Guest House Lochalsh Road Inverness				
<b>Legal Status</b>	Sect 70	<b>On Child Protection Register?</b>	no		
<b>Home telephone number</b>	C/o Hazel Stewart 01463 241338	<b>Daytime parent contact no</b>			

### FAMILY STRUCTURE:

(to include names, relationship, address and date of birth for each family member)

NAME	RELATIONSHIP	ADDRESS	DATE OF BIRTH
Tracy Mackintosh	mother	HMP CorntonVale Stirling	40
Gordon MacRae	father	HMP Norrinside, Angus	35(?)
Nicola Mackintosh	sister	HMP CorntonVale, Stirling	17

APPEND RELEVANT BACKGROUND REPORTS - FAMILY HISTORY, CURRENT ASSESSMENT OF NEEDS AND DETAILS OF THE CARE PLAN.

### REFERRAL FOR SUPPORT SERVICES / OTHER RESOURCES:

(Outline areas of activity/intervention/support required. Please indicate purpose, timescale and desired outcome).

See attached panel report.

Claire has been known to this dept for most of her life due to her parents' involvement in the drug scene. Last year her mother was charged with supplying heroin. Claire was accommodated then for several months but latterly returned to live with Tracy in B&B accommodation from Dec. to May, when Tracy received a 3 year sentence. Claire has since been accommodated by this department. Foster care has always been difficult for Claire to

Continue on next page where necessary

Accept and this has become increasingly so as her 16<sup>th</sup> birthday approached.

From today Claire is staying at Hazledean Guest House, where there are several young girls and the landlady seems very supportive. She has made an application to Haven Hostel but this will not be progressed until Monday, and she may not be offered a place.

In the immediate situation, input from a support worker is requested on a daily basis to

1. Make contact with Claire to see that she is ok, to check on her physical and emotional state, flagging up any concerns.
2. To provide money/take her shopping at the agreed rate and provide some supervision of her diet.
3. To assist Claire in managing her laundry (there are no facilities at the B&B)
  4. To provide a contact for the landlady in the event of concerns
  5. To be a routine contact for Claire to share any problems.
  6. As a one-off task to facilitate Claire spending her birthday money.

There will be a continuing need for daily support for the foreseeable future, until we can be confident that Claire can cope independently without placing herself at significant risk, but the precise needs will vary according to her accommodation.

Submitted by Ailsa Williams, Social Worker, Culloden  
02.08.02



# THE HIGHLAND COUNCIL SOCIAL WORK SERVICES

## REFERRAL FOR SERVICE FROM CHILDREN AND FAMILIES SUPPORT SERVICES

For Requests of Service for Children and Young People With and Affected by Disability, Return to the Orchard

For Other Requests of Service for Children and Young People and their Families  
Return to the Inverness Family Resource Centre

(Please fully complete this form)

<b>SURNAME</b>	Mackintosh	<b>DOB</b>	01.08.02	<b>SSID NO</b>	43399
<b>FORENAME(S)</b>	Claire	<b>Known as</b>			
<b>CURRENT ADDRESS</b>	C/o Hazledean Guest House Lochalsh Road Inverness				
<b>Legal Status</b>	Sect 70	<b>On Child Protection Register?</b>	no		
<b>Home telephone number</b>	C/o Hazel Stewart 01463 241338	<b>Daytime parent contact no</b>			

### FAMILY STRUCTURE:

(to include names, relationship, address and date of birth for each family member)

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Continue on next page where necessary

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  5. To be a routine contact for Claire to share any problems.
6. As a one-off task to facilitate Claire spending her birthday money.

There will be a continuing need for daily support for the foreseeable future, until we can be confident that Claire can cope independently without placing herself at significant risk, but the precise needs will vary according to her accommodation.

Submitted by Ailsa Williams, Social Worker, Culloden  
02.08.02

<b>Date sent to reporter</b>	29 07 02
<b>Signed</b>	
<b>Designation</b>	Social Worker
<b>Outcome</b>	

### **Changes since the last Hearing**

Claire's placement with Mr and Mrs Falconer reached an unplanned ending on Wed 24 July, after several days of concern that the placement was grinding to a halt in terms of Claire's ability or wish to comply with the expectations of the foster home. The foster carer was becoming very concerned that she could not both maintain the placement and feel sure that Claire was being kept safe. In the end the placement disrupted as a result of a dispute between Claire and Petula Falconer about an incident which was in itself relatively minor. As an emergency arrangement, Claire stayed for two nights with Mr and Mrs Rogers at [REDACTED], and is now accommodated at this department's 'safe house' at 59 Kilmuir Road, which is available until Wed 31<sup>st</sup> July. The placement with Mr and Mrs Rogers could not continue as they are not able at present to accommodate more than one young person.

The disruption of Claire's placement with Mr and Mrs Falconer was particularly disappointing as they would have been pleased to have her for some time if Claire had wanted to be there.

Claire is adamant that she does not wish to be in foster or local authority accommodation after she reaches 16, and is applying to Haven for a room at the Edinburgh Road hostel.

### **Ongoing Issues and concerns**

Claire's behaviour has given me great concern recently as she seems to be becoming increasingly self-destructive.

Due to the proximity of her 16<sup>th</sup> birthday, within the foster home, Claire was given additional freedom to be out, including staying overnight with her friend, as long as she complied on these occasions with her carers' requirements about contacting her regularly at an agreed time. Unfortunately it emerged that Claire was regularly indulging in drinking alcohol and drug -taking, which led to her admission to hospital overnight on 7<sup>th</sup> July. Again on 26<sup>th</sup> July Claire was admitted to A+ E having apparently self-harmed after having taken Buckfast and diazepam. A picture has recently emerged which was not previously recognised, or did not exist, of Claire using alcohol, and other substances when possible, on virtually a daily basis, although we had been aware for some time of her use of alcohol at weekends. Following her hospital admissions Claire has been offered but not accepted psychiatric assessment or support.

Claire has also been charged with shop-lifting on one recent occasion.

### **Contact with Family Members**

Claire was able to see her father when he had home leave, as he is now in an open prison. Claire stayed at her grandmother's during his visit there and seemed to enjoy the contact, which she hopes will be repeated at his next home leave which is due on 19<sup>th</sup> August.

A visit was arranged to see Nicola and Mrs MacKintosh on 17<sup>th</sup> July. Unfortunately the arrangements were not a great success, also it was not possible to see Claire's mother due to her poor health. As a result we made a further visit a week later to see Mrs MacKintosh. This was not a very happy visit as Claire had very evidently been out the night before and was not in a good state.

Tracy MacKintosh has been ill, and required hospital admission before she left Aberdeen.

## **Employment**

Claire has intermittently expressed an interest in commencing work at a training establishment and I also feel this is most realistic for her at present. This process has been delayed by Claire's irregular lifestyle.

However, in the face of all the above current issues in her life, it has been felt that employment is not the most immediate concern.

## **Conclusion**

Claire herself is very much focussed at present on her 16<sup>th</sup> birthday. I have explained that given her Supervision Order this may have less significance that she might expect, as ultimately her future care is a decision for Panel members. However it must be acknowledged that our ability to support and care for her has always tended to fluctuate according to Claire's own priorities and outlook. Recently Claire has increasingly wanted to 'do her own thing'.

It is my view that Claire's ability to deal with the events of her life by denial and pushing them away, is becoming very strained. Certainly she actively seeks the effect of alcohol and drugs. She is unable to address the confused feelings she must have presently in relation to her mother. These are understandable given the events of her past and present life, but still difficult for Claire to accept and to live with, alongside the feelings of love and loss which Claire has to deal with in relation to her family.

A Child Care Review was held on 31 July, at which it was recommended that we should continue to plan for Claire to remain in Inverness, should encourage her to make appropriate applications for accommodation, and also to arrange an appointment for her with Blast, for counselling/information regarding drugs. It was felt that it would be most positive to work with Claire through a Supervision Requirement.

Claire clearly wants to have more independence than at present, but there is a risk that she continues to harm herself in the process, although Claire herself denies that this is happening. It is evident that her needs cannot be met within foster care and I have been convinced since knowing her that Claire would not cope with being placed out of Inverness, certainly she does not want this. Ultimately, her aim is to have her own flat, but she accepts that this will not be an automatic process and is likely to take time and to be affected by her own conduct. She does have adequate basic care skills and is essentially able, emotionally independent and 'street-wise', so this is not an unrealistic goal in the long term. In the meantime, I feel that accommodation at the Haven hostel may be realistic for her as support could be built in to reflect her needs.

While there is a vacancy at Haven, there is no guarantee that Claire will be offered a place, and if offered this would not be likely until Monday 5<sup>th</sup> August. In the meantime I have asked if this department can offer any other accommodation to Claire.

Despite Claire's recent behaviour I feel that her best interests would not be served by a further condition of residence, but neither would they by removing her formal link with this department and the Children's Panel. In my view there is a very strong argument, given the absence of family members to support and care for Claire, to continue to offer her the continuing support and protection

of a Supervision requirement for a period after her 16<sup>th</sup> birthday. I have confirmed that Claire is willing to accept this and to continue to work with this department in the ways outlined above.

It is my view that Claire continues to need support and guidance and I recommend that her needs would be most appropriately met by a Supervision requirement under Sect. 70 of the Children (Scotland) Act.



**Update information on Case No 1231**

29/4/02 - Day for contact, <sup>previous</sup> identified as 30/4/02. water Jan 10  
30/4/02 - contact cancelled as final arrangements were  
received too late to be put in place.  
19/5/02 - elve Kopadun Missi

**From:** Ailsa Williams  
**Sent:** 13 May 2002 16:09  
**To:** Isabel MacLennan  
**Subject:** Claire MacIntosh(15)

Hi Isabel

Re Claire's visits to her family, can we try again to progress these? Just to make matters more complicated, Mum is now in Craiginches in Aberdeen! Claire's priority is to see her sister who is in Cornton Vale. Can you come up with a day when a support worker might be available, ideally in the next week? I would try to arrange visit round worker availability.

Claire is now staying with carer Agnes Brooks at Ainess.

Thanks.

Ailsa

Janie can do Wed next week 22/5/02  
This has been changed Janie will do it 29/5/02  
Ailsa to book car possibility that she will pick  
up Claire in Ainess first thing to be confirmed by  
Ailsa

# Fax

To: KIRSTY	From: AILSA
Fax: 01463 793229	Date: 20.03.02
Phone: 01463 791338	Pages: 4 (incl.)
Re: CLARE [REDACTED]	CC:

Referral attached, not urgent but it would be nice to have something set up.

Let me know . . . .

Thanks

Ailsa.

**REFERRAL FOR SERVICE FROM CHILDREN AND FAMILIES  
SUPPORT SERVICES**

For Requests of Service for Children and Young People With and Affected by Disability, Return to the Orchard

For Other Requests of Service for Children and Young People and their Families  
Return to the Inverness Family Resource Centre

(Please fully complete this form)

<b>SURNAME</b>	MACINTOSH	<b>DOB</b>	01.08.86	<b>SSID NO</b>	43399
<b>FORENAME(S)</b>	CLAIRE	<b>Known as</b>			
<b>CURRENT ADDRESS</b>	11 HARROWDEN ROAD, INVERNESS				
<b>Legal Status</b>	SECTION 70	<b>On Child Protection Register?</b>	NO		
<b>Home telephone number</b>	07961021455 (CLAIRE)	<b>Daytime parent contact no</b>	079 299 58678		

**FAMILY STRUCTURE:**

(to include names, relationship, address and date of birth for each family member)

NAME	RELATIONSHIP	ADDRESS	DATE OF BIRTH
TRACY MACINTOSH	MOTHER	11 HARROWDEN ROAD, INVERNESS	17.08.61
GORDON MACRAE	FATHER	GLENOCHIL PRISON	35 YRS
NICOLA MACINTOSH	SISTER	CORNTONVALE PRISON	27.12.83

**APPEND RELEVANT BACKGROUND REPORTS - FAMILY HISTORY, CURRENT ASSESSMENT OF NEEDS AND DETAILS OF THE CARE PLAN.**

**REFERRAL FOR SUPPORT SERVICES / OTHER RESOURCES:**  
(Outline areas of activity/intervention/support required. Please indicate purpose, timescale and desired outcome).

CLAIRE'S PARENTS HAVE A HISTORY OF DRUG ABUSE, THIS IS THE REASON FOR MR MACRAE'S SENTENCE, AND MS MACINTOSH IS ALSO AWAITING TRIAL FOR DRUG RELATED OFFENCES FOR WHICH IT IS EXPECTED SHE WILL RECEIVE A PRISON SENTENCE.

LAST YEAR CLAIRE WAS ACCOMMODATED AS A RESULT OF HER MOTHER'S ARREST AND SUBSEQUENT HOMELESSNESS.

CLAIRE RETURNED TO LIVE WITH HER MOTHER IN B AND B ACCOMMODATION IN DECEMBER, SINCE WHEN CLAIRE HAS BEEN MORE SETTLED IN HER BEHAVIOUR.

IN JANUARY, A SUPPORT WORKER TOOK CLAIRE AND HER STEP-BROTHER, LEE DENOON, TO VISIT THEIR FATHER IN GLENOCHIL PRISON. THIS WAS A SUCCESSFUL VISIT AND IT APPEARS TO BE IN CLAIRE'S INTERESTS THAT SUCH VISITS HAPPEN MORE REGULARLY.

IF A WORKER COULD BE MADE AVAILABLE, IDEALLY CLAIRE [REDACTED] COULD VISIT THEIR FATHER, AND ON THE SAME DAY, CLAIRE COULD VISIT HER SISTER, EVERY 3 TO 4 MONTHS.

THIS WOULD GIVE CLAIRE A CONTINUING STRUCTURE FOR HER LIFE, SOME REASSURANCE THAT SHE WILL ALSO BE ABLE TO CONTINUE TO SEE HER MOTHER IF SHE ALSO ENDS UP IN PRISON, AND MORE SECURE FAMILY CONTACTS FOR THE FUTURE.

VISITS HAVE NOT AS YET BEEN ARRANGED, BUT CAN BE FIXED IF A SUPPORT WORKER CAN BE MADE AVAILABLE TO ASSIST WITH TRANSPORT AND SUPERVISION.

SUBMITTED BY AILSA WILLIAMS  
SOCIAL WORKER, CULLODEN TEAM  
19.03.02

↑ Party Concerned 43399 Mackintosh Claire C (Aged 15)  
| Main Address 68 Lochalsh Road, Inverness, IV3 6HW

-----  
| Telephone Number Enquiry ID 115302  
| Source Type IR Internal Referral  
| Source ID  
| or Free Text Community Carer Agnes Brooks  
| Confidential? N  
| How Received T Telephone  
| Enquiry Type CC Concern - Child  
| Details/Action Claire is missing tonight. She left Alness on the 12.30 bu  
| Receiving Worker Macfadyen, Allan Mr  
| Receiving Unit Highland Family Resource Centre  
| Date Received 19-MAY-2002  
| Time Received 00:35  
| Enquiry Outcome RDA Redirected To Another Agency

-----  
| F1 - Options

FRM-40700: No such trigger: CPR\_SET.  
Count: \*1

<Replace>

Claire is missing tonight. She left Alness on the 12.30 bus to Inverness on Saturday and was due to return on the last bus.  
T/c to Inverness Police to report her missing. They would still need Alness Police to visit Agnes.  
T/c to Agnes to advise.  
20.44 T/c from Agnes. Claire still missing. SW Ailsa Williams is due to collect Claire to visit her mother in Aberdeen on Monday. Agnes got no reply from Ailsa's mobile number. I agreed to advise Ailsa.  
20.58 T/c to Ailsa. No answer.  
22.25 T/c from police. Claire has turned herself in at Burnett Road. I arranged for duty SCW Julie Fletcher to collect Claire and return her to the placement in Alness.  
Claire's release was delayed due to police being busy with arrest and custody of others. Julie returned to Inverness office from Alness at 00.45.



Date	Type	Worker	Summary and Action
16.5.01	T/C	NORVA	requesting keys for
With Whom			Tracey 163 W Kent Rd. T/C to
Bob Barr. Porterfield Prison.			Bob Barr - agreed to hand keys to prison to be included in Tracey's Property: T/C 5 times in 1 hour looking for me. Lane into office 10.40AM. stalked him until
17.5.01	T/C	NORVA	Stephanie Thomson arrived re keys.
With Whom			Advised him 10.50AM -
Bennett Rd Police.			Contacted Bennett Rd
18.5.01	T/C	NORVA	re this sheet.
With Whom			Chase needing clothes. Advised
Trish Mc Kintosh Bob Barr.			House keys Chase been returned to Porterfield Prison. Advised family contact Prison. T/C to apologise for his behaviour on Thursday threatening to break into 163
18.5.01	T/C	NORVA	Brierton Stark if he didn't get the keys.
With Whom			Stated when he met Tracey in
[Redacted] Police.			October - he got her alleged Thanked her for calling! Informed Bob of T/C's and
21.5.01	T/C	NORVA	keys to be transferred to prison
With Whom			
Hugh Stachon Reporter.			Inquired about prison situation & would forward report once P.F. has decided on Tracey's sentence/ bail etc.

Date	Type	Worker	Summary and Action
30.5.01	TK	NORMA	No places available other than the Belmont Centre. Advised Trish.
With Whom			
Resource Centre Trish.			
31.5.01	TK	NORMA	No charge. Trish will keep Maureen over the weekend. Faxed to Resource Centre. Trish - offer £20 for upkeep
With Whom			
Trish & Resource Centre			
24.5.01	TK	NORMA	over weekend.
With Whom			
Mr			
5.6.01	TK	NORMA	Advised Maureen to stay at Trish's until a town she lives. Informed her only placement available is in Quebec at present. Will TK Postergill to arrange a visit to her mum.
With Whom			
Trish & Lynn Paterson M. Kintoh (Postergill) Maureen M. Kintoh			
6.6.01	TK	NORMA	Arranged for Maureen to meet with her mum on Friday 8/6/01 @ 10AM.
With Whom			
Lynn Paterson 2a 3489.			
Trish.			Informed Trish. Trish. Mum are struggling at present.

Date	Type	Worker	Summary and Action
21.5.01	TK	NOKITA	Off today. Back tomorrow
With Whom			
dyn Peterson Person B.W. 223489			
21.5.01	H/V	NOKITA	Baw Trish. Chaire is abiding by house rules & getting on i.o.k. Trish is applying to be a childminder & Fensal having Chaire would go against her. Advise her of the opposite & advised she contact C.A.B for
With Whom			
Trish. Chaire Mc Kintosh.			
23.5.01	E Mail	NOKITA	Advice on Budget to support Chaire. Tracey has been given a 110 day "lie down" - held at Porterfield. Chaire seen Sat 19/5/00 @ Market Brae steps with efforts
With Whom			
Bob Barr Porterfield.			
23.5.01	TK	NOKITA	of drink/drugs? Tracey & Nicola requesting a visit from Chaire. Going ahead with EViction procedures over payment Non - negotiable
With Whom			
Ron Archer Housney.			
29.5.01	Meeting	NOKITA	Good visit to Tracey & Nicola at Porterfield. Tracey didn't get back on 30/5/01 Injuncted Trish - looking for a placement.
With Whom			
31.5.01	Chaire met with Tracey & Nicola.		

Date	Type	Worker
3.7.01	T/K	NORVA
With Whom		

Summary and Action

Castroblanca Prison.

4.7.01	T/K	NORVA
With Whom		

Glenoch Prison.  
01259 767 315.

Glenoch has no Social Worker allocated to Gordon McKee. B.W to T/K re book in visiting arrangements for Claire.

9.7.01	Letter	NORVA
With Whom		

Tracy McKeish  
T/K

written to Tracy updating her of events. Discussed if Claire wants to accept offer of transport from to see her mum this needs to be agreed by B.W.

With Whom		
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Nuala to see mum on 10/7/01. Cancelled Apex appointment for 10/7/01 as Tracy upset at not seeing Claire.

10.7.01	T/K	NORVA
With Whom		

Elma Ayer  
Apex.

Claire to stay at Elmas at present - no to staying at [redacted] re recent incident at weekend. @ [redacted] with [redacted] Apex appointment moved to Wed 11/7/01 @ 9.30AM.

Date	Type	Worker	Summary and Action
11-7-01	VISIT	NORNA	Firm place agreed to commence. 20/8/01. Mondays - Fridays 10-3PM. 1-T. 3 shifts. with vestigates agreed.
With Whom Claire to Helen Gell @ Apex.			
12-7-01	T/C	NORNA	T/C to Bob to enquire if Tracy had returned to Postergeld. Bob not aware of this. Will check out a T/C book.
With Whom Bob Barr Postergeld.			
12-7-01	T/C	NORNA	Tracy is back in Postergeld Prison.
With Whom Bob Barr Postergeld 4.05 PM			
16-7-01	H/V	NORNA	Went over the reports for Thursday's hearing with Claire. Arranged a visit to Postergeld for 3.45-4.15 with Claire.
With Whom Claire Mc Kintosh T/C Postergeld.			
17-7-01	H/V	Norma	Met Claire with Ron Archer from housing to assess 162 Brixton Park. B.W. to contact Postergeld to advise Tracy of the situation.
With Whom Claire Mc Kintosh			

Date	Type	Worker	Summary and Action
18.6.01	discussin	No N/A.	Worried about the state of the house @ 762 Smitton Park - Nusta
<b>With Whom</b>			
Uaru H Kintosh.			
<b>With Whom</b>			
<b>With Whom</b>			
<b>With Whom</b>			
<b>With Whom</b>			
<b>With Whom</b>			
<b>With Whom</b>			
<b>With Whom</b>			
<b>With Whom</b>			
<b>With Whom</b>			

Date	Type	Worker	Summary and Action
19.6.01	T/C	NORVA	Arranged Person visit for Claire.
With Whom			Tomorrow P.M. Nuala
Bob Bart.			<div style="background-color: black; width: 100%; height: 20px; margin-bottom: 5px;"></div> Addressed visit to Craigstons 18/6/01 was positive for Claire: Tracy
21.6.01	T/C	NORVA	Informed Kim of the meeting today.
With Whom			at Education. Will arrange a
Kim Mulvey - Craigstons Person. Ron Archer Housing.			meeting for Nuala & Claire next week. Suggest worker to contact Person s.w & Roger re transport & visit arrangements.
With Whom			Ron on holiday 2 weeks after
With Whom			me - transport to be arranged
With Whom			for furniture.
With Whom			Ron needs a letter from
With Whom			Tracy giving consent to ditch
With Whom			broken ideas.
2.7.01	T/C	NORVA	Gave o.k for to transport
With Whom			Claire to see mum. Not pre-arranged
Claire M. Kintosh MB			though T/C to Craigstons to request
Kim Mulvey Craigstons			Claire see her mum.
2.7.01	Letter	NORVA	
With Whom			
JK Bearley J.C.F.P.			See main file

Date	Type	Worker	Summary and Action
7.6.01	T/C	NORMA	Tracey McKintosh has been moved to Aberdeen from today.
With Whom			
Bob Barr Piper.			
7.6.01	T/C	NORMA	Asking how Claire is and is offering to take her @ weekends if necessary.
With Whom			
Sheela McRae [REDACTED]			
11.6.01	Letter T/C	NORMA	Case log arranged for 21/6/01 @ 9.30AM.
With Whom			
Letter from Education. Fiona Jurrant. Trish Mc Donald. Gail Morrison.			Update for Fiona Jurrant for Placement. Not seen Claire since Friday 2/6/01. Informed me that Gloria picked up
14.6.01	T/C	NORMA	Claire [REDACTED] last night went from 162 <del>xxxx</del> Hamilton Park.
With Whom			
Valerie Gunn.			Claire to be transported for 12.00 mid-day to Culloden. Claire not settling at Invergowrie.
14.6.01	T/C	NORMA	Claire found - reported missing. OA arrived at Burnett at 11.30. Invergowrie made to detain Claire for questioning re alleged assault evening of 13/6/01. Judy Baker informed of the situation.
With Whom			
Burnett Rd Police.			

Date	Type	Worker	Summary and Action
14.6.01	Address	NORMA	Duty Solicitor
With Whom			Mrs M <sup>rs</sup> Donald Simpson & Mrs Donald Church Street. Inverness 238888.
15.6.01	Standby	NORMA	Claire reported missing by the Rogers. Claire @ [REDACTED] Rogers to collect her.
With Whom			
Fax / Standby Email ✓			
18.6.01	Visit	NORMA	Positive visit today between Tracy & Claire. List of items faxed to me re execution on Wednesday.
With Whom			
Tracy M <sup>rs</sup> Kintoch. Cringlister Prison			
19.6.01	T/C	NORMA	Longjourned Tracy has made a list of items and given what consent to remove & store items.
With Whom			
Ian Archer (Housing) [REDACTED]			
19.6.01	Letter	NORMA	Letter faxed for Emmaus Ed. can copy.
With Whom			
John Ritchie Education.			

Date	Type	Worker	Summary and Action
2.8.01	T/K	NORMA	Longmaton. — Tracey released on Bail. going to housing for accommodation for self & Clare. when injured.
With Whom			
Tracey M. Kentosh. Paula (Petersfield) Children Reporter. Judith. Children Services. Elma. Young Rogers			
6.8.01	T/K	NORMA	IS considering offering the cottage to Tracey on a B.B basis, only. Hearing decisions needed
With Whom			
M/D [REDACTED] Reporter			
8.8.01	T/K	NORMA	Today. Nuola
With Whom			
Elaine Lovie. 01786 835 359. T/K Clare M. Kentosh.			
[REDACTED]			
With Whom			
[REDACTED]			
Nuola			
8.8.01	Review	NORMA	Decisions. — arrange transport to see Nuola & Jod @ Lintonvale & Glenoch. Elma hopes to contact Jentist and Orthodontist. B.W to discuss Clare having a mobile phone. Next Review 8/11/01. Elma on holiday 17 Nov 01 for 3 weeks
With Whom			
T. M. Kentosh Clare. Norma. M/D Kyle.			

Date	Type	Worker	Summary and Action
18.7.01	Visit	Norma	<p><del>#</del></p> <p>Visit to prison. Left Tracy's mail from 162 Smithton Park and a copy of the placement agreement + parcel report for Tracy.</p>
With Whom			
Chloe + Tracy + Postfield Prison.			
23.7.01	T/C	Norma	Request for prison visit support for Chloe M <sup>a</sup> Kentish.
With Whom			
Dyrene Paterson			
25.7.01	fax	Norma	Request for escort to Postfield to enable Chloe to see mum.
With Whom			
Resource Centre Rogers. Houring. Ron Archer.			<p>will be at Tracy's Friday 27/7/01 AM to collect items for Tracy. Chloe can go also if she wants. message passed to Rogers for Chloe.</p>
With Whom			
1.8.01	T/C	Norma	Request for escort re prison visit for Chloe to Postfield to see mum. Keith Houston to escort. Informed Mr/Ms Rogers.
With Whom			
Mike Cameron. Mr/Ms Rogers.			

**From:**  
**Sent:**  
**To:**


Ron Archer  
22 June 2001 09:26  
Norma Goodwin

Re:- Tracey

Could you please contact our Eric Healey on your return, he will have the keys of Tracey's house.

Ta

Ron.

H/V arranged for 17/7/01 to assess condition and contents of the house. Uairc + N.G. to meet Ron Archer. N. G. 

Wednesday 27 June 2001-06-27

Mrs Rogers telephoned to say that Clare had returned home safely from hospital. She spent some time with [REDACTED] but came home at 8.15. Mrs Rogers stated that Clare was subdued last night and revealed that she did not intend to harm herself. Clare was supposed to have been out with [REDACTED] on Monday 25 June when the overdose took place but she was actually at [REDACTED] residence.

NOTES  
Fiona Kyle  
Tuesday 26 June 2001-06-26  
Clare Makintosh

Mr Rogers Clare's foster care telephoned the office saying that an appointment has been arranged for Clare to see Dr Beasley at the Shenival centre for 2.15 today. This is as a result of Clare's admission to raigmore hospital on Monday 25 June after taking an overdose. Neither Mr or Mrs Rogers can make the appointment and wondered if Social Work could help as Dr Beasley has requested that a parent/responsible adult be present.

Fiona will attend the appointment and has let Mr Rogers DR Beasley and the Children's ward. Clare may get home today so Fiona will contact Mr Rogers once the appointment is finished and we will know if Clare is going home.

On arrival at the Shenival Centre Dr Beasley spoke with Clare on her own and then called Fiona in to the discussion. Clare told Dr Beasley that she got drunk with some older friends and that she had no intention of self-harming at that stage. She does not recall what happened after consuming the alcohol and did not wish to discuss the matter any further. Dr Beasley looked through the medical file and said that Clare could return home whenever was convenient. Dr Beasley will send a letter to Clare's GP and Norma Goodwin Social Worker for information. He has offered Clare further counselling if that is what is desired but she was not willing to take it up at this stage.

Fiona has spoken with Mr Rogers and Mrs Rogers will pick Clare up from hospital at 4.00 PM. Mr Rogers asked if Clare should continue to mix with her best friend provided she telephones the foster carers if she is taying over. Mr Rogers stated that Norma Goodwin had agreed to this. He wondered if Clare should be reported missing if she did not return home by 10.30 if Clare had not telephoned to say should be late. Fiona felt this was appropriate since the Rogers family are Clare's main carers at present.

NOTES

Fiona Kyle

Tuesday 26 June 2001

██████████ staff nurse from the children's ward at Raigmore telephoned to say that Clare has been picked up by her foster carer this afternoon. ██████████ was concerned that Clare is associating with a ██████████ from ██████████. ██████████ came to the hospital today. Clare was apparently at his house last night along with 2 other friends and ██████████ is concerned that ██████████ may have given the girls alcohol. ██████████

██████████ Thought she would pass message on. Tried to speak to Sandy Young but got no reply.

██████████

Contact Recording – Claire MacIntosh

Duty

T/c 27/6/01 from Margaret Pearson (Carsegate)

Claire apparently had been discharged from Raigmore at approx 5pm last night. Referral to Carsegate from a [REDACTED] that last night at approximately 9pm, Claire McIntosh and a friend (who Judith MacDonald – Children's Resource Worker believes to be [REDACTED] encouraged [REDACTED] to simulate sex against [REDACTED] front fence. When [REDACTED] went out to speak to the children, both girls laughed and swore at her. All 3 then proceeded to go round the back of [REDACTED] house, where [REDACTED] heard the girls talk sexually explicitly in front of [REDACTED] [REDACTED] was shocked and concerned to hear such explicit talk for children and in front of a 5 year old.

Also a <sup>5</sup>15 year old boy [REDACTED] had his hands up both girls tops and down their trousers.

[REDACTED]

Pauline Hardie

27/6/01 - 4pm.

T/c To Marie Morrison @ Carsegate:

- One I.E.R. - request on [REDACTED], otherwise not known.

[REDACTED]

Marie is passing this up to the police for advice re: whether this to be taken forward as a CPI. No further action today but Marie will let me know tomorrow. (Email).

29/6/01.

T/c to Marie Morrison (Carsegate). Marie has spoken to police. They think that it is more a case of inappropriate behav./conversation. (Kids have spoken to neighbours). SW to talk to family [REDACTED] - re o/o.

childcare & the fear that he is out wandering  
unsupervised. N.F.A.

29/6/01 - TIC from Hugh Shachan -  
requesting info on Aaire - u's address,  
date of admission to Rogers.  
(info re CH & PAPUS to be sent out).

29/6/01 - TIC to Mrs Rogers (FIC)  
re above request.

29/6/01. TIC Hugh Shachan - letter msg -  
max date of entry 14/5/01 + address [redacted]  
[redacted] Inv.

CLAIRE  
MACKINTOSH

THE HIGHLAND COUNCIL  
SSID Enquiries & Referral  
Continuation Sheet

T/C. 9.15am Raigmore Hospital following  
Standby referral.

Nurse [REDACTED]

Claire is presently in the bath - a nurse is  
with her.

Claire has not yet been seen by a Doctor.

[REDACTED] (Nurse) is just about to t/c  
Shenawaal Centre to arrange for Claire to

~~be~~ be seen by a psychologist/psychiatrist.

Claire was reportedly fine during the night -  
slept well and medically fine. Karen.

---

**From:** Ron Archer  
**Sent:** 30 July 2001 16:36  
**To:** Norma Goodwin

Hello Norma

I still haven't seen Tracey's letter. Did you have one from her allowing us to dispose of stuff that will save me another visit?

Ron.

---

**From:** Bob Barr  
**Sent:** 27 July 2001 16:35  
**To:** Norma Goodwin  
**Subject:** Claire daughter of Tracy Macintosh

Dear Norma

I spoke to Tracy p.m. today. She asked if she could see Claire on a more regular basis as she feels sure that she will shortly be going to Corntonvale. Visiting will then be more difficult and infrequent.

Yours as usual overpaid and underworked

*Bob Barr  
Social Worker  
Porterfield*

CLIENT NAME CLAIRE MACKINTOSH REFERENCE NUMBER.....

Date 16.05.01

Went to meet Claire at Gloria Macdonald's, [REDACTED]  
 Police also in attendance due to Claire's attempts to break in.  
 Gloria no longer willing to be responsible for the keys. The  
 police had the locks changed last night due to Claire's attempts  
 to break in. Gloria agreed to come to the house with me.  
 [REDACTED] also present. Claire got changed but was  
 in the end unwilling to take more things with her,  
 despite much persuasion. Saying that she will come back  
 to the house tomorrow and will break a window to get in if  
 necessary. Not willing to stay with Gloria any more, also Gloria  
 NB Heating appears to be still on. <sup>herself seemed very stressed.</sup>

Claire's entire focus was on the need to get in to  
 Bron. It seemed that she + [REDACTED] had plans, however  
 Claire had also been asked by her mother to collect money  
 + hand it in to the prison for her. Eventually Claire agreed  
 to come with me to her uncle's, before she went anywhere, so  
 we could establish whether he will look after her.

ie. Neil and Trish Mackintosh,

Gullodien,

[REDACTED] Claire was told to be in by 10.30. I  
 advised them to report her to the police as missing if she did  
 not reappear. However, Claire had suggested her uncle herself

They seemed a warm + friendly young family + Claire herself seemed happy while in the house, so hopefully she may be happy enough to be there. I said Norma would be in touch tomorrow to talk through the situation with them. Claire did not stay there however, as she had things to do in town - I took her [redacted] down to the Millburn area about.

T/C to Culloden police to advise them that Gloria was unwilling to keep the keys + be responsible for the house, hence they are in our office meantime. Police advised that we inform mother of this + ask what she wants done with them. Also asked that we let her know of their action in hearing the front door lock changed. (Eto secure the house as Claire and various lads were using the house).

T/C to Parkerfield S/W passed on message to Tracy of Claire's situation + keys of 162 Smith's Park will be returned to Tracy or them by Norma. Fiona Wood.

T/C 17/5/01 TRINA Henderson. P.M. Claire came back early last night and settled well at Trina's Nels. Family will keep Claire until Monday when Tracy is back in court.

N. 

CLIENT NAME CLAIRE MCINTOSH REFERENCE NUMBER.....Date 04.06.01 2.00 pm.TC from Claire's grandmother, Mrs Sheila Mackee,  
Culloden.

She is interested to know where Claire is + whether she is being well looked after.

I explained that I did not have information about Claire, and that you are on leave.

I suggested you contact her back.

She is only at home between 2-3pm.

Ailson.



**FAX MESSAGE**

To: Children Resources

From: Fionn D'Arcy

Date: 1/6/01

Number of pages (incl): 2

If any errors in transmission, contact (01463) 234120.

a placement is still needed for Claire Mackintosh -  
please let me know if you do or do not have a  
placement

Thank you.

No placements available -  
Jenny Robb (Skye & Lochalsh)

Our Ref: PR/DWH

RECEIVED  
- 6 JUN 2003

Ms Claire MacKintosh

Inverness

5 June 2003

Dear Claire

**RE: SUPPORTED ACCOMMODATION**

Further to your recent application, I would like to invite you to a meeting to discuss your application.

This meeting will be held in our office at David Whyte House, 57 Church Street, Inverness (down the lane, next to the Co-op)

On Wednesday, 11<sup>th</sup> May

At 11.00 am

Should this date or time be inconvenient, please contact us as soon as possible to arrange a mutually convenient meeting.

Yours sincerely

Peter T Redmond  
Support Services Officer

Cc Susan MacGregor, SWS, Culloden ✓

Please reply to:  
**Inverness**

Mobile Tel:  
**0771 214 0961**

E-mail:  
**Peter.Redmond@  
albynhousing.org.uk**

Miss Claire MacKintosh

Inverness

Please Ask For Susan Macgregor

Direct Line: 01463 791338

Your Ref:

Our Ref: SM/CW

Date: 29 May, 2003

Dear Claire

Further to your request to know your father's whereabouts, I have his most recent known address as 79 Lochalsh Road, Dalneigh, Inverness.

With regards to your current housing situation, I am trying to contact the Young Tenant's Officer, Linda Lockwood. She is based at Craigton Avenue and may be able to help with your claim. I will also submit a referral to Barnardo's Springboard Project on your behalf.

I am happy to assist your application for a tenancy and will write to you with any further developments.

In the future I will be available to meet with you on your own but not with any other client of mine. This will enable me to meet your individual needs.

Please contact me should you require further assistance.

Yours sincerely

SUSAN MACGREGOR  
Social Worker in Training

# FILE COPY

Miss Karen Erskine  
The Children's Reporter  
47 -49 Academy Street  
Inverness

**Please Ask For** Susan Macgregor  
**Direct Line:** 01463 791338  
**Your Ref:**  
**Our Ref:** 26 February, 2003  
**Date:**

Dear Miss Erskine

**Re: Claire MacKintosh 01.08.86**

I am writing to request a review to remove Claire MacKintosh's supervision requirement.

Claire is working well with this Department on a voluntary basis. Her supervision order is also an obstacle to her application for transitional housing benefit.

Yours sincerely

Susan Macgregor  
Social Worker in Training

**ACCOMMODATION RE TRACY & CLAIRE MACKINTOSH****INVOICES PAID TO IVANHOE GUEST HOUSE**

Invoice No 74	18 nights accommodation	13/12/01 to 30/12/01	£630.00
Invoice No 78	9 nights accommodation	31/12/01 to 08/01/02	£315.00
Invoice No 82	7 nights accommodation	09/01/02 to 15/01/02	£245.00
Invoice No 86	7 nights accommodation	16/01/02 to 22/01/02	£245.00
Invoice No 88	7 nights accommodation	23/01/02 to 29/01/02	£245.00
Invoice No 90	7 nights accommodation	30/01/02 to 05/02/02	£245/00
Invoice No 92	7 nights accommodation	06/02/02 to 12/02/02	£245.00
Invoice No 95	7 nights accommodation	13/02/03 to 19/02/03	£245.00
Invoice No 1	7 nights accommodation	20/02/02 to 26/02/02	£245.00
Invoice No 3	7 nights accommodation	27/02/02 to 05/03/02	£245.00
Invoice No 17	7 nights accommodation	27/03/02 to 02/04/03	£245.00

MRS MACGREGOR  
B&B  
36 ARDCONNEL STREET  
INVERNESS

**Please Ask For** Wendy Allman  
**Direct Line:** 01463 791338  
**Your Ref:**  
**Our Ref:** WA/JM  
**Date:** 10 December, 2002

Dear Mrs MacGregor

I was contacted today by a Mr [redacted] who stated that he was calling on your behalf, with regard to unpaid monies for Claire Mackintosh/MacRae.

Ailsa Williams, Social Worker has unfortunately left this office. She was assisting Claire in her application for Housing Benefit. We are in urgent communication with Housing Benefit but as they do not yet have a signed mandate from Claire, are limited in information they can give us, other than they are dealing with her claim.

I will ask a Social Worker to take Claire to speed up the process.

I am reluctant to speak further to Mr [redacted] on this matter, without some confirmation on his credentials, due to confidentiality.

We will be in touch with you this week.

Yours sincerely

Wendy Allman  
Area Team Manager



SCOTTISH

**CHILDREN'S REPORTER**  
ADMINISTRATION

**DECISION OF A  
CHILDREN'S HEARING**

Ms Wendy Allman  
Culloden Social Work Department  
Keppoch Road  
Culloden  
Inverness  
IV1 2LL

**RECEIVED**  
- 6 AUG 2001

Dear Ms Allman

**Decision of a Children's Hearing**

A children's hearing took place on 02/08/2001 for Claire MacKintosh when a decision was made to refer the case to the Sheriff for Proof.

I enclose the following:

- a copy of the decision and the written reasons

Yours sincerely

Hugh Strachan  
Reporter  
Date: 3 August 2001

REPORT OF PROCEEDINGS OF A CHILDREN'S HEARING

FOR

Highland

AUTHORITY

Place Inverness Date 2/8/01.  
 Child's Name Claire McIntosh Date of Birth 1/8/86.  
 Chaired by A. Blyth Member S. Barr Member B. Fullerton Reporter H. Strachan

Persons Present	Represented by
Child <input checked="" type="checkbox"/>	
Mother <input checked="" type="checkbox"/>	
Father <input checked="" type="checkbox"/>	
Relevant Person 1 <input type="checkbox"/>	
(See Cover)	
Relevant Person 2 <input type="checkbox"/>	
(See Cover)	
Safeguarder	

(Designations as per guidance)

Social Worker Ann McLeod, senior social  
 Other Matthew Bertou, mother's solicitor.  
 Other Mike Dickson & Colin Dunlop, Glenochil, Stirling  
 Other Jim McLennachie, prison escort.

Purpose(s) of Hearing

(See Cover)

138 Review. To consider Grands for referral

# Grounds For Referral

Dated	Child	Mother	Father	Relevant Person 1	Relevant Person 2
<u>2/7/01</u>					
Accepted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accepted in Part	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Accepted	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not understood	<input type="checkbox"/>	<i>Through inability</i>			
	<input type="checkbox"/>	<i>After explanation</i>			
<hr/>					
<hr/>					
<hr/>					
<hr/>					

Dated	Child	Mother	Father	Relevant Person 1	Relevant Person 2
<hr/>					
Accepted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Accepted in Part	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not Accepted	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Not understood	<input type="checkbox"/>	<i>Through inability</i>			
	<input type="checkbox"/>	<i>After explanation</i>			
<hr/>					
<hr/>					
<hr/>					
<hr/>					

Decision(s) of Children's Hearing

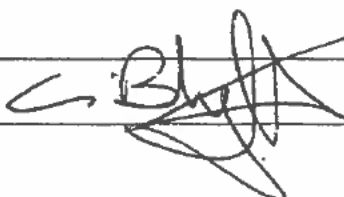
1. Not to appoint a Safeguarder.
2. To direct the Reporter to make an application to the Sheriff for a finding in relation to grounds of referral not accepted. S65

Reasons for Decision(s)

we felt that the grounds were serious enough to warrant proof to Sheriff, not to be discharged.

Signed

(Chairman)



Date

2-VIII-01

## FOSTER CARE PLACEMENT REQUEST

<b>1 CHILD'S NAME</b>	Claire MacKintosh
<b>2 DATE OF BIRTH</b>	01.08.1986
<b>3 HOME ADDRESS</b>	162 Smithton Place Smithton Inverness
<b>4 PRESENT ADDRESS</b>	AS ABOVE
<b>5 LEGAL STATUS</b>	Nil
<b>6 BRIEF SUMMARY OF SITUATION LEADING TO PLACEMENT REQUEST</b>	Mrs Tracey Mackintosh continued to be accommodated at Porterfield Prison, Inverness until Thursday 7 June 2001 when she was moved to Aberdeen.
<b>7 DESCRIPTION OF THE CHILD'S EMOTIONAL, DEVELOPMENTAL, CULTURAL AND RELIGIOUS NEEDS</b>	Claire is presently outwith parental control and will abscond to be with her peers. She is currently refusing to attend Culloden Academy.
<b>8 CURRENT BEHAVIOUR WHICH A FAMILY WOULD NEED TO KNOW ABOUT, e.g. bedwetting, solvent abuse, truancy, health problems</b>	Claire has been exposed to situations involving substance misuse and has been meeting with a group of friends at her home address during unsociable hours, causing upset to other neighbours which has resulted in Police enquiries. Highland Council are presently discussing eviction as Ms. MacKintosh has substantial rent arrears. Claire's sister, Nicola, is presently out of prison and residing at the family home, however, Claire continues in residence at her Aunt and Uncle's address in Culloden.
<b>9 CURRENT FAMILY RELATIONSHIPS INCLUDING CONTACT ARRANGEMENTS</b>	Claire's mother continues at Aberdeen Prison and her father continues at Glenochil Prison. Claire has resided with her Aunt Trish and Uncle Neil MacKintosh from 14 May 2001, however, it would appear they are not able to care for Claire on a long term basis. However, weekend residence is an option being discussed at present to maintain family contact.
<b>10 RESOURCE REQUIRED</b>	Tracey MacKintosh is presently held on remand at Aberdeen Prison for 110 days from 22 May, 2001. Claire's uncle and partner have discussed the possibility of Claire returning to them at weekends from Friday – Sunday. Therefore a resource of 5 days out of 7 would also be considered.
<b>11 ANY OTHER SIGNIFICANT INFORMATION</b>	
<b>12 CHILD'S SOCIAL WORKER - NAME, ADDRESS AND TEL NO</b>	Norma Goodwin Culloden Social Work Services Keppoch Road, Inverness Tel: 791338

**FOSTER CARE PLACEMENT REQUEST**

<b>1 CHILD'S NAME</b>	Claire MacKintosh
<b>2 DATE OF BIRTH</b>	01.08.1986
<b>3 HOME ADDRESS</b>	162 Smithton Park Smithton Inverness
<b>4 PRESENT ADDRESS</b>	AS ABOVE
<b>5 LEGAL STATUS</b>	Nil
<b>6 BRIEF SUMMARY OF SITUATION LEADING TO PLACEMENT REQUEST</b>	Mrs Tracey MacKintosh is presently accommodated in Porterfield Prison with her daughter Nicola, therefore Claire, aged 14, requires urgent placement.
<b>7 DESCRIPTION OF THE CHILD'S EMOTIONAL, DEVELOPMENTAL, CULTURAL AND RELIGIOUS NEEDS</b>	Claire is presently outwith parental control and will abscond to be with peers. She is presently refusing to attend Culloden Academy.
<b>8 CURRENT BEHAVIOUR WHICH A FAMILY WOULD NEED TO KNOW ABOUT, eg bedwetting, solvent abuse, truancy, health problems</b>	Claire has been exposed to situations involving substance misuse and has been meeting with a group of friends at her home address during unsociable hours, causing upset to other neighbours which has resulted in Police enquiries.
<b>9 CURRENT FAMILY RELATIONSHIPS INCLUDING CONTACT ARRANGEMENTS</b>	Claire's mother and sister are presently in Porterfield Prison and her father is presently accommodated at Glenogle Prison. Claire resided with Tracey's brother, Neil MacKintosh, in Culloden from 14 May 2001, however it would appear he is no longer able to care for Claire.
<b>10 RESOURCE REQUIRED</b>	Tracey MacKintosh is on remand for a further 110 days, from 22 May at Porterfield Prison. Therefore immediate placement is required for Claire.
<b>11 ANY OTHER SIGNIFICANT INFORMATION</b>	
<b>12 CHILD'S SOCIAL WORKER - NAME, ADDRESS AND TEL NO</b>	Norma Goodwin Culloden Social Work Services Keppoch Road, Inverness Tel: 791338

Application for Emergency Payment  
(Section 12 Social Work (Scotland) Act 1968)

*copy*

Made by *Norma Goodwin* (Social Worker) on behalf of:—

Name *Trish and Neil McKintosh* Case No. ....

Address .....  
..... *Business* .....

Account No .....	Date .....
Order No .....	Date .....
Supplier .....	
Cheque Received .....	

Amount required *£20.00* .....

Has this sum already been paid? *No* .....

Why is an Emergency Payment necessary? *in support of emergency placement* .....

Has Application been made to any other Statutory Body? Give details *No* .....

Has any Agreement been made for repayment? Give details *No* .....

Brief background to case:—

*McKintosh*  
*Clare has been placed with her aunt, uncle on an emergency basis while awaiting S.W. placement. Emergency payment for food upkeep.*

Divisional Officer's comments:—

*Agreed*

Name *Trish & Neil McKintosh* Date *8/6/01* .....

*10 Clare McKintosh*

I acknowledge receipt of the sum of *£20.00* from The Highland Council Social Work Services which is made available under Section 12 of the Social Work (Scotland) Act 1968.

Signed *P. MacDonald* .....

I agree to repay the sum of £. / at the rate of £. / per .....

Signed .....



SCOTTISH  
CHILDREN'S REPORTER  
ADMINISTRATION

19 April 2001

Ms Mary Cosgrove  
Social Work Services  
Culloden Shopping Centre  
Keppoch Road  
Culloden  
INVERNESS

Authority Reporter  
Highland  
Mr David Miller

If calling please ask for:  
**Mr Strachan**

Telephone: 01463 245301

Dear Mrs Cosgrove

**Claire MacKintosh, b.01.08.86**  
**162 Smithton Park, Smithton, Inverness**

Claire has been referred to me on the undernoted ground

I would be grateful if this ground could be taken into account when providing the report previously requested on 8.3.01.

Yours sincerely

Reporter

**GROUND OF REFERRAL**

that she may be beyond control - see OP/48/1 Reference No NN/12222/01 dated 14.4.01 submitted by PS

FAX

**FAX MESSAGE**

To: All Childrens Resource Workers.  
From: J. MacDonald, Family Resource Centre.  
Date: 16/5/01.

Number of pages (incl): 2.

If any errors in transmission, contact (01463) 234120.

---

Places needed for  
Claire Mackintosh. Urgently.  
further.

16/5 - sorry no places in  
St Louis

Sarah Begley.  
CRSW

**FOSTER CARE PLACEMENT REQUEST**

1	<b>CHILD'S NAME</b>	Claire MacKintosh
2	<b>DATE OF BIRTH</b>	01.08.1986
3	<b>HOME ADDRESS</b>	162 Smithton Park Smithton Inverness
4	<b>PRESENT ADDRESS</b>	AS ABOVE
5	<b>LEGAL STATUS</b>	Nil
6	<b>BRIEF SUMMARY OF SITUATION LEADING TO PLACEMENT REQUEST</b>	Mrs Tracey MacKintosh is presently accommodated in Porterfield Prison with her daughter Nicola, therefore Claire, aged 14, requires urgent placement.
7	<b>DESCRIPTION OF THE CHILD'S EMOTIONAL, DEVELOPMENTAL, CULTURAL AND RELIGIOUS NEEDS</b>	Claire is presently outwith parental control and will abscond to be with peers. She is presently refusing to attend Culloden Academy.
8	<b>CURRENT BEHAVIOUR WHICH A FAMILY WOULD NEED TO KNOW ABOUT, eg bedwetting, solvent abuse, truancy, health problems</b>	Claire has been exposed to situations involving substance misuse and has been meeting with a group of friends at her home address during unsociable hours, causing upset to other neighbours which has resulted in Police enquiries.
9	<b>CURRENT FAMILY RELATIONSHIPS INCLUDING CONTACT ARRANGEMENTS</b>	Claire's mother and sister are presently in Porterfield Prison and her father is presently accommodated at Glenogle Prison. Placement presently being sought with Tracey's brother, Neil MacKintosh, in Culloden.
10	<b>RESOURCE REQUIRED</b>	Urgent Placement to Monday 21 May 2001, to be reviewed on this day re Tracey's court appearance.
11	<b>ANY OTHER SIGNIFICANT INFORMATION</b>	
12	<b>CHILD'S SOCIAL WORKER - NAME, ADDRESS AND TEL NO</b>	Norma Goodwin  Culloden Social Work Services Keppoch Road, Inverness Tel: 791338

**URGENT** → Telefax

To:	GUDITH McJANNEY	
Fax:		
From:	NORMA GOODWIN	
Date:	16.5.01	Pages: 1

Post-it Notes 7669

# FILE COPY

Ms Tracey MacKintosh  
H.M.P. Craiginches  
Torry  
Aberdeen

**Please Ask For** Norma Goodwin

**Direct Line:** 01463 791338

**Your Ref:**

**Our Ref:** NG/LM

**Date:** 09 July 2001

Dear Tracey

I'm dropping you a note to keep you up to date with recent events. Firstly I was really pleased with the positive visits Claire has had with you and the fact you're managing to offer Claire positive support. She continues to settle well at Mr & Mrs Rogers and again I'm pleased you're managing to maintain telephone contact on a regular basis. The meeting with Education on 21<sup>st</sup>. June 2001 was also positive in that Claire will attend the small educational unit at Limetree with a high level of support available to get her back on track. As we've discussed on many occasions she's a bright girl.

I've also arranged a meeting at Apex for Tuesday 10 July 2001 at 11.30am. and will let you know the outcome. Apex offer small group training sessions (approximately 5) which run back to back with Education. Claire is very positive and keen to attend. I've enclosed a leaflet giving information on what they offer.

Claire's also been keeping in touch with Nicola and I've been keeping contact also with both Corntonvale and Glenochil. I'm presently in the process of arranging a visit south with both Claire [REDACTED] as both Nicola and Gordon are keen to see Claire.

As you are aware a Children's Hearing for Claire is arranged for 19 July at Midday. It is hoped you can attend that day, and any future hearings, and remain hopeful you will return to Inverness.

I'm presently trying to arrange transport without success to get your belongings/household items moved Tracey, so if you know anyone who could offer a van/transport let me or Stuart know as soon as possible.

I'm pleased to hear you're keeping positive at present and I'll keep in touch. Look forward to hopefully seeing you on the 19 July.

Take care

NORMA GOODWIN  
Social Worker



SCOTTISH

**CHILDREN'S REPORTER  
ADMINISTRATION**

*1 page.  
11/6/01.*

5 June 2001

Authority Reporter  
Highland - Inverness  
David Millar

Mrs Wendy Allman  
Area Team Manager  
Social Work Services  
Culloden Shopping Centre  
Keppoch Road  
Culloden  
INVERNESS IV1 2LL

If calling please ask for:  
Hugh Strachan

Telephone:  
01463 245301

Dear Mrs Allman

**Claire MacKintosh, (1.8.86), 162 Smithton Park Smithton, Inverness**

This is to thank you for providing a report about Claire MacKintosh and to notify you that the reporter has made the following decision(s):

**Grounds**

- h. failure to attend school
- a. beyond control
- c. lack of parental care

**Reporter's decision**

Arrange a children's hearing

This hearing has been scheduled to take place at 12:00 on 19/07/2001 at The Children's Hearing Centre, 47-49 Academy Street, Inverness, IV1 1LP.

Yours faithfully

Hugh Strachan  
Reporter

FAX



SCOTTISH

**CHILDREN'S REPORTER**  
ADMINISTRATION

27 June 2001

Ms Norma Goodwin  
Culloden Social Work Department  
Keppoch Road  
Culloden  
Inverness  
IV1 2LL

Authority Reporter  
Highland - Inverness  
David Millar

If calling please ask for:  
Hugh Strachan

Telephone:  
01463 245301

Dear Ms Goodwin

**Claire MacKintosh, (1.8.86), 162 Smithton Park Smithton, Inverness**

I attach draft grounds for referral and would be obliged if you would phone me with your comments.

Yours sincerely

Hugh Strachan  
Reporter

FAX

The children's reporter has arranged for Claire MacKintosh (aka MacRae), (d.o.b.1.8.86), 162 Smithton Park Smithton, Inverness to attend a children's hearing for Highland.

The reason for this is:

- A. that Claire is beyond the control of any relevant person.
- B. that Claire is likely:
- (i) to suffer unnecessarily; or
  - (ii) be impaired seriously in her health or development; due to a lack of parental care.

### Statement of Facts

In support of condition A it is stated:

1. that Claire normally resides at 162 Smithton Park, Inverness with her mother, Tracey MacKintosh and her sister Nicola MacKintosh, d.o.b.27.12.83.
2. that Claire's father is Gordon MacRae, presently a prisoner at H M Glenogle.
3. that on 21 September 2000 a Supervision Requirement for Claire was terminated.
4. that since the termination of the Supervision Requirement on 21 September 2000, Claire's behaviour at Culloden Academy deteriorated. Her attendance was poor and she has not been to school since 26 April 2001.
5. that on 13 April 2001, Claire stayed out overnight without permission and against her mother's wishes.

In support of condition B it is stated:

6. that Tracey MacKintosh was remanded in custody in relation to a serious drugs offence on 22 May 2001.
7. that as a result of her mother being in custody, Claire went to live with her uncle, Neil MacKintosh and his partner at [REDACTED]
8. that Claire's placement with her uncle was only temporary and she moved to stay with foster carers on ??? 12.6.01

circumstances.

27/06/01

.....  
Reporter

**Notes**

The children's hearing will ask the child and relevant persons if they accept the reasons for arranging the hearing. If the reasons are accepted the children's hearing will discuss with the child and relevant persons what is best for the child. If any of the reasons are not accepted, the hearing may either discharge them or tell the reporter to apply to the sheriff who will decide if any of the reasons are proved.

If the sheriff decides that any of the reasons are proved, the children's hearing will then discuss what is best for the child, as if these reasons had been accepted. If the sheriff decides that no reasons are proved the case will be discharged.







**ABERDEEN  
CITY COUNCIL**

**FAX**

SOCIAL WORK AND  
COMMUNITY DEVELOPMENT  
DEPARTMENT  
Social Work Service,  
Social Work Unit,  
HMP Craiginches, Torry,  
Aberdeen AB11 8FN  
Tel 01224 238315  
Fax 01224 899378

**From Fax No. 238343**

<b>To:</b> <i>Nonna Goodwin</i>	<b>Fax No:</b> <i>01463 793 229</i>
<b>Of:</b> <i>Culloden Sw Dept</i>	
<b>From:</b> <i>Kim Clark</i>	<b>Date:</b> <i>18/06/01</i>
<b>Time:</b> <i>13.30</i>	<b>Total No. Of Pages:</b> <i>2</i> <b>(including this sheet)</b>

**MESSAGE:** Re: *Tracy Mackintosh*

*list of items to be removed from house.*

**"FAX TRANSMISSION"**

This message contains confidential information which may also be legally privileged and which is intended to be passed to the addressee only. Please advise the sender by telephone on the number shown, if this fax has been sent in error to the wrong number and, thereafter, arrange for return of the document(s). Unauthorised use or disclosure of the information contained in this fax is not permitted and may in certain cases be a criminal offence.

If you have any queries regarding the above, please do not hesitate to contact the writer

JOHN TOMLINSON • DIRECTOR

Items to be removed :

Couch and chairs

tumble drier

washing machine

bed

plaque 'clan'

curtains in living room

photos and photo albums

quilts

mirror of dressing table

clothes

computer

playstation

dried flowers

any pictures of kids.



ABERDEEN  
CITY COUNCIL

SOCIAL WORK AND  
COMMUNITY DEVELOPMENT  
DEPARTMENT

Social Work Service,  
Social Work Unit,  
HMP Craiginches, Torry,  
Aberdeen AB11 8FN  
Tel 01224 238315  
Fax 01224 899378

# FILE COPY

Mr J Ritchie  
Assistant Area Education Manager  
Education Services  
Ardross Street  
INVERNESS

Please Ask For Norma Goodwin

Direct Line:

Your Ref:

Our Ref: NG/CW

Date: 19 June, 2001

Dear Mr Ritchie

Re: Claire MacKintosh (aka MacRae), DoB 01.08.1986

Thank you for your letter of invitation to an Educational Case Conference re the above named, to be held on Thursday 21 June 2001.

I wish to inform you that Claire MacKintosh is presently accommodated by Highland Council Social Work Services with Mr and Mrs Rodgers, [REDACTED], Inverness, from Thursday 14 June 2001.

Claire's mother, Ms Tracey MacKintosh, is presently on remand at Craiginshes Prison, Aberdeen, until her court case late August/early September, re drug related offences.

Claire's father, Mr Gordon MacRae, is presently serving a five year prison sentence at Glenogle, Perth, for drug related offences, and Claire's sister, Nicola MacKintosh, is also serving a three year prison sentence at Cortonvale, Stirling.

Housing Services have also informed the family that eviction from 162 Smithton Place, Smithton, will proceed on Wednesday 20 June 2001.

Due to the recent situation, Claire continues to have difficulty focusing on her education. Claire moved from Culloden Academy to Millburn Academy

*continued...*

previously as it would appear she was concerned at being associated with her sister Nicola at that time. However, Claire may have difficulty returning to school in the current knowledge that her mother, father and sister are in prison, and the family are being evicted. Therefore Social Work Services request consideration of alternatives in support of education.

Yours sincerely

NORMA GOODWIN  
Social Worker

**FAX SHEET**

Date 19.6.01. Time 12.05PM Message No. ....

To Mr J. Ritchie From Norma Goodwin  
Education Services Custodian  
Aldess St. S.W.S.

No. of Pages 3 (including this sheet)

Fax No. 793229

**REMARKS:**

"Urgent" information in support of  
Educational Law Conference covered for  
Friday 22/6/01.

Norma

---

**From:** Bob Barr  
**Sent:** 07 June 2001 17:17  
**To:** Norma Goodwin  
**Subject:** Ms Tracy Macintosh

Dear Norma

Tracy held at present in HMP Aberdeen, we had an increase in the female wing and had two prisoners transferred suddenly. Visit with Claire now not possible.

*Bob Barr  
Social Worker  
Porterfield*

---

**From:** Bob Barr  
**Sent:** 06 June 2001 11:20  
**To:** Norma Goodwin  
**Cc:** Lynn Millar  
**Subject:** Miss Claire Macintosh/Macrae

Dear Norma

See you and Claire on Friday morning at 10 a.m. at the gate. I will sit in with you, Tracy, will be brought over to the main visiting room. Ron Archer, from the Housing Department is coming to see Tracy on Tuesday afternoon to give her bad news about her house! Nicola

*Bob Barr  
Social Worker  
Porterfield*



**ABERDEEN  
CITY COUNCIL**

**FAX**

**SOCIAL WORK AND  
COMMUNITY DEVELOPMENT  
DEPARTMENT**  
Social Work Service,  
Social Work Unit,  
HMP Craiginches, Torry,  
Aberdeen AB11 8FN  
Tel 01224 238315  
Fax 01224 099978

**From Fax No. 238343**

To: Norma Goodwin	Fax No: 01463 793229
Of: Culloden Social Work Dept.	
From: KM Mulvey	Date: 13 June 01 .
Time:	Total No. Of Pages: 5 (including this sheet)

**MESSAGE:** Re: Tracey Mackintosh

The only problem which may arise is that Tracey is hoping to be transferred back to Porterfield. You may therefore want to phone us on Friday to check that she will definitely still be here on Monday.

This message may contain confidential information intended to be passed to the addressee only. It should be communicated further only if you have the right to do so.

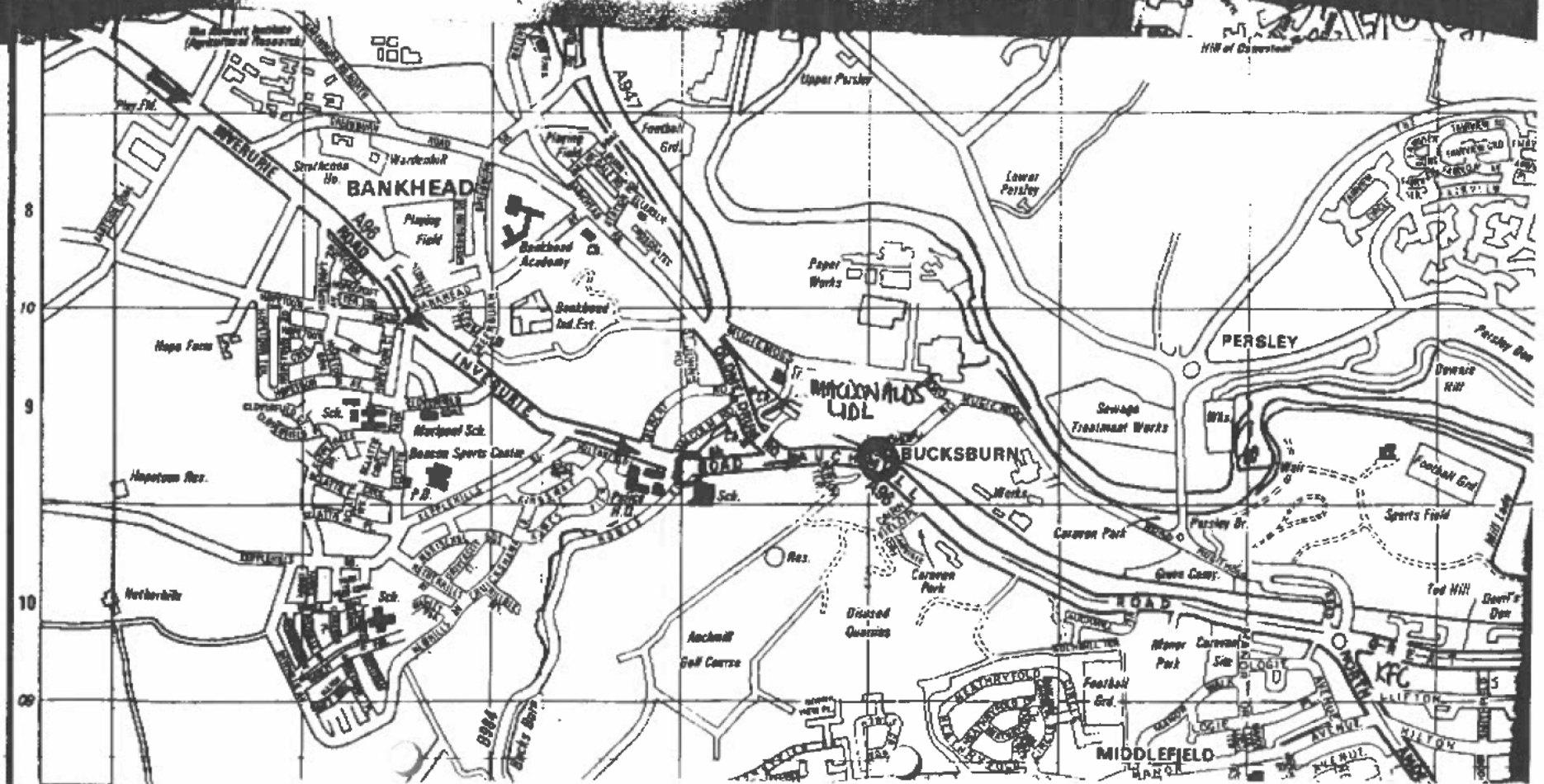
If this fax has been sent to the wrong number, or if you do not receive the above number of pages or find that any page is illegible, please telephone 01224-238315.

As you approach Aberdeen on the main route in from Inverness you will come to a roundabout where there is a Lidl shop and a Macdonald's restaurant. Turn right at this roundabout and follow the main route into Aberdeen. Continue along this dual carriageway until you reach the next roundabout and turn right there. The signposts probably indicate routes South - Edinburgh, Dundee etc.

Follow this dual carriageway for several miles (North Anderson Drive and South Anderson Drive) until you come to a roundabout where you should see Asda and Boots stores on the right. Go straight across this roundabout and over the bridge. At the next roundabout turn left, then straight across the next roundabout. The river should be on your left as you go up that road. At the next roundabout turn left. Follow that road until you reach traffic lights, then turn left onto Wellington Road. Once you pass Lidl's and Somerfield on the left, look out for the high prison walls on your right. Pass the prison and you will reach a roundabout. Turn right round the roundabout to take you back onto the same road, then take your first left turn up Grampian Place.

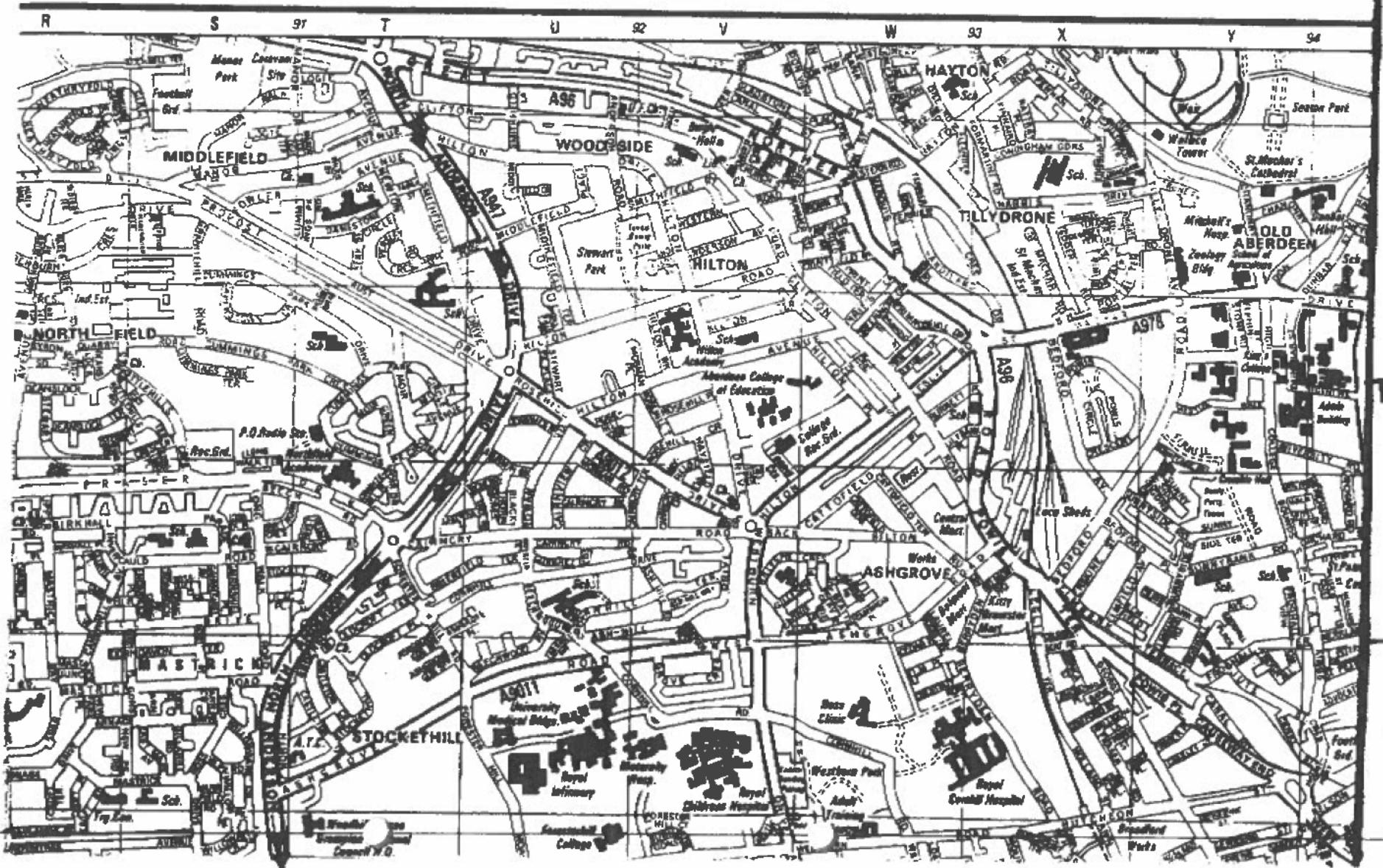
Hopefully you should now be at the entrance to HMP Craiginches.

MAP ONE.  
Slight changes since map was published

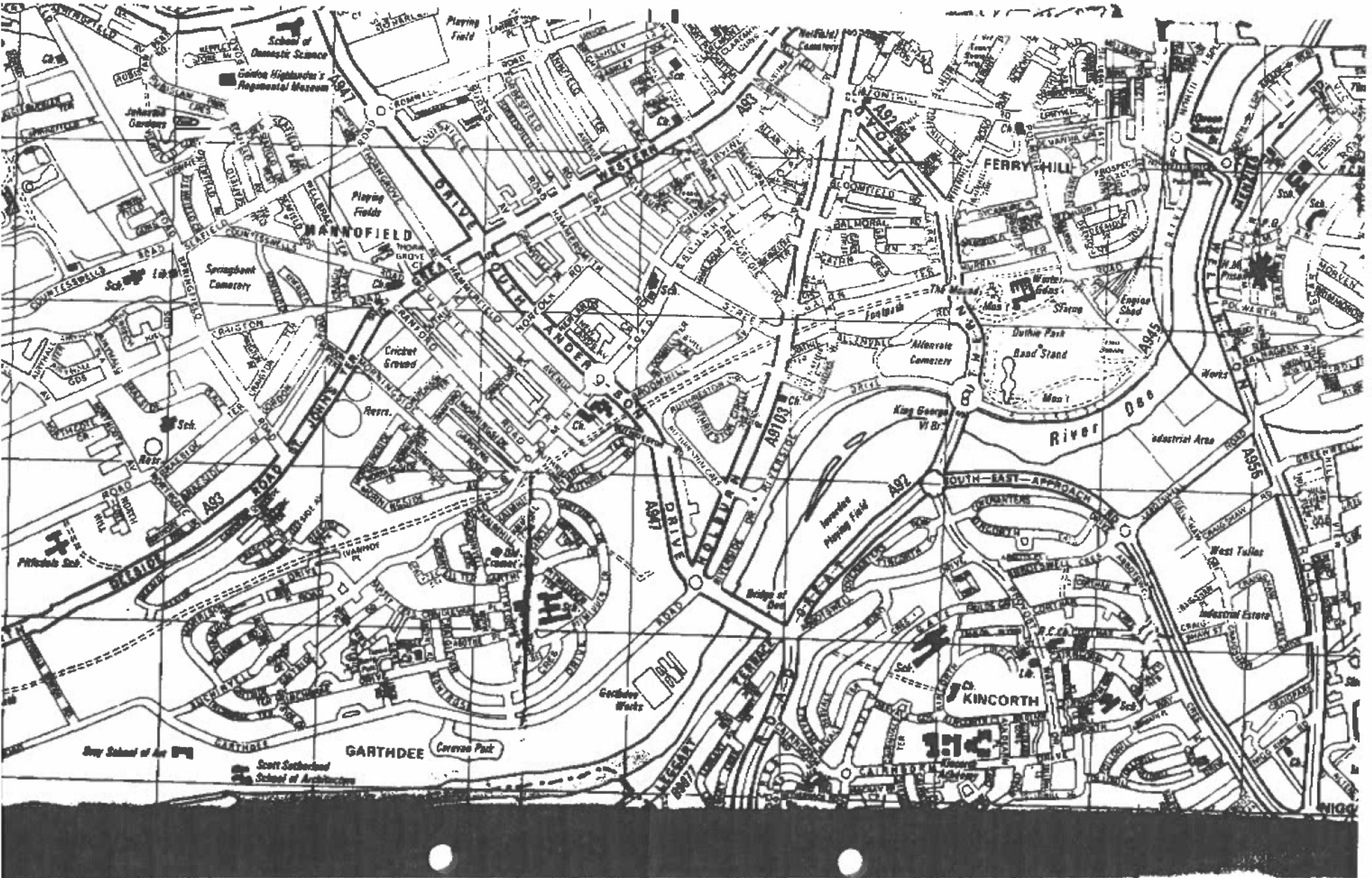


MAP 2.

# Aberdeen



MAP 3 .



DATE : 19-06-2001 TUE 14:04  
NAME : CULLODEN SOCIAL WORK SERVICES  
TEL. : 01463793229

PHONE : 01463663809  
PAGES : 3/3  
START TIME : 19-06 14:03  
ELAPSED TIME : 00'54"  
MODE : ECM  
RESULTS : OK

▶ first page of recent document transmitted...



**FAX SHEET**

Date 19.6.01 Time 12.05 PM Message No. \_\_\_\_\_

To M. J. Biddle From Norma Graham  
Education Services Culloden  
Address St. S.W.S.

No. of Pages 3 (including this sheet)

Fax No. 793229

REMARKS:

"Urgent" information in support of  
Educational Law Conference covered for  
Thursday 21/6/01.

Norma

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**From:** Bob Barr  
**Sent:** 25 May 2001 12:47  
**To:** Norma Goodwin  
**Subject:** Visit Claire Macintosh/Macrae

Dear Norma

Visited Tracy this morning and she is desperate to see Claire. Any news about arranging a visit?

Yours

*Bob Barr  
Social Worker  
Porterfield*

THE HIGHLAND COUNCIL : SOCIAL WORK SERVICES

MEDICAL EXAMINATION OF A CHILD BEING ADMITTED TO THE CARE OF SOCIAL WORK SERVICES

The purposes of this examination are:-

1. to ensure the child has no unmet medical need, and
2. that any new carer is aware of the child's medical needs.

This medical examination is not a forensic examination (see explanatory notes overleaf).  
Ensure you have proper consent to proceed.

Name of Child: CLAIRE M<sup>K</sup> KINTOSH Date of Birth: 01-08-1986  
Address: 162 Southton Park Sex: Female  
Southton Inverness

Name and Address of child's GP: 

1. Date of Examination: 14.6.01 Time: 12.05pm Place: Collocken Lodge
2. Who was present at examination (other than child and Doctor): Norma Gordon social worker
3. Relevant medical history, eg operations, accidents, menses, family history:  
Greenstick buckle fracture right distal radius 1999  
Fracture left radius - ulna 1996
4. Relevant Findings: superficial laceration left forearm - self inflicted ~ 2cm ago.  
cos. ulnar ds. cruciate ASD. left hand tender.  
No other bruises or injuries.
5. Medical needs, eg drugs, appliances, dressings, immunisations, further assessment, isolation because of current infection, referral/admission to hospital:  
supportive counselling initially provided by social work.  
They will have further input needed
6. Action taken by examining Doctor (eg phonecall to GP): W.I Dr. Nicolson will be informed.
7. Should the CPC Guidelines be referred to in this case? (see over) YES/NO

8. Name, address and telephone number of examining Doctor: 

9. Signature: 

Date: 14.6.01

**If the history or examination discloses suspected child abuse, this should be reported according to the Guidelines of the Child Protection Committee. Under this circumstance you may or may not wish to involve yourself in a forensic examination. This decision will be influenced by your own experience and confidence as well as by the peculiarities of the case such as timing and consent. If you decide against proceeding with a forensic examination, then you must make this clear to the Social Worker to whom you report the suspected abuse. In either event your examination may be used as evidence and so, as always, keep good notes.**

**In fact it is very unusual for the Medical Examination to develop into a Forensic Examination.**

**Consent should be obtained from the child and guardian: it may be verbal or written and it should be witnessed. Where a forensic examination is necessary, then separate informed consent for this would have to be obtained and this in itself distinguishes and separates the two types of examination.**

**An examination to protect carers from allegations should not be done unless there is an actual allegation and this means that it is a forensic examination and the Child Protection Committee Guidelines must be followed.**

**As always, act in the best interests of the child: if you are in doubt, seek advice from your colleagues or the duty Police Surgeon.**

***A Fee is payable by submitting an account to the Area Manager, Social Work Services.***

Social Work Service  
Culloden Shopping Centre  
Keppoch Road  
Culloden  
Inverness

Director of Education: Bruce Robertson  
Contact: Mr J Ritchie  
Direct Dial: 663811  
Your Ref:  
Our Ref: JR/CRK  
Date: 8 June 2001

**RECEIVED**  
11 JUN 2001

Dear Sir/Madam

**ATTENDANCE AT CULLODEN ACADEMY - CLAIRE MACRAE -  
162 SMITHTON PARK, SMITHTON, INVERNESS**

I write to advise you that I have arranged to convene a case conference in respect of Claire MacRae.

The meeting will be held in the Area Education Office, 13 Ardross Street, Inverness on Thursday, 21st June 2001 at 9.30 am and I should be grateful if you would arrange for a Social Worker dealing with this family to attend this meeting. Please note parking is not available at the rear of the office.

Yours sincerely

*C. R. Kelly*

PP J Ritchie  
Assistant Area Education Manager

Tracy Mackintosh  
162 Smithton Park  
Smithton  
Inverness

**Please Ask For** Duty Officer

**Direct Line:**

**Your Ref:**

**Our Ref:** WA/WRD

**Date:** 15 May, 2001

Dear Ms Mackintosh

I understand from the Housing Department that you are having continuing difficulties with the payment of your rent and that the situation has now become quite serious in that the Housing Department may take further action.

Social Work Services is able to offer you advice and assistance with regard to general financial difficulties and would also help you to plan to try and overcome this current serious situation with regard to your rent arrears. However, direct financial assistance will not normally be payable. It is important at this stage that you contact us as quickly as possible, should you wish help from a Social Worker, as delay can cause further difficulties in assisting you.

The Duty Social Worker is available every day, Monday - Friday, from 9.00 am - 5.00 pm at the address below. An appointment can be made by telephoning this office.

Yours sincerely

MARY COSGROVE  
Area Team Manager

**FAX SHEET**

Date: 31.5.01 Time: 6.10 PM Message No: .....

To: Address Resources From: Norma Goodwin  
Resource Centre Culloden  
Tainish B.W.S

No. of Pages 1 (including this sheet)

Fax No. 793229

*In the event of an error in transmission, please telephone (01463) 791338*

**REMARKS:**

*Think 2 Neil M<sup>r</sup> Kintosh will keep Claire M<sup>r</sup> Kintosh  
over the weekend. To be re-assessed on Monday  
4/6/01.*

*Norma*

Ms Tracey MacKintosh  
162 Smithton Park  
INVERNESS

Please Ask For   Duty Officer  
Direct Line:       01463 791338  
Your Ref:  
Our Ref:           WA /CW  
Date:               16 May 2001

Dear Ms MacKintosh

I understand from the Housing Department that you are having continuing difficulties with the payment of your rent and that the situation has now become quite serious in that the Housing Department may take further action.

Social Work Services is able to offer you advice and assistance with regard to general financial difficulties and would also help you to plan to try and overcome this current serious situation with regard to your rent arrears. However, direct financial assistance will not normally be payable. It is important at this stage that you contact us as quickly as possible, should you wish help from a Social Worker, as delay can cause further difficulties in assisting you.

The Duty Social Worker is available every day, Monday - Friday, from 9.00 am - 5.00 pm at the address below. An appointment can be made by telephoning this office.

Yours sincerely

WENDY ALLMAN  
Acting Area Team Manager

How do you get on with the people you live with?

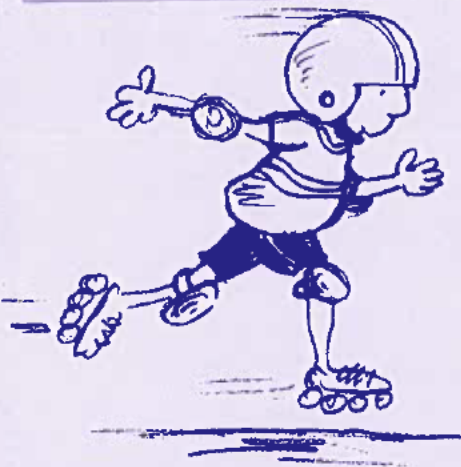
Very well  OK  Not very well

Do you want to say why you ticked this box?

2

Is there anything else you would like to say about where you live – for instance about the food, pocket money, or the rules and what happens if you break them?

3



Are there times when you don't feel safe or are bullied either where you live or somewhere else?

Yes  No

If yes, what happens and where?

4

If you are moving soon, are you getting the help and preparation you need?

Yes  No

Do you want to say why you ticked this box?

5

I see my social worker:-

Too much  About right

Not enough

Do you want to say why you ticked this box?

6

Are you happy with the contact you have with your family and friends?

Yes  No

Do you want to say why you ticked this box?  
because I don't see my sister or Dad and I'm not allowed to stay at Kelly's house overnight.

Is there anyone you'd like to see more or less often? Yes  No

If yes, who and how often? I would like to see my sister and Dad more!

7

Are you at: School  College

Work  Training  Other

What's it like? Is there anything you need help with?

8



What interests and sports do you take part in? none.\*

Are there any others you'd like to try?

no!

9

Do you know why you are being looked after away from home?

Yes  No

Has anyone talked to you about what was decided at your last review?

Yes  No

This is my first review

10

Do you know how to contact your Who Cares? worker or your Children's Rights Officer?

Yes  No

11

12

What decisions would you like made at your Review?  
to be allowed to stay at my house and visit my dad and sister more often! Kelly's house and sister

13

If you could change anything about your care, what would it be?  
to stay out later at nights!

14

Please use this space to say anything else you want the Review to know. You might want to ask some questions or draw a picture. Add another piece of paper if you haven't got enough room.



Tick here if you've added another piece of paper.

Signature: *Claire Mackintosh* Date: *7/8/01*

Remember your **Who Cares?** worker or **Children's Rights Officer**, or someone else you trust can come with you to your Review to help you Have Your Say.



# Having Your Say



## At Your Review Young Person's Report

Name *CLAIRE MACKINTOSH* Age *13*  
Date of Birth *1.8.86* Date of Review *8/8/01*

A Review is where changes can be made to your Care Plan. It's important that you give your views. Use this form to help you decide what you want to say. Ask an adult to help you fill it in if you want. Try and tick a box for each question and write any comments you wish to make.

How do you like living where you are now? Like it  It's OK   
Don't like it  Do you want to say why you ticked this box?

This form is confidential but will normally be seen by the people who come to your Review. If there's anyone you don't want to see the form, speak to your social worker or the Review chairperson.

**LOOKING AFTER CHILDREN IN SCOTLAND:  
Good Parenting, Good Outcomes  
REVIEW OF THE CARE PLAN**

**PART 2  
Carers'/Key Worker's Report**

Name of child/young person

Clair Mac Kintosh

Current Placement Address

Inverness

Date of Review

Day 08 Month 08 Year 2001

1. Please describe what has happened in the child/young person's placement since the last Review. (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading.

(i) Has there been a change of placement? If YES, describe the circumstances and the effects on the child/young person?

There has been no change of placement

(ii) Have there been any significant changes within the current placement which have affected the child/young person, e.g. someone arriving or leaving?

to help him/her feel safer.

Clare feels safe in the placement.

(viii) Is the placement appropriate for the child/young person? Is the placement stable, fragile or approaching breakdown? Is a move needed for other reasons, e.g. a time limited placement? If the placement might need to end, what alternative(s) has been considered and what needs to be done to achieve it?

The placement to meet Clare's needs.

2. Please describe the child/young person's development since the last Review. (If this is the first Review, describe what has happened since the child or young person started to be looked after away from home). Make sure you describe positive developments as well as any problems. Always record something under each heading. Attach copies of any relevant reports at Section 5 of the Review folder.

(i) How is the child/young person's health? Has the child/young person had or refused any assessments or treatment? If the child/young person is disabled, are there any specific needs or issues arising for him/her or his/her carer(s)?

Clare has no health problems.

barriers to him/her achieving his/her potential? If so, describe them. Does the child/young person have an education plan? If so, what date was it or will it be reviewed?

Clare is to attend the education unit at Limeha Avenue three days per week, is also to attend Apex Training Unit for two days per week.

(iii) What sense does the child/young person have of his/her identity, e.g. concerning gender, disability, sexuality, religion, culture, ethnicity, language, self-worth, knowledge and understanding of own and family circumstances? What is being done to support the child/young person to achieve a positive sense of identity?

Clare has one very close friend [redacted] with whom she spends most of her leisure time.

Clare comes across as a well adjusted young lady.

(iv) With whom is contact taking place? Is it taking place as often as planned? What effect is it having on the child/young person? What contribution do the parent(s) or people with parental responsibilities make to the child/young person's day-to-day care?

Clare has close contact with her Mother by phone and visits.

Also telephone contact with her Father and Sister.

Her Aunt & Uncle also have been in touch by phone.

these relationships or of family membership? How have these affected the child/young person?

Clare made as much contact as possible with her family.

(vi) How does the child/young person present ~~him~~/herself in social situations? What impression does he/she make on other people?

Clare comes across as well-mannered young lady.

(vii) Describe the child/young person's behaviour. How is he/she developing emotionally? Have there been any changes? If so, give details and possible reasons why you think they happened.

Clare's behaviour in the home cannot be faulted.

Clark is an independant young lady, who is capable of looking after herself.

There is no barrier to Claire's learning

3. Please describe the child/young person's, and his/her family's, relationship with the Social Worker since the last Review. (If this is the first Review, describe what has happened since the child/young person started to be looked after away from home). If there has been a change of Social Worker, what effect has this had on the child/young person and his/her family? Make sure you record positive developments as well as any problems.

~~Clark~~

Clark will talk to her Social Worker.

I have not heard of any complaints from the family.

I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed

M. Rodgers

Name

M. Rodgers

Date

08.08.01

Designation

Community Care

(BLOCK CAPITALS)

# Looking After Children in Scotland: Good Parenting, Good Outcomes

## DAY TO DAY PLACEMENT ARRANGEMENTS

The purpose of this form is to record practical arrangements for meeting a looked after child/young person's needs, outlined in the Care Plan, in his/her current placement. Wherever possible, the Day to Day Placement Arrangements should be completed before a child/young person is first looked after away from home by a local authority, or changes placement. In an emergency placement, the Day to Day Placement Arrangements should be completed as soon as practicable and at least within 14 days of the Essential Core Record and Placement Agreement.

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

### Personal Details

1. Forename(s)

CLAIRE

Family name

MACKINTOSH

Known as

CLAIRE MACKINTOSH

2. Date of Birth

Day   Month   Year

3. Placed with (name of principal carer)

Elma & Dougie Rogers

Type of placement

Foster Placement

Address (including post code)

Inverness

Telephone (including STD code)

01463

4. Date placement to start/started

Day   Month   Year

5. Have the carers got a copy of the child/young person's Essential Core Record and Placement Agreement?

Yes  No  Not yet completed

If this has not yet been completed, when will it be done?

Day   Month   Year

Placement type:  
 Please use the following categories: with friends/relatives, with foster carers, with prospective adopters, other community (specify), local authority home, voluntary home, residential school, secure accommodation, other residential (specify).

If the Essential Core Record and Placement Agreement is already completed, ensure it is referred to when completing this form.

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

## Health

The Arrangements to Look After Children (Scotland) Regulations 1996, Regulation 13, state that a health assessment should be arranged prior to placement if reasonably practicable.

### Include:

Arrangements that need to be made for routine visits to a G.P., health visitor, dentist or optician; any health examinations, assessments, or continuing treatments for medical, surgical, dental or psychological problems; outpatient or other outstanding appointments. Describe arrangements for health promotion, e.g., diet, exercise, smoking, drugs and alcohol, sex education and contraception and for meeting any needs arising from disability.

Outline any specialist therapeutic help required if a child/young person has been abused or suffered other traumatic events.

6. Have the carers got a copy of the most recent health assessment on the child/young person?

Yes

No

Not assessed yet

If not assessed yet, when will an assessment take place?

Day

Month

Year

What arrangements will be made to meet the child/young person's physical and emotional health care needs, including any needs arising from disability? Who will be responsible for carrying them out? What will be the role of the parent(s) or those with parental responsibilities? What are the child/young person's views? Are there any needs that cannot be met at present? If so, what plans will be made to meet them in the future?

Claire was examined by her GP on 12.06.01 prior to placement with Mr and Mrs Rogers.

Mr and Mrs Rogers to encourage routine Dental and Health checks as appropriate.

Claire is presently discussing sexual health, diet, exercise and the dangers of smoking and drugs with Social Worker.

Support from the Department of Child and Family Psychiatry has been offered to Claire. Claire has denied support at present.

Mr and Mrs Rogers offer long term placement to Claire as required and offer appropriate physical and emotional health care support as required by Claire.

7. What arrangements will be made to meet the child/young person's education/training/employment needs? What will be the role of the parent(s) or those with parental responsibilities? What are the views of the child/young person? Who else needs to be involved in securing continuity and supporting the child/young person's education/training/employment during the placement? What is their role, e.g., liaison with school staff, transport arrangements?

Children with special educational needs will have individualised educational programmes (IEPs). Some children may need to undergo a statutory process of observation and assessment that may lead to the opening of a Record of Needs. This will help in the process of drawing up an IEP for the individual. A Future Needs Assessment is carried out on a pupil with a Record of Needs commencing two years before the young person ceases to be of school age and ending nine months before then. The period of assessment is important in helping to prepare young people to move onto adult life. It is important that parents and carers know about and are actively involved in all these processes.

As a result of an Educational Case Conference on 21.06.01, Claire is to commence Out of School Tuition at the Limetree Unit in August 2001.

Claire is also being considered for placement on the APEX (Scotland) Alpha Programme, to commence August 2001, and has been invited to an introductory visit on Tuesday 10 July 2001 at 11.30am.

## Contact/Family and Social Relationships

Where there are very complex contact arrangements, they may need to be recorded elsewhere in greater detail. Please note where this is the case.

8. What arrangements will be made for contact with parent(s), siblings, other family members, friends and any other person/people important to the child/young person? Give details of all planned contacts and any practical arrangements, e.g., transport, financial assistance. Include details of overnight stays where permission has been given by the parent(s)/local authority for this. Ensure the carer has the address and telephone number of everyone listed here.

Person and Relationship	When/Where/How?
Tracey MacKintosh Mother	Craiginchies Prison, Aberdeen (as appropriate)
Nicola MacKintosh Sister	Cortonvale Prison, Stirling (as appropriate)
Gordon MacRae Father	Glenocle Prison, Clackmananshire (as appropriate)
Neil MacKintosh Uncle	Inverness
Trish MacDonald Uncle's Partner	Inverness
Sheila MacRae Paternal Grandmother	Inverness
Kelly Miller Friend	Inverness
	(Mother's Partner) Claire and agree telephone contact. Visits as arranged/appropriate with Social Worker and Ms MacKintosh

How will changes to contact arrangements be made on a day to day basis. e.g., if the child/young person or parent is ill? Are there changes which need to be referred to the social worker?

In discussion with Social Work Services.

E.g., tracing an absent parent, or in circumstances where there has been a

If the child/young person needs to maintain and develop relationships with parent(s), siblings, or other relatives and this cannot be met through the contact arrangements detailed above, please describe and explain what action will be taken and by whom?

## Identity

9. What arrangements will be made to meet needs arising from the child/young person's gender, sexuality, disability, religion, culture, ethnicity, language, self-image and understanding of his/her own and family circumstances? Who will be responsible for carrying them out? What will be the role of the parent(s) or those with parental responsibilities? What are the child/young person's views?

Claire and her parents/family and carers have active continued involvement in Claire's present situation/circumstances.

Foster Carers and Social Work will continue to support Claire's needs as required/appropriate.

## Social Presentation

10. What arrangements will be made to help the child/young person develop his/her social presentation or skills? Who will be responsible for carrying these out? What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views?

Claire is being encouraged to develop friendships appropriate to her age and stage of development.

## Emotional and Behavioural Development

11. What arrangements will be made to help the child/young person with his/her emotional and behavioural development? If specific needs have been identified, who will be responsible for ensuring these are met? What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views?

Foster Carers and Social Work Services will continue to support Claire's emotional and behavioural development as required.

Claire's mother continues to offer positive support to Claire through telephone contact, visits and letter writing.

## Self Care Skills

12. What arrangements will be made to help the child/young person develop his/her self care skills? Please give details where a child/young person is taking responsibility for specific self-care tasks including who will support them with these. What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views? Describe arrangements for the child/young person to receive any pocket money or an allowance from the carer?

Claire has good self-care skills and is encouraged by carers as required.

## Social and Leisure Activities

13. Please list the child/young person's current or proposed interests and leisure activities and give details of the arrangements made to pursue these in the placement.

<b>Current or Proposed Interest/Activity</b>	<b>Arrangements for Pursuing These</b>	<b>Role of Parent/Carer</b>	<b>Resource Implications (if any)</b>

## Social Work Arrangements

Social workers are required to visit children/young people placed away from home within the first week of the placement. Subsequent visits to children and young people should be sufficiently frequent to safeguard and promote their welfare. This should not be less than every three months. Visits should also be made where reasonably requested by the child/young person or any foster carer.

14. How frequently will the social worker visit the child/young person and the placement?

As required and to a minimum of once per fortnight.

Whom should the carer, child/young person and parent(s) contact during office hours if the social worker is not available?

Name and Position Wendy Allman, Acting Area Team Manager

Telephone (incl. STD code) 01463 791338

Outside office hours, the carer, child/young person and parent(s) should contact:

Name and Position Standby Services

Telephone (incl. STD code) 0845 7697 284

15. Please answer this question if the child/young person is placed under the Fostering of Children (Scotland) Regulations 1996.

Family placement/link social worker

Address (incl. post code)

Telephone (incl. STD code)

How frequently will s/he visit the placement?

Do the carers know what financial support they will receive, and the arrangements for payment?

Yes  Not yet, but they will be informed within 1 working day

Have arrangements been made for them to receive a clothing grant and/or extra equipment, bedding or furnishings if needed?

Yes  Not Applicable  Not yet, but will be provided within 1 working day

Please give details of any clothing grant, equipment, bedding or furnishings needed

The carer(s) must sign this agreement and others, as appropriate, should be encouraged to sign.

16. The arrangements described in this form have been discussed with the following people who agree with them, except in any areas noted in Question 17 below.

	Signature(s)	Date	To receive a copy? (if YES please tick)
Child/Young person			<input type="checkbox"/>
Mother	T. Mackintosh	25.7.01	<input checked="" type="checkbox"/>
Father			<input type="checkbox"/>
Foster/residential carer(s)			<input type="checkbox"/>
			<input type="checkbox"/>
Family placement worker			<input type="checkbox"/>

WHERE APPLICABLE:- Other(s) with parental responsibilities, other interested relatives (specify relationship to child/young person), other professionals (specify)

Signature(s)	Date	
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Anyone above who disagrees with the arrangement should be informed of their right to make representations to the local authority.

17. Please note and explain any disagreements with any arrangements and any further action that is required.

A new form should be completed and signed whenever there are substantial changes to the Day to Day Arrangements, e.g., as a result of changes to the Care Plan.

18. I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed \_\_\_\_\_ Name \_\_\_\_\_ (BLOCK CAPITALS)

Date \_\_\_\_\_ Designation \_\_\_\_\_

The carer(s) must sign this agreement and others, as appropriate, should be encouraged to sign.

16. The arrangements described in this form have been discussed with the following people who agree with them, except in any areas noted in Question 17 below.

	Signature(s)	Date	To receive a copy? (if YES please tick)
Child/Young person	<i>Claire Mackintosh</i>	<i>5/7/01</i>	<input type="checkbox"/>
Mother			<input type="checkbox"/>
Father			<input type="checkbox"/>
Foster/residential carer(s)	<i>M. Hodgins</i>	<i>05.07.01</i>	<input type="checkbox"/>
Family placement worker			<input type="checkbox"/>

WHERE APPLICABLE:- Other(s) with parental responsibilities, other interested relatives (specify relationship to child/young person), other professionals (specify)

Signature(s)	Date	
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

17. Please note and explain any disagreements with any arrangements and any further action that is required.

Anyone above who disagrees with the arrangement should be informed of their right to make representations to the local authority.

A new form should be completed and signed whenever there are substantial changes to the Day to Day Arrangements, e.g., as a result of changes to the Care Plan.

18. I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed *N. GA* Name *NORNA GOODWIN*  
(BLOCK CAPITALS)

Date *5.7.01* Designation *SOCIAL WORKER*

**Report to Scottish Children's Reporter Administration  
Social Background Report  
Children (Scotland) Act 1995, Section 56(7)(b)**

**Child's Name**            Claire MacKintosh            **Date of Birth**            01.08.1986

**Sex**                        Female

**Address** [REDACTED]            **School attended**            Limetree Education Unit.  
Inverness.

**Reason for report request**

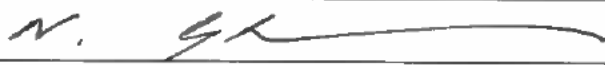
See OP/48/1 14.04.01 that she may be beyond control.

**Basis of report (level of contact)**

This report has been compiled following recent ongoing Social Work Support to Claire MacKintosh and her family.

**Family composition**

Name	Age	Relationship to child	Employment, school, etc	Residence (if different)
Tracey MacKintosh	11.08.61	Mother		Craiginchies Prison, Aberdeen.
Gordon MacRae		Father		Glenocle Prison.
Nicola MacKintosh	27.12.83	Sister		Corntonvale Prison, Stirling.

<b>Report compiled by</b>	Norma Goodwin
<b>Office</b>	Culloden Social Work Services Keppoch Road, Inverness. IV2 7LL.
<b>Date completed</b>	12.07.01
<b>Date sent to reporter</b>	12.07.01
<b>Signed</b>	
<b>Designation</b>	Social Worker
<b>Outcome</b>	

## **Background.**

Claire MacKintosh presently lives with foster carers Mr and Mrs Rogers in the Kinmylies area of Inverness due to her family being held at H.M. request. On the 7 July Claire's mother was moved from Porterfield Prison to Craiginches Prison Aberdeen and is currently on remand. Claire and her mother keep regular telephone contact and Claire visits her mum when possible. It is hoped that Ms MacKintosh will be returned to Inverness in the near future which would offer Claire and her mother continued contact. Her father Gordon MacRae is in Glenogle Prison and her sister Nicola is in Corntonvale. Claire continues telephone contact with her sister with arrangements presently underway to enable Claire to visit her sister and dad. However Claire is encouraged to write to all members of her family in addition to contact.

Since Ms MacKintosh has been held on remand the family have also lost their home at 162 Smithton Park, Inverness, however request has been made to Housing Services for the family to re-apply for accommodation.

## **Present Situation.**

Claire continued up to the summer break outwith Education as a result of difficulty in placing her present situation. However Claire continues to work positively in support of her difficult situation and recently attended an Educational Network Meeting on 21 June 2001 with decision reached for Claire to attend Limetree Education Unit at the start of term in August 2001. In addition to this Claire also attended a meeting at Apex (Scotland) Inverness on 11 July 2001 with placement offered on their Alpha Project for age 15+. This project is set to commence on the 20 August 2001 and will run on Mondays and Fridays from 10am to 3pm offering Information Technology Training with opportunity to develop Social Skills.

Claire has settled well at her foster placement and is encouraged to keep contact with her family. She keeps regular contact with her mother's partner and has daily contact with her friends. Her Uncle Neil MacKintosh and partner Trish MacDonald and her paternal grandmother Shiela MacRae have offered occasional weekend placement should Claire want a break. However Claire has tested the boundaries on occasion being reported missing on one occasion from her foster placement but returned several hours later. It would appear that Claire gets caught up with other youths in the area and has been involved in a recent allegation of assault on another girl. On the 25 June 2001 Claire was found to be under the influence of alcohol and was taken to Raigmore Hospital. Claire was seen by Child and Adolescent Psychiatrist Dr. R. Beasley who has offered Claire future consultation if required, however Claire has declined the offer at present.

Claire has been staying occasionally overnight with her friend [REDACTED] as agreed by her mother, carers, and Social Work Services however this has presently been suspended as Claire was not sticking to agreed boundaries and had stayed outwith her friends without consent. Claire has accepted the terms at present and continues successfully in her foster placement.

## **Background.**

Claire MacKintosh presently lives with foster carers Mr and Mrs Rogers in the [REDACTED] [REDACTED] due to her family being held at H.M. request. On the 7 July Claire's mother was moved from Porterfield Prison to Craiginchies Prison Aberdeen and is currently on remand. Claire and her mother keep regular telephone contact and Claire visits her mum when possible. It is hoped that Ms MacKintosh will be returned to Inverness in the near future which would offer Claire and her mother continued contact. Her father Gordon MacRae is in Glenogle Prison and her sister Nicola is in Corntonvale. Claire continues telephone contact with her sister with arrangements presently underway to enable Claire to visit her sister and dad. However Claire is encouraged to write to all members of her family in addition to contact.

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### **Recommendations.**

In support of Claire and her present family situation Social Work Services respectfully recommend to the authority reporter that Compulsory Measures of Supervision be considered. Ms MacKintosh continues to offer Claire positive support and Social Work Services keep Ms MacKintosh informed of Claire's progress.

### **Care Plan.**

Social Work Services to continue to support Claire and her family as required.

Social Work Services to continue to liaise with Education Services and Apex in support of Claires Education.

Social Work Services to continue to support Claires placement with Foster Carers as required.

Social Work Services to continue to support Claire in keeping contact with her mother, father and sister as appropriate and arranged.

The children's reporter has arranged for Claire MacKintosh (aka MacRae), (d.o.b.1.8.86), 162 Smithton Park Smithton, Inverness to attend a children's hearing for Highland.

The reason for this is:

- A. that Claire is beyond the control of any relevant person.
  
- B. that Claire is likely:
  - (i) to suffer unnecessarily; or
  - (ii) be impaired seriously in her health or development; due to a lack of parental care.

### Statement of Facts

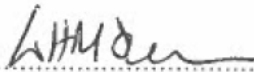
In support of condition A and B it is stated:

1. that Claire normally resides at 162 Smithton Park, Inverness with her mother, Tracey MacKintosh and her sister Nicola MacKintosh, d.o.b.27.12.83.
2. that Claire's father is Gordon MacRae, presently a prisoner at H M Glenochle Prison, Perth.
3. that on 21 September 2000 a Supervision Requirement for Claire was terminated.
4. that since the termination of the Supervision Requirement on 21 September 2000, Claire's behaviour at Culloden Academy deteriorated. Her attendance was poor and she has not been to school since 26 April 2001.
5. that on 13 April 2001, Clare stayed out overnight without permission and against her mother's wishes.

In support of condition B it is stated:

6. that Tracey MacKintosh has a history of drug abuse. She was remanded in custody in relation to a serious drugs offence on 22 May 2001.
7. that as a result of her mother being in custody, Claire went to live with her uncle, Neil MacKintosh and his partner at Culloden.
8. that Claire's placement with her uncle was only temporary and she moved to stay with foster carers Mr and Mrs Rogers, Inverness on 14 June 2001.

02/07/01

  
.....  
Reporter

**Notes**

The children's hearing will ask the child and relevant persons if they accept the reasons for arranging the hearing. If the reasons are accepted the children's hearing will discuss with the child and relevant persons what is best for the child. If any of the reasons are not accepted, the hearing may either discharge them or tell the reporter to apply to the sheriff who will decide if any of the reasons are proved.

If the sheriff decides that any of the reasons are proved, the children's hearing will then discuss what is best for the child, as if these reasons had been accepted. If the sheriff decides that no reasons are proved the case will be discharged.



RECEIVED

28 MAR 2001

SCOTTISH  
**CHILDREN'S REPORTER**  
ADMINISTRATION

**SCHOOL REPORT FORM**

**THIS REPORT IS A CONFIDENTIAL DOCUMENT**

NOTE THAT ANY REPORT GIVEN TO MEMBERS OF A CHILDREN'S HEARING MUST  
BE GIVEN SIMULTANEOUSLY BY THE REPORTER TO THE PARENTS OF THE CHILD  
REPORTED.

PLEASE USE BLACK INK

CLAIKE MARRAS (MARRAS)

162 SMITHTON PARK, SMITHTON

Birth: 1/08/86

COLLODEN ACADEMY

3 HJH Earliest Leaving Date: 2002

is School: SMITHTON PRIMARY

**DANCE**

cause for concern? If Yes provide details of attendance below or by computer  
it. (HALF-DAYS)

session:	from:	to:	possible:	actual:
parent session:	from:	to:	possible:	actual:
4 weeks:	from:	to:	possible:	actual:

space to comment on attendance and/or punctuality i.e., pattern of absences, notes, action taken,  
response. Please attach any absence notes or other significant documents to this report.

CLOSED

Course Studied (Secondary - S3 and S4)

S3.

Special Interests (if any)

What is the child's level of ability?

GENERAL

How is it reflected in the child's performance?

Contact with parents? Please comment

Behaviour - use this space to comment on child's behaviour

CLARK CAN BE AGGRESSIVE WITH OTHER CHILDREN

Home circumstances - please mention any home circumstances of which you are aware which may affect child's performance or behaviour

Has pupil been referred to an outside agency - why and by whom?

PAUSE BY SCHOOL DUE TO ABSENCES

## GENERAL COMMENTS

Please use this space (and overleaf if necessary) to comment on any relevant matter or to expand on previous sections

CLAIRE HAS CHOSEN TO BE ABSENT FROM SCHOOL AND WE ARE PROVIDED WITH NO EXPLANATION.

SOME OF THIS IS TRUANCY.

OUR RECORDS ARE IMPOSSIBLE TO KEEP ACCURATE DUE TO THIS LACK OF COMMUNICATION FROM HOME.

SOME FORM OF SUPERVISION IS ESSENTIAL I BELIEVE BECAUSE:-

CLAIRE IS A CHILD AT RISK IF NOT IN SCHOOL

CLAIRE'S EDUCATION IS SUFFERING BADLY

M.T. Morrison

Compiler of Report (BLOCK CAPITALS) M.T. MORRISON  
Post Held GUIDANCE TEACHER  
Date 27/3/2007  
Headteacher MR D.B. Mc GOWN

**ATTENDANCE SUMMARY 00/01**

28 MAR 2001

**Claire MacRae, 3MJM (01.08.86)**

Week beg.	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	14 08 00	# # / \ / \ / \ / M	# # # #				
2	21 08 00	? ? / \ / \ / \ /	# # # #				
3	28 08 00	? ? A \ / \ ? ? G \	# # # #				
4	04 09 00	/ \ ? ? / \ MM L \	# # # #				
5	11 09 00	? ? J \ ? ? ? ? ? ?	# # # #				
6	18 09 00	L \ ? ? ? ? ? ? / \	# # # #				
7	25 09 00	L \ / \ ? ? ? ? ? ?	# # # #				
8	02 10 00	J \ ? ? / \ J \ ? ?	# # # #				
9	09 10 00	? ? ? ? / \ ? ? ? ?	# # # #				
10	16 10 00	# # # # # # # # # #	# # # #				
11	23 10 00	# # # # # # # # # #	# # # #				
12	30 10 00	# # / \ / \ / \ / \	# # # #				
13	06 11 00	J \ / \ / \ / \ J \	# # # #				
14	13 11 00	? ? ? ? ? ? ? ? ? ?	# # # #				
15	20 11 00	# # / \ / \ / \ MM	# # # #				
16	27 11 00	MM MM / \ ? ? J \	# # # #				
17	04 12 00	? ? ? ? J \ ? ? ? ?	# # # #				
18	11 12 00	? ? ? ? ? ? ? ? ? ?	# # # #				
19	18 12 00	? ? ? ? ? ? ? ? ? ?	# # # #				
20	25 12 00	# # # # # # # # # #	# # # #				
21	01 01 01	# # # # # # # # # #	# # # #				
22	08 01 01	F F F F F F F F # #	# # # #				
23	15 01 01	/ \ ? ? ? ? ? ? ? ?	# # # #				
24	22 01 01	/ \ ? ? ? ? ? ? ? ?	# # # #				
25	29 01 01	? ? ? ? ? ? ? ? ? ?	# # # #				
26	05 02 01	? ? J K K K # # # #	# # # #				
27	12 02 01	# # ? ? ? ? G \ ? ?	# # # #				
28	19 02 01	S S S S S S S S # #	# # # #				
29	26 02 01	/ \ ? ? L \ L \ L \	# # # #				
30	05 03 01	F F F F F F L \ L \	# # # #				
31	12 03 01	? ? L \ L \ L \ ? ?	# # # #				
32	19 03 01	? ? / \ MM L \ L \	# # # #				
33	26 03 01	? ? / \ # # # #	# # # #				
34	02 04 01	# # # # # # # # # #	# # # #				
35	09 04 01	# # # # # # # # # #	# # # #				
36	16 04 01	# # # # # # # # # #	# # # #				
37	23 04 01	# # # # # # # # # #	# # # #				
38	30 04 01	# # # # # # # # # #	# # # #				
39	07 05 01	# # # # # # # # # #	# # # #				
40	14 05 01	# # # # # # # # # #	# # # #				
41	21 05 01	# # # # # # # # # #	# # # #				
42	28 05 01	# # # # # # # # # #	# # # #				
43	04 06 01	# # # # # # # # # #	# # # #				
44	11 06 01	# # # # # # # # # #	# # # #				
45	18 06 01	# # # # # # # # # #	# # # #				
46	25 06 01	# # # # # # # # # #	# # # #				
47	02 07 01	# # # # # # # # # #	# # # #				
48	09 07 01	# # # # # # # # # #	# # # #				
49	16 07 01	# # # # # # # # # #	# # # #				
50	23 07 01	# # # # # # # # # #	# # # #				
51	30 07 01	# # # # # # # # # #	# # # #				
52	06 08 01	# # # # # # # # # #	# # # #				

**Key**

# School closed  
/ Present (am)  
\ Present (pm)

**Analysis by reason for absence (no. of openings)**

? Unknown	124
* Temporarily off roll	0
A Appointment	1
B Bus	0
C Special Pupils	0
D No late-slip/late letter	0
E Exclusion	0
F Family/Personal	16
G No absence note	2
H Family Holiday	0
J Later than 9:15	8
K Entire School closed	3
L Late	13
M Medical	11
N Being Educated Elsewhere	0
O S6-In block 2	0
P 8:55-9:15	0
Q Study Leave	0
R Reason	0
S Sent Home (by SMT)	10
T Truancy	0
W Work Experience	0
X Excursion/Field Trip	0
Z Sitting Exam	0

Actual attendance out of possible to date **111/272**  
% attendance to date **40.81%**

**Pupil Details**

Year S3 TG 3MJM

**CONTACT DETAILS**

Mrs T MacKintosh (Mother)  
162 Smithton Park, Smithton  
Inverness  
IV2 7PF  
Home tel. 798267  
Work tel. Claire's mobile 07733472556

**ATTENDANCE HISTORY**

99/00 attended 210/271 (17L 14U)  
98/99 attended 347/375 (7L 5U)

**ABSENCE RECORD (14 August 00 - 27 March 01)****Claire MacRae, 3MJM**

<b>Day</b>	<b>Opening</b>	<b>Date</b>	<b>Reason for absence</b>
Monday	AM	11 09 2000	
Monday	PM	11 09 2000	
Friday	AM	08 09 2000	Late
Thursday	AM	07 09 2000	Medical
Thursday	PM	07 09 2000	Medical
Tuesday	AM	05 09 2000	
Tuesday	PM	05 09 2000	
Friday	AM	01 09 2000	No absence note
Thursday	AM	31 08 2000	
Thursday	PM	31 08 2000	
Tuesday	AM	29 08 2000	Appointment
Monday	AM	28 08 2000	
Monday	PM	28 08 2000	
Monday	AM	21 08 2000	
Monday	PM	21 08 2000	
Friday	PM	18 08 2000	Medical

Total number of absences: 161 openings/80.5 days

**ABSENCE RECORD (14 August 00 - 27 March 01)**

<b>Claire MacRae, 3MJM</b>
----------------------------

<b>Day</b>	<b>Opening</b>	<b>Date</b>	<b>Reason for absence</b>
Vednesday	AM	15 11 2000	
Vednesday	PM	15 11 2000	
Tuesday	AM	14 11 2000	
Tuesday	PM	14 11 2000	
Monday	AM	13 11 2000	
Monday	PM	13 11 2000	
Friday	AM	10 11 2000	Later than 9:15
Monday	AM	06 11 2000	Later than 9:15
Friday	AM	13 10 2000	
Friday	PM	13 10 2000	
Thursday	AM	12 10 2000	
Thursday	PM	12 10 2000	
Tuesday	AM	10 10 2000	
Tuesday	PM	10 10 2000	
Monday	AM	09 10 2000	
Monday	PM	09 10 2000	
Friday	AM	06 10 2000	
Friday	PM	06 10 2000	
Thursday	AM	05 10 2000	Later than 9:15
Tuesday	AM	03 10 2000	
Tuesday	PM	03 10 2000	
Monday	AM	02 10 2000	Later than 9:15
Friday	AM	29 09 2000	
Friday	PM	29 09 2000	
Thursday	AM	28 09 2000	
Thursday	PM	28 09 2000	
Wednesday	AM	27 09 2000	
Wednesday	PM	27 09 2000	
Monday	AM	25 09 2000	Late
Thursday	AM	21 09 2000	
Thursday	PM	21 09 2000	
Wednesday	AM	20 09 2000	
Wednesday	PM	20 09 2000	
Tuesday	AM	19 09 2000	
Tuesday	PM	19 09 2000	
Monday	AM	18 09 2000	Late
Friday	AM	15 09 2000	
Friday	PM	15 09 2000	
Thursday	AM	14 09 2000	
Thursday	PM	14 09 2000	
Wednesday	AM	13 09 2000	
Wednesday	PM	13 09 2000	
Tuesday	AM	12 09 2000	Later than 9:15

**ABSENCE RECORD (14 August 00 - 27 March 01)**

<b>Claire MacRae, 3MJM</b>
----------------------------

<b>Day</b>	<b>Opening</b>	<b>Date</b>	<b>Reason for absence</b>
Tuesday	AM	13 02 2001	
Tuesday	PM	13 02 2001	
Wednesday	AM	07 02 2001	Entire School closed
Wednesday	PM	07 02 2001	Entire School closed
Tuesday	AM	06 02 2001	Later than 9:15
Tuesday	PM	06 02 2001	Entire School closed
Monday	AM	05 02 2001	
Monday	PM	05 02 2001	
Friday	AM	02 02 2001	
Friday	PM	02 02 2001	
Thursday	AM	01 02 2001	
Thursday	PM	01 02 2001	
Wednesday	AM	31 01 2001	
Wednesday	PM	31 01 2001	
Tuesday	AM	30 01 2001	
Tuesday	PM	30 01 2001	
Monday	AM	29 01 2001	
Monday	PM	29 01 2001	
Friday	AM	26 01 2001	
Friday	PM	26 01 2001	
Thursday	AM	25 01 2001	
Thursday	PM	25 01 2001	
Wednesday	AM	24 01 2001	
Wednesday	PM	24 01 2001	
Tuesday	AM	23 01 2001	
Tuesday	PM	23 01 2001	
Friday	AM	19 01 2001	
Friday	PM	19 01 2001	
Thursday	AM	18 01 2001	
Thursday	PM	18 01 2001	
Wednesday	AM	17 01 2001	
Wednesday	PM	17 01 2001	
Tuesday	AM	16 01 2001	
Tuesday	PM	16 01 2001	
Friday	AM	12 01 2001	Family/Personal
Friday	PM	12 01 2001	Family/Personal
Thursday	AM	11 01 2001	Family/Personal
Thursday	PM	11 01 2001	Family/Personal
Wednesday	AM	10 01 2001	Family/Personal
Wednesday	PM	10 01 2001	Family/Personal
Tuesday	AM	09 01 2001	Family/Personal
Tuesday	PM	09 01 2001	Family/Personal
Monday	AM	08 01 2001	Family/Personal

**ABSENCE RECORD (14 August 00 - 27 March 01)**

**Claire MacRae, 3MJM**

<b>Day</b>	<b>Opening</b>	<b>Date</b>	<b>Reason for absence</b>
Monday	AM	26 03 2001	
Monday	PM	26 03 2001	
Friday	AM	23 03 2001	Late
Thursday	AM	22 03 2001	Late
Wednesday	AM	21 03 2001	Medical
Wednesday	PM	21 03 2001	Medical
Monday	AM	19 03 2001	
Monday	PM	19 03 2001	
Friday	AM	16 03 2001	
Friday	PM	16 03 2001	
Thursday	AM	15 03 2001	Late
Wednesday	AM	14 03 2001	Late
Tuesday	AM	13 03 2001	Late
Monday	AM	12 03 2001	
Monday	PM	12 03 2001	
Friday	AM	09 03 2001	Late
Thursday	AM	08 03 2001	Late
Wednesday	AM	07 03 2001	Family/Personal
Wednesday	PM	07 03 2001	Family/Personal
Tuesday	AM	06 03 2001	Family/Personal
Tuesday	PM	06 03 2001	Family/Personal
Monday	AM	05 03 2001	Family/Personal
Monday	PM	05 03 2001	Family/Personal
Friday	AM	02 03 2001	Late
Thursday	AM	01 03 2001	Late
Wednesday	AM	28 02 2001	Late
Tuesday	AM	27 02 2001	
Tuesday	PM	27 02 2001	
Friday	AM	23 02 2001	Sent Home(by SMT)
Friday	PM	23 02 2001	Sent Home(by SMT)
Thursday	AM	22 02 2001	Sent Home(by SMT)
Thursday	PM	22 02 2001	Sent Home(by SMT)
Wednesday	AM	21 02 2001	Sent Home(by SMT)
Wednesday	PM	21 02 2001	Sent Home(by SMT)
Tuesday	AM	20 02 2001	Sent Home(by SMT)
Tuesday	PM	20 02 2001	Sent Home(by SMT)
Monday	AM	19 02 2001	Sent Home(by SMT)
Monday	PM	19 02 2001	Sent Home(by SMT)
Friday	AM	16 02 2001	
Friday	PM	16 02 2001	
Thursday	AM	15 02 2001	No absence note
Wednesday	AM	14 02 2001	
Wednesday	PM	14 02 2001	

# Looking After Children in Scotland: Good Parenting, Good Outcomes ESSENTIAL CORE RECORD AND PLACEMENT AGREEMENT

Wherever possible, the Essential Core Record and Placement Agreement should be completed before a child/young person is first looked after away from home by a local authority or changes placement. In the case of an emergency admission, it should be completed and the agreements at the end of the form signed prior to leaving a child or young person in placement. It contains essential information and agreements for carers as specified in Schedule 3 of the Fostering of Children (Scotland) Regulations 1996 and Part 3 of the Residential Establishments – Child Care (Scotland) Regulations 1996. It should be updated regularly and checked for accuracy before each review. The top copy is for the child/young person's file, one copy should be left with the carer when placing the child/young person and the other copy is for the parent or the young person if aged 16 or over. Place the cardboard between the pink copy and the white page beneath it to prevent copying through too many layers.

*This form is particularly designed to be used with a child or young person looked after away from home by a local authority, but can be used more widely.*

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

### Personal Details

1. Forename(s)

CLAIRE

Family name

MACKINTOSH

Known as

2. \*Gender

Male  Female

3. \*Date of Birth

Day   Month   Year

4. Date this form first completed

Day   Month   Year

Date of latest update

Day   Month   Year

5. Social Worker's name

NORMA GOODWIN

Supervising authority/agency

HIGHLAND COUNCIL

Area/team and address  
 (please include post code)

CULLODEN SOCIAL WORK  
 KEPPACH ROAD  
 CULLODEN  
 INVERNESS

Telephone (incl. STD code): 01463 791338

Outside office hours, carers should call (incl. STD code)

0345 697284

Questions marked with an asterisk (\*) provide information required for annual statistical returns to the Scottish Office on form CLAS.

The supervising authority/agency is the authority/agency that provides the direct social work service to the child/young person. Sometimes, e.g. because of distance, this may be different to the responsible authority by whom the child/young person is looked after.

6. Responsible authority (if different from Supervising Authority/agency)

[Empty box for responsible authority]

If the responsible agency is different from the supervising authority/agency, have details of the arrangements between authorities been agreed and recorded?

Yes  No  If no, when will this be completed? Day  Month  Year

7. Placement address (incl. post code)

INVERNESS  
Telephone (incl. STD code): 01349 854441

8. Date of placement

Day 14 Month 06 Year 2001

9. \*Placement type

EMERGENCY FOSTER PLACEMENT

Placement type:  
Please use the following categories: with friend(s)/relative(s), with foster carer(s), with prospective adopter(s), other community (specify), local authority home, voluntary home, residential school, secure accommodation, other residential (specify).

If this placement is provided as part of a series of short-term (respite) placements, please tick.

Does the child/young person have a respite and/or holiday placement as well as a main placement? Yes  No

If yes, what is the placement(s) type?

[Empty box for placement type]

The home address is the place where the child/young person normally lived before being looked after away from home by the local authority.

10. Child/young person's home address (incl. Post code)

162 SMITHTON PARK  
SMITHTON  
INVERNESS

Name(s) of principal carer(s) at this address and status, e.g., parent(s), relative(s) or friend(s)

[Empty box for carer name]

11. \*What is the ethnic origin of the child/young person? Tick the appropriate box

- |                   |                                     |                    |                          |
|-------------------|-------------------------------------|--------------------|--------------------------|
| White             | <input checked="" type="checkbox"/> | Chinese            | <input type="checkbox"/> |
| Black - Caribbean | <input type="checkbox"/>            | Mixed ethnicity    | <input type="checkbox"/> |
| Black - African   | <input type="checkbox"/>            | (Specify) _____    |                          |
| Black - other     | <input type="checkbox"/>            | Other ethnic group | <input type="checkbox"/> |
| Indian            | <input type="checkbox"/>            | (Specify) _____    |                          |
| Pakistani         | <input type="checkbox"/>            | Not known          | <input type="checkbox"/> |
| Bangladeshi       | <input type="checkbox"/>            |                    |                          |

12. What, if any, is the religious persuasion of the child/young person?

Please give brief details of any religious practices to be observed.

13. Languages spoken at home

First Language

**ENGLISH**

Other Language(s)

14. Can the child/young person speak English? Yes  Some  No

Will an interpreter be needed? Yes  No

If the child/young person uses a form of communication other than speech (e.g., Makaton, British Sign Language, picture/symbol system, electronic system), please specify.

15. Describe the child/young person, e.g., height, build, hair and eye colour, and any specific physical characteristics.

**5' 1" SLIM BUILD, HAZEL EYES BLEACH BLONDE HAIR  
TONGUE PIERCED**

16. Is the young person a parent? Yes  No

If yes, does s/he have parental responsibilities and parental rights? Yes  No

Child/ren's name(s) and date(s) of birth

Is there a social work file on the child/ren, where is it located?

Unique Reference Number(s)


Contact – if the young person is not living with his/her child/ren, give brief details of contact here.

## Legal and Protection Issues

Specific details of the statute and section under which the child/young person is looked after should be recorded on the Essential Background Record, Question 7.

17. \*What is the child/young person's current legal status? Please tick.

- |   |                                     |  |                          |
|---|-------------------------------------|--|--------------------------|
| Accommodation under Section 25  | <input checked="" type="checkbox"/> | Supervision Requirement away from Home with a Secure Condition | <input type="checkbox"/> |
| Parental Responsibilities Order   | <input type="checkbox"/>            | Criminal Court Provision                                       | <input type="checkbox"/> |
| Supervision Requirement at Home   | <input type="checkbox"/>            | Child Protection Measure                                       | <input type="checkbox"/> |
| Supervision Requirement away from Home<br>(Excluding Residential Establishment)                 | <input type="checkbox"/>            | Warrant  | <input type="checkbox"/> |
| Supervision Requirement away from Home<br>(In a Residential Establishment but excluding Secure) | <input type="checkbox"/>            | Freed For Adoption   | <input type="checkbox"/> |
|   |                                     | Other<br>(Specify) _____                                       | <input type="checkbox"/> |

18. Is there an on-going child protection investigation or case conference pending?

Yes  No

Is the child/young person's name on the Child Protection Register?

Yes  No

If yes, which category?

Categories: physical injury, physical neglect, emotional abuse, sexual abuse, failure to thrive.

Date of current registration: Day  Month  Year

## Placement

Please give details about bedtime, personal care, mealtimes, special comfort objects, likes and dislikes. Please ensure that care needs resulting from experience of abuse are identified.

19. Child/young person's routine

**CLAIRE LACKS STRUCTURE AND ROUTINE AT PRESENT AND NEEDS CLEAR ROUTINE AND BOUNDARIES.**

E.g., significant risk, family crisis, place of safety, placement breakdown.

20. Why is the child/young person being placed with these carers now?

**CLAIRE'S PLACEMENT WITH HER UNCLE AND PARTNER HAS BROKEN DOWN. HOWEVER THEY DO WISH TO CONTINUE CONTACT.**

If this placement is being made because of a previous placement breakdown, please give brief details of the reasons for the breakdown.

**YES UNCLE AND PARTNER HAVE YOUNG CHILD AND ARE UNABLE TO MANAGE AT PRESENT.**

E.g., short-term assessment, bridging placement, long-term placement.

21. What is the purpose of this placement?

**SHORT TERM EMERGENCY**

Anticipated length of placement (please tick)

Under 6 weeks	<input checked="" type="checkbox"/>	1 year to under 2 years	<input type="checkbox"/>
6 weeks to under 6 months	<input type="checkbox"/>	2 years to under 5 years	<input type="checkbox"/>
6 months to under 1 year	<input type="checkbox"/>	5 or more years	<input type="checkbox"/>

E.g., bed wetting, violence/aggression, inappropriate sexual behaviour, anxiety/withdrawal, offending, substance abuse.

22. Does the child/young person display any behaviour which may be of concern to current carers?

Yes  No

If yes, please give brief details of the behaviour, what triggers it (if known), and how best to deal with it.

**CLAIRE UNDERSTANDS THE NEED FOR ROUTINE AND BOUNDARIES**

### Health

The Arrangements to Look After Children (Scotland) Regulations, 1996 require local authorities to arrange medical examinations and written health assessments for all children before placement or, if this is not practicable, as soon as possible after a placement has been made.

23. Has the child/young person had a health assessment prior to being looked after away from home?

Yes  No  If yes, date: Day  Month  Year

If no, is one arranged? Yes  Date: Day  Month  Year

If not arranged, please explain.

The category multiple disabilities should be ticked where a child/young person has 2 or more of the disabilities on this list. Where a child/young person is both disabled and affected by disability, tick the box which describes the child/young person's disability.

24. \*Does the child/young person have any disabilities?  
(Answer this question for all children/young people.)

Tick one box

- No disabilities, and not affected by disability
- No disabilities, but affected by disability of family member(s)
- Multiple disabilities
- Significant learning difficulties
- Mental health problem (Mental Health (Scotland) Act 1984)
- Autism
- Significant hearing impairment
- Significant language and communication disorder
- Significant physical or motor impairment
- Significant visual impairment
- Social, emotional and behavioural difficulties
- Other disability

Give the name(s) of any disabling condition(s) listed above, details of the effects, age of onset and current treatment(s). For the disability of family member(s), specify the relative, the disability and the effects on the child/young person.

E.g., ADHD/hyperactivity, HIV/AIDS, allergies, asthma, coeliac disease, diabetes, glue ear, hepatitis B or C, sickle cell anaemia, thalassaemia, skin conditions.

25. Does the child/young person have any other health conditions not covered above?  
Give the name(s) of the condition(s), details of the effects, age of onset and current treatment(s).

NO

Allergies could include penicillin, animals, house dust, pollen, foods, particularly peanuts, cigarette smoke and insect stings.

26. Does the child/young person have any outstanding medical appointments?

Yes  No

If yes, please state the date, time, address, purpose and name and designation of the health professional concerned.

You will need to think about issues of confidentiality in relation to some conditions such as HIV/AIDS and must consult agency policy on recording.

27. Is the child/young person receiving any other treatment(s) or medication for current infection or injury?  
If so, what dosage, frequency or other instructions.

NO

28. Does the child/young person have specific dietary needs or restrictions for health or cultural reasons?

Yes  No

If yes, please specify.

E.g., spectacles, hearing aid, tube feeding aids, Braille materials, splints, special footwear, special cup or bottle.

29. Does the child/young person use any special equipment? Yes  No

If yes, please specify the equipment. If it is not with the child/young person, what action will be taken to deliver it to the carer(s)?

Does the carer need any specialist training in relation to special equipment?

Yes  No  Not Applicable

If yes, please detail the training required, e.g., instruction from health visitor/hospital nurse.

30. Who is the child/young person's general practitioner?

Name

[REDACTED]

Address

**CULLODEN MEDICAL PRACTICE  
KEPPOCH ROAD  
CULLODEN  
INVERNESS**

Telephone (incl. STD code): **01463 793777**

Who is the child/young person's health visitor/school nurse?

Name

Address

Telephone (incl. STD code):

## Education

Please ensure that all schools the child/young person has attended are recorded on the Essential Background Record at Question 24.

31. If the child is of school age, school attended immediately prior to being looked after away from home.

School name

CULLODEN ACADEMY

Contact person name and position, e.g., Headteachers for primary schools, Guidance Teachers or Pupil Support Teachers for secondary schools.

MR MORRISON

Address

KEPPOCH ROAD  
CULLODEN  
INVERNESS

Telephone (incl. STD code): 01463 790851

Class/year, e.g. P3, S1

S3

Intended school if different from above.

School name

E.g., transport, negotiation re attendance or alternative arrangements if excluded or truanting.

Do any immediate arrangements need to be made to help the child/young person to attend school or change school?

EDUCATIONAL CASE CONFERENCE ARRANGED FOR 21 JUNE 2001 TO ASSESS THE SITUATION

32. If the child is below school age or over school leaving age, has s/he been attending any other provision, e.g., playgroup, nursery, college, training, work? Please give details and outline any immediate arrangements needed.

NO. SOCIAL WORK SERVICES TO CONTACT APEX

### Family Details

33. Mother's name **TRACEY MACKINTOSH**

Known as **TRACEY MACKINTOSH**

Date of birth Day **11** Month **08** Year **1961**  
*(If exact date not known, please give year)*

If deceased, tick box  and give date if known: Day   Month   Year

Address if different from the child/young person's home address, recorded in Question 10. (Include postcode)  
If same address tick box

**C/O HM CRAIGINCHES PRISON, ABERDEEN, ABERDEENSHIRE.**

Does the mother have parental responsibilities?

Yes  No, Order under Section 11  No, Order under Section 86

What is the ethnic origin of the mother? **SCOTTISH**

What is the mother's first language? **ENGLISH**

Can the mother speak English? Yes  No  Some

Can the mother understand English? Yes  No  Some

Will an interpreter be needed. If so, tick box

34. Father's name **GORDON MCRAE**

Known as **GORDON MCRAE**

Date of birth Day   Month   Year      
*(If exact date not known, please give year)*

If deceased, tick box  and give date if known: Day   Month   Year

Address if different from the child/young person's home address, recorded in Question 10. (Include postcode)  
If same address tick box

**C/O GLENOCHIL PRISON, PERTH**

Does the father have parental responsibilities?

Yes, is/was married to mother  Yes, agreement with mother

No, never married to mother  No, Order under Section 11  No, Order under Section 86

What is the ethnic origin of the father? **SCOTTISH**

What is the father's first language? **ENGLISH**

Can the father speak English? Yes  No  Some

Can the father understand English? Yes  No  Some

Will an interpreter be needed? If so, tick box

Please use the same ethnic origins as in Question 11.

Please use the same ethnic origins as in Question 11.

You may wish to include Here a grandparent, a Step-parent, parent's Co-habitee or a close Friend. If a child/young Person has been Adopted but is still in Contact with birth Parent(s) and/or Relatives, please give Information here.

**35. Other significant people**

Name	Address/Tel. No.	Relationship	Tick if person holds Parental Responsibilities
NEIL MACKINTOSH TRISH MCDONALD	[REDACTED]	UNCLE AND PARTNER	
SHEILA MCRAE	[REDACTED]	PATERNAL GRANDMOTHER	

If any are looked after away from home their current placement address should be recorded here. Ensure that addresses are up-dated if siblings move.

**36. Brothers and sisters**

Name	Date of Birth	Address	Relationship (full, half, step)	Tick if Looked After Away from Home
NICOLA MACKINTOSH	27.12.83	C/O PORTERFIELD PRISON, INVERNESS	SISTER	

## Contact

These could be immediate arrangements for contact with, for instance, parents, brothers and sisters, grandparents, previous carers or friends.

This box need only be completed if the Day to Day Placement Arrangements are not being completed simultaneously.

Please consider parent's/ people with parental responsibilities' views concerning any proposed contacts.

E.g., any court orders relating to contact made under Section 11 or any conditions or directions concerning contact made under Sections 55, 58, 60, 70, 73 or 86 of the Children (Scotland) Act 1995.

37. What immediate arrangements have been made for contact?

**CLAIRE TO HAVE TELEPHONE CONTACT WITH FAMILY MEMBERS AT PRESENT. VISITS TO BE ARRANGED WITH MOTHER, FATHER AND SISTER AS APPROPRIATE.**

Does the child/young person want anyone else to know where s/he is? If so, please give details.

Name(s)

Address(es)

Who will contact this person(s)?

38. Has a/the court, children's hearing or social work/services department made any order, direction, condition or decision restricting or terminating contact?

Yes  No

If yes, please give the name(s), address(es), and relationship(s) to the child of the person(s) concerned, and outline the order, direction, condition or decision.

If yes, tick box when carers have been given a copy of any order, direction or condition.

39. Have the Day to Day Placement Arrangements been completed? Yes  No

If no, when will they be completed? Day  Month  Year

Whenever this form is substantially up-dated, the social worker should re-check its accuracy and completeness and should complete question 40 again.

40. I have checked this Essential Core record, and the Placement Agreements which follow, for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed  Name NORMA GOODWIN  
(BLOCK CAPITALS)  
Date 12/6/01 Designation SOCIAL WORKER

## Consent to Medical Treatment

Parent(s) and people with parental responsibilities should, as far as possible, be consulted at the time that their child needs surgical, medical or dental procedures or treatment. However, it is important that the local authority is in a position to take appropriate medical action if a parent/person with parental responsibility cannot be contacted and/or found. This form allows the local authority to take such action in circumstances agreed by the parent(s)/person(s) with parental responsibilities.

41. I/We, who have parental responsibilities for **CLAIRE MACKINTOSH** (child/young person's name) agree to **HIGHLAND COUNCIL** (local authority) arranging the following surgical, medical and dental procedures or treatments for the above named child/young person whilst s/he is looked after by them, if s/he is not deemed by an appropriately qualified medical practitioner able to give his or her own consent.

	Yes	No
Emergency surgical, medical and dental examinations and intervention (including anaesthetics)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Routine medical and dental intervention/treatment deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned surgical intervention/treatment deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Routine immunisations deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person, including immunisations against:-	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hepatitis B	<input type="checkbox"/>	<input type="checkbox"/>
Tetanus	<input type="checkbox"/>	<input type="checkbox"/>
Diphtheria	<input type="checkbox"/>	<input type="checkbox"/>
Whooping Cough	<input type="checkbox"/>	<input type="checkbox"/>
Poliomyelitis	<input type="checkbox"/>	<input type="checkbox"/>
Hib	<input type="checkbox"/>	<input type="checkbox"/>
MMR (Measles, Mumps, Rubella)	<input type="checkbox"/>	<input type="checkbox"/>
BCG (Tuberculosis)	<input type="checkbox"/>	<input type="checkbox"/>

Parent(s) or people with parental responsibilities may wish to give their views about any of the above procedures or treatments.

Where more than one person has parental responsibilities, only one consent is legally required. However, it will normally be good practice to seek the views of anyone else with parental responsibilities.

The nature of consent to Medical Treatment has been explained to me;

Signature  ..... Name **TRACEY MACKINTOSH** Date **12/06/01**

Signature ..... Name ..... Date .....

Witnessed by:-

Signature ..... Name ..... Date .....

# AGREEMENTS

## Agreement of Carers

Approved foster carer(s) of the local authority agree to comply with all aspects of the Foster Care Agreement as stated in Schedule 2, or in an emergency placement Regulation 13 of the Fostering of Children (Scotland) Regulations 1996.

Relative(s) or friend(s), in the case of immediate placements made by local authorities agree to look after the child/young person at the placement address for a period not exceeding six weeks, unless subsequently approved and issued with a Foster Care Agreement Between themselves and the local authority, and agree to carry out all the duties as specified in regulation 14 of the Fostering of Children (Scotland) Regulations 1996.

Relative(s) or friend(s), in the case of placements made by a children's hearing, agree to look after the child/young person at the placement address and carry out the duties as specified in Regulation 14 as above.

42. I/We agree to look after **CLAIRE MACKINTOSH**.....(child/young person's name) at the placement address and to comply with all the relevant regulations from the Fostering of Children (Scotland) Regulations, 1996 or Residential Establishments Child Care (Scotland) Regulations, 1996. I/We have written information concerning these regulations. I/We also agree to co-operate with all the arrangements made by **HIGHLAND COUNCIL**.....(local authority), for the above named child/young person.

Name(s) and address

**ELMA & DOUGIE ROGERS**  
**INVERNESS**

Position, e.g., foster carer(s)/relative(s)/friend(s)/keyworker/unit manager

**FOSTER CARERS**

Signature

*Mary Rodgers*

Date

*14.06.01*

Signature

Date

## Agreement of Child/Young Person

Where the local authority has been asked to provide accommodation under Section 25 of the Children (Scotland) Act 1995, children/young people of sufficient age and understanding need to be party to the agreement, although there is no legal requirement for them to sign it. If the young person concerned is 16 or over and is being accommodated without parental agreement s/he should be encouraged to sign this agreement.

Children and young people may wish to record any reservations even if they agree that a period of looking after or accommodation is the only feasible option at present.

43. I agree to be accommodated by ..... (local authority) at the above address

Name

Signature

Date

Comments

## Agreement of Parent(s)/Person(s) with Parental Responsibilities

Where the local authority has been asked to provide accommodation under Section 25 of the Children (Scotland) Act 1995, parents/those with parental responsibilities must agree to the child being accommodated although there is no legal obligation for them to sign an agreement.

44. I/We, agree to CLAIRE MACKINTOSH (child/young person) being accommodated by HIGHLAND COUNCIL (local authority) at the above address.

Name(s)

Signature  ..... Date .....

Signature ..... Date .....

Parents/people with parental responsibilities may wish to record any reservations even if they agree that a period of looking after or accommodation is the only feasible option at present.

Comments

### 45. Consent to Activities

I/We who have parental responsibility for CLAIRE MACKINTOSH (child/young person's name) agree to my child participating in activities such as team sports, athletics, swimming in a public pool or recognised safe beach area and cycling.

If there are any activities you do not wish your child to be involved in, please state here:

I understand that in the case of adventure activities, i.e. camping, hill walking, ski-ing, boating, etc. separate consent will be obtained.

Signature  ..... (Parent or person with parental responsibilities)

Date .....

**THE SCOTTISH EXECUTIVE**

Home Department  
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# Looking After Children in Scotland: Good Parenting, Good Outcomes

## ESSENTIAL CORE RECORD AND PLACEMENT AGREEMENT

Wherever possible, the Essential Core Record and Placement Agreement should be completed before a child/young person is first looked after away from home by a local authority or changes placement. In the case of an emergency admission, it should be completed and the agreements at the end of the form signed prior to leaving a child or young person in placement. It contains essential information and agreements for carers as specified in Schedule 3 of the Fostering of Children (Scotland) Regulations 1996 and Part 3 of the Residential Establishments – Child Care (Scotland) Regulations 1996. It should be updated regularly and checked for accuracy before each review. The top copy is for the child/young person's file, one copy should be left with the carer when placing the child/young person and the other copy is for the parent or the young person if aged 16 or over. Place the cardboard between the pink copy and the white page beneath it to prevent copying through too many layers.

*This form is particularly designed to be used with a child or young person looked after away from home by a local authority, but can be used more widely.*

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

### Personal Details

1. Forename(s)

Family name

Known as

Questions marked with an asterisk (\*) provide information required for annual statistical returns to the Scottish Office on form CLAS.

2. \*Gender Male  Female

3. \*Date of Birth Day   Month   Year

4. Date this form first completed Day   Month   Year

Date of latest update Day   Month   Year

5. Social Worker's name

The supervising authority/agency is the authority/agency that provides the direct social work service to the child/young person. Sometimes, e.g. because of distance, this may be different to the responsible authority by whom the child/young person is looked after.

Supervising authority/agency

Area/team and address *(please include post code)*

Telephone (incl. STD code):

Outside office hours, carers should call (incl. STD code)

**This form contains confidential information which should only be shared in accordance**

6. Responsible authority (if different from Supervising Authority/agency)

[Empty box for responsible authority]

If the responsible agency is different from the supervising authority/agency, have details of the arrangements between authorities been agreed and recorded?

Yes  No  If no, when will this be completed? Day  Month  Year

7. Placement address (incl. post code)

INVERGORDON.  
Telephone (incl. STD code): [Redacted]

8. Date of placement

Day  Month  Year

9. \*Placement type

EMERGENCY FOSTER PLACEMENT

If this placement is provided as part of a series of short-term (respite) placements, please tick.

Does the child/young person have a respite and/or holiday placement as well as a main placement? Yes  No

If yes, what is the placement(s) type?

[Empty box for placement type]

10. Child/young person's home address (incl. post code)

INVERNESS

Name(s) of principal carer(s) at this address and status, e.g., parent(s), relative(s) or friend(s)

[Empty box for carer name]

11. \*What is the ethnic origin of the child/young person? Tick the appropriate box

- |                   |                                     |                    |                          |
|-------------------|-------------------------------------|--------------------|--------------------------|
| White             | <input checked="" type="checkbox"/> | Chinese            | <input type="checkbox"/> |
| Black - Caribbean | <input type="checkbox"/>            | Mixed ethnicity    | <input type="checkbox"/> |
| Black - African   | <input type="checkbox"/>            | (Specify) _____    |                          |
| Black - other     | <input type="checkbox"/>            | Other ethnic group | <input type="checkbox"/> |
| Indian            | <input type="checkbox"/>            | (Specify) _____    |                          |
| Pakistani         | <input type="checkbox"/>            | Not known          | <input type="checkbox"/> |
| Bangladeshi       | <input type="checkbox"/>            |                    |                          |

Placement type: Please use the following categories: with friend(s)/relative(s), with foster carer(s), with prospective adopter(s), other community (specify), local authority home, voluntary home, residential school, secure accommodation, other residential (specify).

The home address is the place where the child/young person normally lived before being looked after away from home by the local authority.

12. What, if any, is the religious persuasion of the child/young person?

Please give brief details of any religious practices to be observed.

13. Languages spoken at home

First Language

**ENGLISH**

Other Language(s)

14. Can the child/young person speak English? Yes  Some  No

Will an interpreter be needed? Yes  No

If the child/young person uses a form of communication other than speech (e.g., Makaton, British Sign Language, picture/symbol system, electronic system), please specify.

15. Describe the child/young person, e.g., height, build, hair and eye colour, and any specific physical characteristics.

**5' 1" SLIM BUILD, HAZEL EYES BLEACH BLONDE HAIR  
TONGUE PIERCED**

16. Is the young person a parent? Yes  No

If yes, does s/he have parental responsibilities and parental rights? Yes  No

Child/ren's name(s) and date(s) of birth

Is there a social work file on the child/ren, where is it located?

Unique Reference Number(s)


Contact – if the young person is not living with his/her child/ren, give brief details of contact here.

## Legal and Protection Issues

Specific details of the statute and section under which the child/young person is looked after should be recorded on the Essential Background Record, Question 7.

17. \*What is the child/young person's current legal status? Please tick.

- |   |                                     |  |                          |
|---|-------------------------------------|--|--------------------------|
| Accommodation under Section 25  | <input checked="" type="checkbox"/> | Supervision Requirement away from Home with a Secure Condition | <input type="checkbox"/> |
| Parental Responsibilities Order   | <input type="checkbox"/>            | Criminal Court Provision                                       | <input type="checkbox"/> |
| Supervision Requirement at Home   | <input type="checkbox"/>            | Child Protection Measure                                       | <input type="checkbox"/> |
| Supervision Requirement away from Home<br>(Excluding Residential Establishment)                 | <input type="checkbox"/>            | Warrant  | <input type="checkbox"/> |
| Supervision Requirement away from Home<br>(In a Residential Establishment but excluding Secure) | <input type="checkbox"/>            | Freed For Adoption   | <input type="checkbox"/> |
|   |                                     | Other<br>(Specify) _____                                       | <input type="checkbox"/> |

18. Is there an on-going child protection investigation or case conference pending?

Yes  No

Is the child/young person's name on the Child Protection Register?

Yes  No

If yes, which category?

Date of current registration: Day  Month  Year

Categories: physical injury, physical neglect, emotional abuse, sexual abuse, failure to thrive.

## Placement

Please give details about bedtime, personal care, mealtimes, special comfort objects, likes and dislikes. Please ensure that care needs resulting from experience of abuse are identified.

19. Child/young person's routine

**CLAIRE LACKS STRUCTURE AND ROUTINE AT PRESENT AND NEEDS CLEAR ROUTINE AND BOUNDARIES.**

20. Why is the child/young person being placed with these carers now?

**CLAIRE'S PLACEMENT WITH HER UNCLE AND PARTNER HAS BROKEN DOWN. HOWEVER THEY DO WISH TO CONTINUE CONTACT.**

E.g., significant risk, family crisis, place of safety, placement breakdown.

If this placement is being made because of a previous placement breakdown, please give brief details of the reasons for the breakdown.

**YES UNCLE AND PARTNER HAVE YOUNG CHILD AND ARE UNABLE TO MANAGE AT PRESENT.**

E.g., short-term assessment, bridging placement, long-term placement.

21. What is the purpose of this placement?

**SHORT TERM EMERGENCY**

Anticipated length of placement (*please tick*)

Under 6 weeks	<input checked="" type="checkbox"/>	1 year to under 2 years	<input type="checkbox"/>
6 weeks to under 6 months	<input type="checkbox"/>	2 years to under 5 years	<input type="checkbox"/>
6 months to under 1 year	<input type="checkbox"/>	5 or more years	<input type="checkbox"/>

E.g., bed wetting, violence/aggression, inappropriate sexual behaviour, anxiety/withdrawal, offending, substance abuse.

22. Does the child/young person display any behaviour which may be of concern to current carers?

Yes  No

If yes, please give brief details of the behaviour, what triggers it (*if known*), and how best to deal with it.

**CLAIRE UNDERSTANDS THE NEED FOR ROUTINE AND BOUNDARIES**

### Health

The Arrangements to Look After Children (Scotland) Regulations, 1996 require local authorities to arrange medical examinations and written health assessments for all children before placement or, if this is not practicable, as soon as possible after a placement has been made.

23. Has the child/young person had a health assessment prior to being looked after away from home?

Yes  No  If yes, date: Day  Month  Year

If no, is one arranged? Yes  Date: Day  Month  Year

If not arranged, please explain.

The category multiple disabilities should be ticked where a child/young person has 2 or more of the disabilities on this list. Where a child/young person is both disabled and affected by disability, tick the box which describes the child/young person's disability.

24. \*Does the child/young person have any disabilities?  
(Answer this question for all children/young people.)

Tick one box

- No disabilities, and not affected by disability
- No disabilities, but affected by disability of family member(s)
- Multiple disabilities
- Significant learning difficulties
- Mental health problem (Mental Health (Scotland) Act 1984)
- Autism
- Significant hearing impairment
- Significant language and communication disorder
- Significant physical or motor impairment
- Significant visual impairment
- Social, emotional and behavioural difficulties
- Other disability

Give the name(s) of any disabling condition(s) listed above, details of the effects, age of onset and current treatment(s). For the disability of family member(s), specify the relative, the disability and the effects on the child/young person.

E.g., ADHD/hyperactivity, HIV/AIDS, allergies, asthma, coeliac disease, diabetes, glue ear, hepatitis B or C, sickle cell anaemia, thalassaemia, skin conditions.

25. Does the child/young person have any other health conditions not covered above?  
Give the name(s) of the condition(s), details of the effects, age of onset and current treatment(s).

NO

Allergies could include penicillin, animals, house dust, pollen, foods, particularly peanuts, cigarette smoke and insect stings.

26. Does the child/young person have any outstanding medical appointments?

Yes  No

If yes, please state the date, time, address, purpose and name and designation of the health professional concerned.

You will need to think about issues of confidentiality in relation to some conditions such as HIV/AIDS and must consult agency policy on recording.

27. Is the child/young person receiving any other treatment(s) or medication for current infection or injury?  
If so, what dosage, frequency or other instructions.

NO

28. Does the child/young person have specific dietary needs or restrictions for health or cultural reasons?

Yes  No

If yes, please specify.

E.g., spectacles, hearing aid, tube feeding aids, Braille materials, splints, special footwear, special cup or bottle.

29. Does the child/young person use any special equipment? Yes  No

If yes, please specify the equipment. If it is not with the child/young person, what action will be taken to deliver it to the carer(s)?

Does the carer need any specialist training in relation to special equipment?

Yes  No  Not Applicable

If yes, please detail the training required, e.g., instruction from health visitor/hospital nurse.

30. Who is the child/young person's general practitioner?

Name

[REDACTED]

Address

CULLODEN MEDICAL PRACTICE  
KEPPOCH ROAD  
CULLODEN  
INVERNESS

Telephone (incl. STD code): 01463 793777

Who is the child/young person's health visitor/school nurse?

Name

Address

Telephone (incl. STD code):

## Education

Please ensure that all schools the child/young person has attended are recorded on the Essential Background Record at Question 24.

31. If the child is of school age, school attended immediately prior to being looked after away from home.

School name

CULLODEN ACADEMY

Contact person name and position, e.g., Headteachers for primary schools, Guidance Teachers or Pupil Support Teachers for secondary schools.

MR MORRISON

Address

KEPPOCH ROAD  
CULLODEN  
INVERNESS

Telephone (incl. STD code): 01463 790851

Class/year, e.g. P3, S1

S3

Intended school if different from above.

School name

E.g., transport, negotiation re attendance or alternative arrangements if excluded or truanting.

Do any immediate arrangements need to be made to help the child/young person to attend school or change school?

EDUCATIONAL CASE CONFERENCE ARRANGED FOR 21 JUNE 2001 TO ASSESS THE SITUATION

32. If the child is below school age or over school leaving age, has s/he been attending any other provision, e.g., playgroup, nursery, college, training, work? Please give details and outline any immediate arrangements needed.

NO. SOCIAL WORK SERVICES TO CONTACT APEX

### Family Details

33. Mother's name **TRACEY MACKINTOSH**

Known as **TRACEY MACKINTOSH**

Date of birth Day **11** Month **08** Year **1961**  
(If exact date not known, please give year)

If deceased, tick box  and give date if known: Day   Month   Year

Address if different from the child/young person's home address, recorded in Question 10. (Include postcode)

If same address tick box

**C/O HM CRAIGINCHES PRISON, ABERDEEN, ABERDEENSHIRE.**

Does the mother have parental responsibilities?

Yes  No, Order under Section 11  No, Order under Section 86

What is the ethnic origin of the mother? **SCOTTISH**

What is the mother's first language? **ENGLISH**

Can the mother speak English? Yes  No  Some

Can the mother understand English? Yes  No  Some

Will an interpreter be needed. If so, tick box

34. Father's name **GORDON MCRAE**

Known as **GORDON MCRAE**

Date of birth Day   Month   Year      
(If exact date not known, please give year)

If deceased, tick box  and give date if known: Day   Month   Year

Address if different from the child/young person's home address, recorded in Question 10. (Include postcode)

If same address tick box

**C/O GLENOCHIL PRISON, PERTH**

Does the father have parental responsibilities?

Yes, is/was married to mother  Yes, agreement with mother

No, never married to mother  No, Order under Section 11  No, Order under Section 86

What is the ethnic origin of the father? **SCOTTISH**

What is the father's first language? **ENGLISH**

Can the father speak English? Yes  No  Some

Can the father understand English? Yes  No  Some

Will an interpreter be needed? If so, tick box

Please use the same ethnic origins as in Question 11.

Please use the same ethnic origins as in Question 11.

You may wish to include Here a grandparent, a Step-parent, parent's Co-habitee or a close Friend. If a child/young Person has been Adopted but is still in Contact with birth Parent(s) and/or Relatives, please give Information here.

**35. Other significant people**

Name	Address/Tel. No.	Relationship	Tick if person holds Parental Responsibilities
NEIL MACKINTOSH TRISH MCDONALD	[REDACTED]	UNCLE AND PARTNER	
SHEILA MCRAE	[REDACTED]	PATERNAL GRANDMOTHER	

If any are looked after away from home their current placement address should be recorded here. Ensure that addresses are up-dated if siblings move.

**36. Brothers and sisters**

Name	Date of Birth	Address	Relationship (full, half, step)	Tick if Looked After Away from Home
NICOLA MACKINTOSH	27.12.83	C/O PORTERFIELD PRISON, INVERNESS	SISTER	

## Contact

These could be immediate arrangements for contact with, for instance, parents, brothers and sisters, grandparents, previous carers or friends.

This box need only be completed if the Day to Day Placement Arrangements are not being completed simultaneously.

Please consider parent's/people with parental responsibilities' views concerning any proposed contacts.

E.g., any court orders relating to contact made under Section 11 or any conditions or directions concerning contact made under Sections 55, 58, 60, 70, 73 or 86 of the Children (Scotland) Act 1995.

37. What immediate arrangements have been made for contact?

**CLAIRE TO HAVE TELEPHONE CONTACT WITH FAMILY MEMBERS AT PRESENT.**

Does the child/young person want anyone else to know where s/he is? If so, please give details.

Name(s)

Address(es)

Who will contact this person(s)?

38. Has a/the court, children's hearing or social work/services department made any order, direction, condition or decision restricting or terminating contact?

Yes  No

If yes, please give the name(s), address(es), and relationship(s) to the child of the person(s) concerned, and outline the order, direction, condition or decision.

If yes, tick box when carers have been given a copy of any order, direction or condition.

39. Have the Day to Day Placement Arrangements been completed? Yes  No

If no, when will they be completed? Day  Month  Year

Whenever this form is substantially up-dated, the social worker should re-check its accuracy and completeness and should complete question 40 again.

40. I have checked this Essential Core record, and the Placement Agreements which follow, for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed *N. G* Name NORMA GOODWIN  
(BLOCK CAPITALS)

Date 12/6/01 Designation SOCIAL WORKER

## Consent to Medical Treatment

Parent(s) and people with parental responsibilities should, as far as possible, be consulted at the time that their child needs surgical, medical or dental procedures or treatment. However, it is important that the local authority is in a position to take appropriate medical action if a parent/person with parental responsibility cannot be contacted and/or found. This form allows the local authority to take such action in circumstances agreed by the parent(s)/person(s) with parental responsibilities.

41. I/We, who have parental responsibilities for CLAIRE IT'N KINTOSH (child/young person's name) agree to HIGHLAND...LOUCELA (local authority) arranging the following surgical, medical and dental procedures or treatments for the above named child/young person whilst s/he is looked after by them, if s/he is not deemed by an appropriately qualified medical practitioner able to give his or her own consent.

	Yes	No
Emergency surgical, medical and dental examinations and intervention (including anaesthetics)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Routine medical and dental intervention/treatment deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned surgical intervention/treatment deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Routine immunisations deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person, including immunisations against:-	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hepatitis B	<input type="checkbox"/>	<input type="checkbox"/>
Tetanus	<input type="checkbox"/>	<input type="checkbox"/>
Diphtheria	<input type="checkbox"/>	<input type="checkbox"/>
Whooping Cough	<input type="checkbox"/>	<input type="checkbox"/>
Poliomyelitis	<input type="checkbox"/>	<input type="checkbox"/>
Hib	<input type="checkbox"/>	<input type="checkbox"/>
MMR (Measles, Mumps, Rubella)	<input type="checkbox"/>	<input type="checkbox"/>
BCG (Tuberculosis)	<input type="checkbox"/>	<input type="checkbox"/>

Parent(s) or people with parental responsibilities may wish to give their views about any of the above procedures or treatments.

Where more than one person has parental responsibilities, only one consent is legally required. However, it will normally be good practice to seek the views of anyone else with parental responsibilities.

The nature of consent to Medical Treatment has been explained to me;

Signature X Neil Macintosh Name NEIL MACINTOSH Date 17/06/2001  
 Signature \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

Witnessed by:-

Signature \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

## Consent to Medical Treatment

Parent(s) and people with parental responsibilities should, as far as possible, be consulted at the time that their child needs surgical, medical or dental procedures or treatment. However, it is important that the local authority is in a position to take appropriate medical action if a parent/person with parental responsibility cannot be contacted and/or found. This form allows the local authority to take such action in circumstances agreed by the parent(s)/person(s) with parental responsibilities.

41. I/We, who have parental responsibilities for **CLAIRE** (child/young person's name)  
**MACKINTOSH.....**

agree to **HIGHLAND COUNCIL** (local authority) arranging the following surgical, medical and dental procedures or treatments for the above named child/young person whilst s/he is looked after by them, if s/he is not deemed by an appropriately qualified medical practitioner able to give his or her own consent.

	Yes	No
Emergency surgical, medical and dental examinations and intervention (including anaesthetics)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Routine medical and dental intervention/treatment deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned surgical intervention/treatment deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Routine immunisations deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person, including immunisations against:-	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hepatitis B	<input type="checkbox"/>	<input type="checkbox"/>
Tetanus	<input type="checkbox"/>	<input type="checkbox"/>
Diphtheria	<input type="checkbox"/>	<input type="checkbox"/>
Whooping Cough	<input type="checkbox"/>	<input type="checkbox"/>
Poliomyelitis	<input type="checkbox"/>	<input type="checkbox"/>
Hib	<input type="checkbox"/>	<input type="checkbox"/>
MMR (Measles, Mumps, Rubella)	<input type="checkbox"/>	<input type="checkbox"/>
BCG (Tuberculosis)	<input type="checkbox"/>	<input type="checkbox"/>

Parent(s) or people with parental responsibilities may wish to give their views about any of the above procedures or treatments.

The nature of consent to Medical Treatment has been explained to me;

Signature ..... Name **NEIL MACKINTOSH** Date **12/06/01**  
 Signature ..... Name ..... Date .....

Where more than one person has parental responsibilities, only one consent is legally required. However, it will normally be good practice to seek the views of anyone else with parental responsibilities.



**Agreement of Parent(s)/Person(s) with Parental Responsibilities**

Where the local authority has been asked to provide accommodation under Section 25 of the Children (Scotland) Act 1995, parents/those with parental responsibilities must agree to the child being accommodated although there is no legal obligation for them to sign an agreement.

44. I/We, agree to CLAIRE M<sup>rs</sup> KINTOSH (child/young person) being accommodated by HIGHLAND COUNCIL (local authority) at the above address.

Name(s) NEIL M<sup>rs</sup> KINTOSH

Signature\* Neil Macintosh Date 12/06/2001

Signature \_\_\_\_\_ Date \_\_\_\_\_

Parents/people with parental responsibilities may wish to record any reservations even if they agree that a period of looking after or accommodation is the only feasible option at present.

**Comments**

**45. Consent to Activities**

I/We who have parental responsibility for ..... (child/young person's name) agree to my child participating in activities such as team sports, athletics, swimming in a public pool or recognised safe beach area and cycling.

If there are any activities you do not wish your child to be involved in, please state here:

I understand that in the case of adventure activities, i.e. camping, hill walking, ski-ing, boating, etc. separate consent will be obtained.

Signature ..... (Parent or person with parental responsibilities)

Date .....

**THE SCOTTISH EXECUTIVE**

Home Department  
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# AGREEMENTS

## Agreement of Carers

Approved foster carer(s) of the local authority agree to comply with all aspects of the Foster Care Agreement as stated in Schedule 2, or in an emergency placement Regulation 13 of the Fostering of Children (Scotland) Regulations 1996.

Relative(s) or friend(s), in the case of immediate placements made by local authorities agree to look after the child/young person at the placement address for a period not exceeding six weeks, unless subsequently approved and issued with a Foster Care Agreement between themselves and the local authority, and agree to carry out all the duties as specified in regulation 14 of the Fostering of Children (Scotland) Regulations 1996.

Relative(s) or friend(s), in the case of placements made by a children's hearing, agree to look after the child/young person at the placement address and carry out the duties as specified in Regulation 14 as above.

42. I/We agree to look after **CLAIRE MACKINTOSH**.....(child/young person's name) at the placement address and to comply with all the relevant regulations from the Fostering of Children (Scotland) Regulations, 1996 or Residential Establishments Child Care (Scotland) Regulations, 1996. I/We have written information concerning these regulations. I/We also agree to co-operate with all the arrangements made by **HIGHLAND COUNCIL**.....(local authority), for the above named child/young person.

Name(s) and address

**KITTY & BRIAN HARNETTY**  
**INVERGORDON**

Position, e.g., foster carer(s)/relative(s)/friend(s)/keyworker/unit manager

**FOSTER CARERS**

Signature ..... Date .....

Signature ..... Date .....

## Agreement of Child/Young Person

Where the local authority has been asked to provide accommodation under Section 25 of the Children (Scotland) Act 1995, children/young people of sufficient age and understanding need to be party to the agreement, although there is no legal requirement for them to sign it. If the young person concerned is 16 or over and is being accommodated without parental agreement s/he should be encouraged to sign this agreement.

Children and young people may wish to record any reservations even if they agree that a period of looking after or accommodation is the only feasible option at present.

43. I agree to be accommodated by ..... (local authority) at the above address

Name

Signature ..... Date .....

Comments

## Agreement of Parent(s)/Person(s) with Parental Responsibilities

Where the local authority has been asked to provide accommodation under Section 25 of the Children (Scotland) Act 1995, parents/those with parental responsibilities must agree to the child being accommodated although there is no legal obligation for them to sign an agreement.

44. I/We, agree to ..... (child/young person) being accommodated by ..... (local authority) at the above address.

Name(s)

Signature ..... Date .....

Signature ..... Date .....

Parents/people with parental responsibilities may wish to record any reservations even if they agree that a period of looking after or accommodation is the only feasible option at present.

Comments

### 45. Consent to Activities

I/We who have parental responsibility for ..... (child/young person's name) agree to my child participating in activities such as team sports, athletics, swimming in a public pool or recognised safe beach area and cycling.

If there are any activities you do not wish your child to be involved in, please state here:

I understand that in the case of adventure activities, i.e. camping, hill walking, ski-ing, boating, etc. separate consent will be obtained.

Signature ..... (Parent or person with parental responsibilities)

Date .....

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# Looking After Children in Scotland: Good Parenting, Good Outcomes

## DAY TO DAY PLACEMENT ARRANGEMENTS

The purpose of this form is to record practical arrangements for meeting a looked after child/young person's needs, outlined in the Care Plan, in his/her current placement. Wherever possible, the Day to Day Placement Arrangements should be completed before a child/young person is first looked after away from home by a local authority, or changes placement. In an emergency placement, the Day to Day Placement Arrangements should be completed as soon as practicable and at least within 14 days of the Essential Core Record and Placement Agreement.

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

### Personal Details

1. Forename(s)

CLAIRE

Family name

MACKINTOSH

Known as

CLAIRE MACKINTOSH

2. Date of Birth

Day   Month   Year

3. Placed with (name of principal carer)

Elma & Dougie Rogers

Type of placement

Foster Placement

Address (including post code)

Inverness

Telephone (including STD code)

01463

4. Date placement to start/started

Day   Month   Year

5. Have the carers got a copy of the child/young person's Essential Core Record and Placement Agreement?

Yes  No  Not yet completed

If this has not yet been completed, when will it be done?

Day   Month   Year

Placement type:  
Please use the following categories: with friends/relatives, with foster carers, with prospective adopters, other community (specify), local authority home, voluntary home, residential school, secure accommodation, other residential (specify).

If the Essential Core Record and Placement Agreement is already completed, ensure it is referred to when completing this form.

**This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998**

## Health

The Arrangements to Look After Children (Scotland) Regulations 1996, Regulation 13, state that a health assessment should be arranged prior to placement if reasonably practicable.

### Include:

Arrangements that need to be made for routine visits to a G.P., health visitor, dentist or optician; any health examinations, assessments, or continuing treatments for medical, surgical, dental or psychological problems; outpatient or other outstanding appointments. Describe arrangements for health promotion, e.g., diet, exercise, smoking, drugs and alcohol, sex education and contraception and for meeting any needs arising from disability.

Outline any specialist therapeutic help required if a child/young person has been abused or suffered other traumatic events.

6. Have the carers got a copy of the most recent health assessment on the child/young person?

Yes  No  Not assessed yet

If not assessed yet, when will an assessment take place?

Day  Month  Year

What arrangements will be made to meet the child/young person's physical and emotional health care needs, including any needs arising from disability? Who will be responsible for carrying them out? What will be the role of the parent(s) or those with parental responsibilities? What are the child/young person's views? Are there any needs that cannot be met at present? If so, what plans will be made to meet them in the future?

Claire was examined by her GP on 12.06.01 prior to placement with Mr and Mrs Rogers.

Mr and Mrs Rogers to encourage routine Dental and Health checks as appropriate.

Claire is presently discussing sexual health, diet, exercise and the dangers of smoking and drugs with Social Worker.

Support from the Department of Child and Family Psychiatry has been offered to Claire. Claire has denied support at present.

Mr and Mrs Rogers offer long term placement to Claire as required and offer appropriate physical and emotional health care support as required by Claire.

7. What arrangements will be made to meet the child/young person's education/training/employment needs? What will be the role of the parent(s) or those with parental responsibilities? What are the views of the child/young person? Who else needs to be involved in securing continuity and supporting the child/young person's education/training/employment during the placement? What is their role, e.g., liaison with school staff, transport arrangements?

Children with special educational needs will have individualised educational programmes (IEPs). Some children may need to undergo a statutory process of observation and assessment that may lead to the opening of a Record of Needs. This will help in the process of drawing up an IEP for the individual. A Future Needs Assessment is carried out on a pupil with a Record of Needs commencing two years before the young person ceases to be of school age and ending nine months before then. The period of assessment is important in helping to prepare young people to move onto adult life. It is important that parents and carers know about and are actively involved in all these processes.

As a result of an Educational Case Conference on 21.06.01, Claire is to commence Out of School Tuition at the Limetree Unit in August 2001.

Claire is also being considered for placement on the APEX (Scotland) Alpha Programme, to commence August 2001, and has been invited to an introductory visit on Tuesday 10 July 2001 at 11.30am.

## Contact/Family and Social Relationships

Where there are very complex contact arrangements, they may need to be recorded elsewhere in greater detail. Please note where this is the case.

8. What arrangements will be made for contact with parent(s), siblings, other family members, friends and any other person/people important to the child/young person? Give details of all planned contacts and any practical arrangements, e.g., transport, financial assistance. Include details of overnight stays where permission has been given by the parent(s)/local authority for this. Ensure the carer has the address and telephone number of everyone listed here.

Person and Relationship	When/Where/How?
Tracey MacKintosh Mother	Craiginches Prison, Aberdeen (as appropriate)
Nicola MacKintosh Sister	Cortonvale Prison, Stirling (as appropriate)
Gordon MacRae Father	Glenogle Prison, Clackmananshire (as appropriate)
Neil MacKintosh Uncle	[REDACTED]
Trish MacDonald Uncle's Partner	[REDACTED]
Sheila MacRae Paternal Grandmother	[REDACTED]
[REDACTED] Friend	Inverness
	(Mother's Partner) Claire and [REDACTED] agree telephone contact. Visits as arranged/appropriate with Social Worker and Ms MacKintosh

How will changes to contact arrangements be made on a day to day basis, e.g., if the child/young person or parent is ill? Are there changes which need to be referred to the social worker?

In discussion with Social Work Services.

E.g., tracing an absent parent, or in circumstances where there has been a

If the child/young person needs to maintain and develop relationships with parent(s), siblings, or other relatives and this cannot be met through the contact arrangements detailed above, please describe and explain what action will be taken and by whom?

Re-assessed by Social Work Services.

## Identity

9. What arrangements will be made to meet needs arising from the child/young person's gender, sexuality, disability, religion, culture, ethnicity, language, self-image and understanding of his/her own and family circumstances? Who will be responsible for carrying them out? What will be the role of the parent(s) or those with parental responsibilities? What are the child/young person's views?

Claire and her parents/family and carers have active continued involvement in Claire's present situation/circumstances.

Foster Carers and Social Work will continue to support Claire's needs as required/appropriate.

## Social Presentation

10. What arrangements will be made to help the child/young person develop his/her social presentation or skills? Who will be responsible for carrying these out? What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views?

Claire is being encouraged to develop friendships appropriate to her age and stage of development.

## Emotional and Behavioural Development

11. What arrangements will be made to help the child/young person with his/her emotional and behavioural development? If specific needs have been identified, who will be responsible for ensuring these are met? What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views?

Foster Carers and Social Work Services will continue to support Claire's emotional and behavioural development as required.

Claire's mother continues to offer positive support to Claire through telephone contact, visits and letter writing.

## Self Care Skills

12. What arrangements will be made to help the child/young person develop his/her self care skills? Please give details where a child/young person is taking responsibility for specific self-care tasks including who will support them with these. What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views? Describe arrangements for the child/young person to receive any pocket money or an allowance from the carer?

Claire has good self-care skills and is encouraged by carers as required.

### Social and Leisure Activities

13. Please list the child/young person's current or proposed interests and leisure activities and give details of the arrangements made to pursue these in the placement.

Current or Proposed Interest/Activity	Arrangements for Pursuing These	Role of Parent/Carer	Resource Implications (if any)

## Social Work Arrangements

Social workers are required to visit children/young people placed away from home within the first week of the placement. Subsequent visits to children and young people should be sufficiently frequent to safeguard and promote their welfare. This should not be less than every three months. Visits should also be made where reasonably requested by the child/young person or any foster carer.

14. How frequently will the social worker visit the child/young person and the placement?

As required and to a minimum of once per fortnight.

Whom should the carer, child/young person and parent(s) contact during office hours if the social worker is not available?

Name and Position Wendy Allman, Acting Area Team Manager

Telephone (incl. STD code) 01463 791338

Outside office hours, the carer, child/young person and parent(s) should contact:

Name and Position Standby Services

Telephone (incl. STD code) 0845 7697 284

15. Please answer this question if the child/young person is placed under the Fostering of Children (Scotland) Regulations 1996.

Family placement/link social worker

Address (incl. post code)

Telephone (incl. STD code)

How frequently will s/he visit the placement?

Do the carers know what financial support they will receive, and the arrangements for payment?

Yes  Not yet, but they will be informed within 1 working day

Have arrangements been made for them to receive a clothing grant and/or extra equipment, bedding or furnishings if needed?

Yes  Not Applicable  Not yet, but will be provided within 1 working day

Please give details of any clothing grant, equipment, bedding or furnishings needed

The carer(s) must sign this agreement and others, as appropriate, should be encouraged to sign.

16. The arrangements described in this form have been discussed with the following people who agree with them, except in any areas noted in Question 17 below.

	Signature(s)	Date	To receive a copy? (if YES please tick)
Child/Young person			<input type="checkbox"/>
Mother			<input type="checkbox"/>
Father			<input type="checkbox"/>
Foster/residential carer(s)			<input type="checkbox"/>
			<input type="checkbox"/>
Family placement worker			<input type="checkbox"/>

WHERE APPLICABLE:- Other(s) with parental responsibilities, other interested relatives (specify relationship to child/young person), other professionals (specify)

Signature(s)	Date	
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Anyone above who disagrees with the arrangement should be informed of their right to make representations to the local authority.

17. Please note and explain any disagreements with any arrangements and any further action that is required.

A new form should be completed and signed whenever there are substantial changes to the Day to Day Arrangements, e.g., as a result of changes to the Care Plan.

18. I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed \_\_\_\_\_ Name \_\_\_\_\_ (BLOCK CAPITALS)

Date \_\_\_\_\_ Designation \_\_\_\_\_

The carer(s) must sign this agreement and others, as appropriate, should be encouraged to sign.

16. The arrangements described in this form have been discussed with the following people who agree with them, except in any areas noted in Question 17 below.

	Signature(s)	Date	To receive a copy? (if YES please tick)
Child/Young person	<i>Clairo Mackintosh</i>	<i>5/7/01</i>	<input type="checkbox"/>
Mother			<input type="checkbox"/>
Father			<input type="checkbox"/>
Foster/residential carer(s)	<i>M. Hodgins</i>	<i>05.07.01</i>	<input type="checkbox"/>
Family placement worker			<input type="checkbox"/>

WHERE APPLICABLE:- Other(s) with parental responsibilities, other interested relatives (specify relationship to child/young person), other professionals (specify)

Signature(s)	Date	<input type="checkbox"/>

Anyone above who disagrees with the arrangement should be informed of their right to make representations to the local authority.

17. Please note and explain any disagreements with any arrangements and any further action that is required.

A new form should be completed and signed whenever there are substantial changes to the Day to Day Arrangements, e.g., as a result of changes to the Care Plan.

18. I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed *N. G.* Name *NORMA GOODWIN*  
(BLOCK CAPITALS)

Date *5.7.01* Designation *Social Worker*

# Looking After Children in Scotland: Good Parenting, Good Outcomes

## DAY TO DAY PLACEMENT ARRANGEMENTS

The purpose of this form is to record practical arrangements for meeting a looked after child/young person's needs, outlined in the Care Plan, in his/her current placement. Wherever possible, the Day to Day Placement Arrangements should be completed before a child/young person is first looked after away from home by a local authority, or changes placement. In an emergency placement, the Day to Day Placement Arrangements should be completed as soon as practicable and at least within 14 days of the Essential Core Record and Placement Agreement.

When recording the child/young person's forename(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

### Personal Details

1. Forename(s)

CLAIRE

Family name

MACKINTOSH

Known as

CLAIRE MACKINTOSH

2. Date of Birth

Day   Month   Year

3. Placed with (name of principal carer)

Elma & Dougie Rogers

Type of placement

Foster Placement

Address (including post code)

Inverness

Telephone (including STD code)

[REDACTED]

4. Date placement to start/started

Day   Month   Year

5. Have the carers got a copy of the child/young person's Essential Core Record and Placement Agreement?

Yes  No  Not yet completed

If this has not yet been completed, when will it be done?

Day   Month   Year

Placement type: Please use the following categories: with friends/relatives, with foster carers, with prospective adopters, other community (specify), local authority home, voluntary home, residential school, secure accommodation, other residential (specify).

If the Essential Core Record and Placement Agreement is already completed, ensure it is referred to when completing this form.

This form contains confidential information which should only be shared in accordance with the Data Protection Act 1998

## Health

The Arrangements to Look After Children (Scotland) Regulations 1996, Regulation 13, state that a health assessment should be arranged prior to placement if reasonably practicable.

### Include:

Arrangements that need to be made for routine visits to a G.P., health visitor, dentist or optician; any health examinations, assessments, or continuing treatments for medical, surgical, dental or psychological problems; outpatient or other outstanding appointments. Describe arrangements for health promotion, e.g., diet, exercise, smoking, drugs and alcohol, sex education and contraception and for meeting any needs arising from disability.

Outline any specialist therapeutic help required if a child/young person has been abused or suffered other traumatic events.

6. Have the carers got a copy of the most recent health assessment on the child/young person?

Yes  No  Not assessed yet

If not assessed yet, when will an assessment take place?

Day  Month  Year

What arrangements will be made to meet the child/young person's physical and emotional health care needs, including any needs arising from disability? Who will be responsible for carrying them out? What will be the role of the parent(s) or those with parental responsibilities? What are the child/young person's views? Are there any needs that cannot be met at present? If so, what plans will be made to meet them in the future?

Claire was examined by her GP on 12.06.01 prior to placement with Mr and Mrs Rogers.

Mr and Mrs Rogers to encourage routine Dental and Health checks as appropriate.

Claire is presently discussing sexual health, diet, exercise and the dangers of smoking and drugs with Social Worker.

Support from the Department of Child and Family Psychiatry has been offered to Claire. Claire has denied support at present.

Mr and Mrs Rogers offer long term placement to Claire as required and offer appropriate physical and emotional health care support as required by Claire.

7. What arrangements will be made to meet the child/young person's education/training/employment needs? What will be the role of the parent(s) or those with parental responsibilities? What are the views of the child/young person? Who else needs to be involved in securing continuity and supporting the child/young person's education/training/employment during the placement? What is their role, e.g., liaison with school staff, transport arrangements?

Children with special educational needs will have individualised educational programmes (IEPs). Some children may need to undergo a statutory process of observation and assessment that may lead to the opening of a Record of Needs. This will help in the process of drawing up an IEP for the individual. A Future Needs Assessment is carried out on a pupil with a Record of Needs commencing two years before the young person ceases to be of school age and ending nine months before then. The period of assessment is important in helping to prepare young people to move onto adult life. It is important that parents and carers know about and are actively involved in all these processes.

As a result of an Educational Case Conference on 21.06.01, Claire is to commence Out of School Tuition at the Limetree Unit in August 2001. -

Claire is also being considered for placement on the APEX (Scotland) Alpha Programme, to commence August 2001, and has been invited to an introductory visit on Tuesday 10 July 2001 at 11.30am.

## Contact/Family and Social Relationships

Where there are very complex contact arrangements, they may need to be recorded elsewhere in greater detail. Please note where this is the case.

8. What arrangements will be made for contact with parent(s), siblings, other family members, friends and any other person/people important to the child/young person? Give details of all planned contacts and any practical arrangements, e.g., transport, financial assistance. Include details of overnight stays where permission has been given by the parent(s)/local authority for this. Ensure the carer has the address and telephone number of everyone listed here.

Person and Relationship	When/Where/How?
Tracey MacKintosh Mother	Craiginch Prison, Aberdeen (as appropriate)
Nicola MacKintosh Sister	Cortonvale Prison, Stirling (as appropriate)
Gordon MacRae Father	Glenocle Prison, Clackmananshire (as appropriate)
Neil MacKintosh Uncle	[REDACTED] (as required and agreed)
Trish MacDonald Uncle's Partner	[REDACTED] (as required and agreed)
Sheila MacRae Paternal Grandmother	[REDACTED] (as required and agreed)
[REDACTED] Friend	Inverness (as agreed with family, carers and Social Work)  (Mother's Partner) Claire and [REDACTED] agree telephone contact. Visits as arranged/appropriate with Social Worker and Ms MacKintosh

How will changes to contact arrangements be made on a day to day basis, e.g., if the child/young person or parent is ill? Are there changes which need to be referred to the social worker?

In discussion with Social Work Services.

E.g., tracing an absent parent, or in circumstances where there has been a

If the child/young person needs to maintain and develop relationships with parent(s), siblings, or other relatives and this cannot be met through the contact arrangements detailed above, please describe and explain what action will be taken and by whom?

## Identity

9. What arrangements will be made to meet needs arising from the child/young person's gender, sexuality, disability, religion, culture, ethnicity, language, self-image and understanding of his/her own and family circumstances? Who will be responsible for carrying them out? What will be the role of the parent(s) or those with parental responsibilities? What are the child/young person's views?

Claire and her parents/family and carers have active continued involvement in Claire's present situation/circumstances.

Foster Carers and Social Work will continue to support Claire's needs as required/appropriate.

## Social Presentation

10. What arrangements will be made to help the child/young person develop his/her social presentation or skills? Who will be responsible for carrying these out? What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views?

Claire is being encouraged to develop friendships appropriate to her age and stage of development.

## Emotional and Behavioural Development

11. What arrangements will be made to help the child/young person with his/her emotional and behavioural development? If specific needs have been identified, who will be responsible for ensuring these are met? What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views?

Foster Carers and Social Work Services will continue to support Claire's emotional and behavioural development as required.

Claire's mother continues to offer positive support to Claire through telephone contact, visits and letter writing.

## Self Care Skills

12. What arrangements will be made to help the child/young person develop his/her self care skills? Please give details where a child/young person is taking responsibility for specific self-care tasks including who will support them with these. What will be the role of parent(s) or those with parental responsibilities? What are the child/young person's views? Describe arrangements for the child/young person to receive any pocket money or an allowance from the carer?

Claire has good self-care skills and is encouraged by carers as required.

## Social and Leisure Activities

13. Please list the child/young person's current or proposed interests and leisure activities and give details of the arrangements made to pursue these in the placement.

Current or Proposed Interest/Activity	Arrangements for Pursuing These	Role of Parent/Carer	Resource Implications (if any)

## Social Work Arrangements

Social workers are required to visit children/young people placed away from home within the first week of the placement. Subsequent visits to children and young people should be sufficiently frequent to safeguard and promote their welfare. This should not be less than every three months. Visits should also be made where reasonably requested by the child/young person or any foster carer.

14. How frequently will the social worker visit the child/young person and the placement?

As required and to a minimum of once per fortnight.

Whom should the carer, child/young person and parent(s) contact during office hours if the social worker is not available?

Name and Position Wendy Allman, Acting Area Team Manager

Telephone (incl. STD code) 01463 791338

Outside office hours, the carer, child/young person and parent(s) should contact:

Name and Position Standby Services

Telephone (incl. STD code) 0845 7697 284

15. Please answer this question if the child/young person is placed under the Fostering of Children (Scotland) Regulations 1996.

Family placement/link social worker

Address (incl. post code)

Telephone (incl. STD code)

How frequently will s/he visit the placement?

Do the carers know what financial support they will receive, and the arrangements for payment?

Yes  Not yet, but they will be informed within 1 working day

Have arrangements been made for them to receive a clothing grant and/or extra equipment, bedding or furnishings if needed?

Yes  Not Applicable  Not yet, but will be provided within 1 working day

Please give details of any clothing grant, equipment, bedding or furnishings needed

The carer(s) must sign this agreement and others, as appropriate, should be encouraged to sign.

16. The arrangements described in this form have been discussed with the following people who agree with them, except in any areas noted in Question 17 below.

	Signature(s)	Date	To receive a copy? (if YES please tick)
Child/Young person			<input type="checkbox"/>
Mother			<input type="checkbox"/>
Father			<input type="checkbox"/>
Foster/residential carer(s)			<input type="checkbox"/>
			<input type="checkbox"/>
Family placement worker			<input type="checkbox"/>

WHERE APPLICABLE:- Other(s) with parental responsibilities, other interested relatives (specify relationship to child/young person), other professionals (specify)

Signature(s)	Date	
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Anyone above who disagrees with the arrangement should be informed of their right to make representations to the local authority.

17. Please note and explain any disagreements with any arrangements and any further action that is required.

A new form should be completed and signed whenever there are substantial changes to the Day to Day Arrangements, e.g., as a result of changes to the Care Plan.

18. I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed \_\_\_\_\_ Name \_\_\_\_\_ (BLOCK CAPITALS)

Date \_\_\_\_\_ Designation \_\_\_\_\_

The carer(s) must sign this agreement and others, as appropriate, should be encouraged to sign.

16. The arrangements described in this form have been discussed with the following people who agree with them, except in any areas noted in Question 17 below.

	Signature(s)	Date	To receive a copy? (if YES please tick)
Child/Young person	<i>Claire Mackintosh</i>	<i>5/7/01</i>	<input type="checkbox"/>
Mother			<input type="checkbox"/>
Father			<input type="checkbox"/>
Foster/residential carer(s)	<i>M. Hodgins</i>	<i>05.07.01</i>	<input type="checkbox"/>
			<input type="checkbox"/>
Family placement worker			<input type="checkbox"/>

WHERE APPLICABLE:- Other(s) with parental responsibilities, other interested relatives (specify relationship to child/young person), other professionals (specify)

Signature(s)	Date	
		<input type="checkbox"/>
		<input type="checkbox"/>
		<input type="checkbox"/>

Anyone above who disagrees with the arrangement should be informed of their right to make representations to the local authority.

17. Please note and explain any disagreements with any arrangements and any further action that is required.

A new form should be completed and signed whenever there are substantial changes to the Day to Day Arrangements, e.g., as a result of changes to the Care Plan.

18. I have checked this Care Plan for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed *N. GA* Name *NORTA GOODWIN*  
(BLOCK CAPITALS)

Date *5.7.01* Designation *SOCIAL WORKER*

The children's reporter has arranged for Claire MacKintosh (aka MacRae), (d.o.b. 1.8.86), 162 Smithton Park Smithton, Inverness to attend a children's hearing for Highland.

The reason for this is:

- A. that Claire is beyond the control of any relevant person.
- B. that Claire is likely:
  - (i) to suffer unnecessarily; or
  - (ii) be impaired seriously in her health or development; due to a lack of parental care.

### Statement of Facts

In support of condition A and B it is stated:


1. that Claire normally resides at 162 Smithton Park, Inverness with her mother, Tracey MacKintosh and her sister Nicola MacKintosh, d.o.b. 27.12.83.
2. that Claire's father is Gordon MacRae, presently a prisoner at H M Glenochle Prison, Perth.
3. that on 21 September 2000 a Supervision Requirement for Claire was terminated.
4. that since the termination of the Supervision Requirement on 21 September 2000, Claire's behaviour at Culloden Academy deteriorated. Her attendance was poor and she has not been to school since 26 April 2001.
5. that on 13 April 2001, Claire stayed out overnight without permission and against her mother's wishes.

In support of condition B it is stated:

6. that Tracey MacKintosh has a history of drug abuse. She was remanded in custody in relation to a serious drugs offence on 22 May 2001.
7. that as a result of her mother being in custody, Claire went to live with her uncle, Neil MacKintosh and his partner at [redacted] Culloden.
8. that Claire's placement with her uncle was only temporary and she moved to stay with foster carers Mr and Mrs Rogers, [redacted] Inverness on 14 June 2001.

2. that Tracey Macpherson is unable to provide Claire with care due to her present circumstances.

02/07/01

  
.....  
Reporter

**Notes**

The children's hearing will ask the child and relevant persons if they accept the reasons for arranging the hearing. If the reasons are accepted the children's hearing will discuss with the child and relevant persons what is best for the child. If any of the reasons are not accepted, the hearing may either discharge them or tell the reporter to apply to the sheriff who will decide if any of the reasons are proved.

If the sheriff decides that any of the reasons are proved, the children's hearing will then discuss what is best for the child, as if these reasons had been accepted. If the sheriff decides that no reasons are proved the case will be discharged.

**Report to Scottish Children's Reporter Administration  
Social Background Report  
Children (Scotland) Act 1995, Section 56(7)(b)**

**Child's Name** Claire MacKintosh      **Date of Birth** 01.08.1986  
**Sex** Female  
**Address** [REDACTED]      **School attended** Limetree Education Unit.  
**Inverness.**

**Reason for report request**


See OP/48/1 14.04.01 that she may be beyond control.

**Basis of report (level of contact)**

This report has been compiled following recent ongoing Social Work Support to Claire MacKintosh and her family.

**Family composition**

Name	Age	Relationship to child	Employment, school, etc	Residence (if different)
Tracey MacKintosh	11.08.61	Mother		Craiginchess Prison, Aberdeen.
Gordon MacRae		Father		Glenogle Prison.
Nicola MacKintosh	27.12.83	Sister		Comtonvale Prison, Stirling.

<b>Report compiled by</b>	Norma Goodwin
<b>Office</b>	Culloden Social Work Services Keppoch Road, Inverness. IV2 7LL.
<b>Date completed</b>	12.07.01
<b>Date sent to reporter</b>	12.07.01
<b>Signed</b>	
<b>Designation</b>	Social Worker
<b>Outcome</b>	Hearing continued to 2/8/01. @ 11 AM. for 179 Tracey M MacKintosh to attend.

## **Background.**

Claire MacKintosh presently lives with foster carers Mr and Mrs Rogers [REDACTED] [REDACTED] due to her family being held at H.M. request. On the 7 July Claire's mother was moved from Porterfield Prison to Craiginches Prison Aberdeen and is currently on remand. Claire and her mother keep regular telephone contact and Claire visits her mum when possible. It is hoped that Ms MacKintosh will be returned to Inverness in the near future which would offer Claire and her mother continued contact. Her father Gordon MacRae is in Glenogle Prison and her sister Nicola is in Corntonvale. Claire continues telephone contact with her sister with arrangements presently underway to enable Claire to visit her sister and dad. However Claire is encouraged to write to all members of her family in addition to contact.

Since Ms MacKintosh has been held on remand the family have also lost their home at 162 Smithton Park, Inverness, however request has been made to Housing Services for the family to re-apply for accommodation.

## **Present Situation.**

Claire continued up to the summer break outwith Education as a result of difficulty in placing her present situation. However Claire continues to work positively in support of her difficult situation and recently attended an Educational Network Meeting on 21 June 2001 with decision reached for Claire to attend Limetree Education Unit at the start of term in August 2001. In addition to this Claire also attended a meeting at Apex (Scotland) Inverness on 11 July 2001 with placement offered on their Alpha Project for age 15+. This project is set to commence on the 20 August 2001 and will run on Mondays and Fridays from 10am to 3pm offering Information Technology Training with opportunity to develop Social Skills.

Claire has settled well at her foster placement and is encouraged to keep contact with her family. She keeps regular contact with her mother's partner [REDACTED] and has daily contact with her friends. Her Uncle Neil MacKintosh and partner Trish MacDonald and her paternal grandmother Shiela MacRae have offered occasional weekend placement should Claire want a break. However Claire has tested the boundaries on occasion being reported missing on one occasion from her foster placement but returned several hours later. It would appear that Claire gets caught up with other youths in the area and has been involved in a recent allegation of assault on another girl. On the 25 June 2001 Claire was found to be under the influence of alcohol and was taken to Raigmore Hospital. Claire was seen by Child and Adolescent Psychiatrist Dr. R. Beasley who has offered Claire future consultation if required, however Claire has declined the offer at present.

Claire has been staying occasionally overnight with her friend [REDACTED] as agreed by her mother, carers, and Social Work Services however this has presently been suspended as Claire was not sticking to agreed boundaries and had stayed outwith her friends without consent. Claire has accepted the terms at present and continues successfully in her foster placement.

### **Recommendations.**

In support of Claire and her present family situation Social Work Services respectfully recommend to the authority reporter that Compulsory Measures of Supervision be considered. Ms MacKintosh continues to offer Claire positive support and Social Work Services keep Ms MacKintosh informed of Claire's progress.

### **Care Plan.**

Social Work Services to continue to support Claire and her family as required.

Social Work Services to continue to liaise with Education Services and Apex in support of Claires Education.

Social Work Services to continue to support Claires placement with Foster Carers as required.

Social Work Services to continue to support Claire in keeping contact with her mother, father and sister as appropriate and arranged.

**Report to Scottish Children's Reporter Administration  
Social Background Report  
Children (Scotland) Act 1995, Section 56(7)(b)**

<b>Child's Name</b>	Claire MacRae	<b>Date of Birth</b>	01.08.1986
<b>Sex</b>	Female		
<b>Address</b>	162 Smithton Park, Smithton, Inverness.	<b>School attended</b>	Culloden Academy

**Reason for report request**


See OP/48/1 14/4/01 that she may be beyond control

**Basis of report (level of contact)**

This report has been compiled following recent ongoing Social Work Support to Claire MacRae and her family. Additional information has been gained from Culloden Academy.

**Family composition**

Name	Age	Relationship to child	Employment, school, etc	Residence (if different)
Tracey MacKintosh	11.08.61	Mother		Porterfield Prison
Gordon MacRae		Father		Glenogle Prison
Nicola MacKintosh	27.12.83	Sister		Porterfield Prison

<b>Report compiled by</b>	Norma Goodwin
<b>Office</b>	Culloden Social Work Services Keppoch Road, Inverness, IV2 7LL
<b>Date completed</b>	06 June 2001
<b>Date sent to reporter</b>	
<b>Signed</b>	
<b>Designation</b>	Social Worker
<b>Outcome</b>	

## Grounds of Referral

That Claire has failed to attend school regularly without reasonable excuse.

Claire accepts these grounds.

Claire appeared to be progressing well at Culloden Academy up until the beginning of 2001. It would appear that Claire's father Gordon MacRae was imprisoned for a drug related offence early 2001 and is presently in Glenocle Prison. Claire appeared to have a good relationship with her father and misses him. Her mother appeared to form a new relationship with a Mr [REDACTED] whom Claire does not like or get on with, which she feels changed the relationship with her mother. Her sister Nicola MacKintosh continues to live with her mother and Claire during periods when she is not in Prison.

Claire has been spending much time out of the family home with friends and Nicola and has drifted aimlessly at present.

## Incident of 13.04.01

Claire accepts she did not return home on the evening of 13 April 2001 against her mother's advice and chose to stay at a friend's house whom she did not name. It would appear that approximately three weeks prior, there were concerns that Claire was detained along with others by the Police on suspicion of breach of the peace/vandalism, at a house in Woodlands Court.

Claire does not accept this account of breach of the peace/vandalism and states she had gone to school that day, however she sneaked off early and got the bus to town. She stated that she saw some friends, [REDACTED] and [REDACTED] walking into town so she got off the bus at Inshes to join them. She stated the Police stopped them around the Main Bridge, Ness Bridge and they were taken to Burnett Road. She stated she was not involved and released.

On the day of 13 April 2001 she had been grounded by her mother for telling lies about not attending school. Claire stated she sneaked out to be with her friend [REDACTED] around 7 p.m. and went to town. She stated as the evening went on she went to [REDACTED] house in [REDACTED] Inverness with [REDACTED] and [REDACTED] and telephoned her mother saying she was in Hilton. She stated she watched T.V. at [REDACTED] house, stayed overnight and returned home the following day around lunchtime.

## Background Information

Ms MacKintosh [REDACTED]

[REDACTED]

Nicola and her sister Claire were subsequently accommodated by the Local Authority. This followed their mother's imprisonment on the drugs charge. The period in Local Authority accommodation was a very difficult and unsettling time for Nicola and Claire, particularly as Ms MacKintosh was held on remand for five-and-a-half months prior to her trial. Understandably Claire and Nicola were anxious that their mother could receive a lengthy sentence. Nicola and Claire were very happy to return home in January 1999 and felt that they had been waiting a long time for their mother to be released from prison.

#### Ms MacKintosh

Ms MacKintosh continued to be drug free and worked toward setting clear boundaries for Claire. Late 1998, Claire's name was removed from the Child Protection Register due to the improved home situation. Claire has settled back into the home situation very well, accepting boundaries from her mother. According to files, Claire began Culloden Academy in August 1998. Her behaviour in school was very good and she received several merits. She made many friends in school and progressed well until October 1999 when she changed school to Millburn Academy re the effect of her sister Nicola's behaviour. Claire continued at Millburn Academy until January 2000 and returned to Culloden Academy where she continued to progress until early 2001 refusing to attend. It would appear that Claire continued satisfactorily at Culloden Academy gaining merits and was a popular girl. She showed great commitment to the Army Cadets and spent two weeks at the beginning of the summer 2000 in Edinburgh which she appeared to enjoy.

#### Current Circumstances

Claire's father Gordon MacRae is presently serving sentence at Glenogle Prison for a drug related offence early 2001. Claire's sister Nicola was also in Porterfield and was released around 6 June 01.

On 15 April 2001 Claire's mother Tracey MacKintosh was remanded at Porterfield Prison for a drug related offence and as of 22 May 2001 was remanded for a further 110 days. Tracey hoped for bail, however as of 29 May 2001 this has been denied. On Thursday 7 June 2001 Tracey was moved to Aberdeen prison reducing the opportunity for Claire to visit her mum.

Claire is presently being looked after by her uncle Neil MacKintosh and his partner Trish at [REDACTED] Culloden, however it would appear they are unable to offer long term placement and alternative accommodation is being sought by Social Work Services.

Contact continues with Culloden Academy and Education, to look at alternatives to exclusion. Social Work Services are currently seeking a placement, where Claire has access to visit her mother, sister and father at Glenogle.

Highland Council Housing Services are presently in the process of evicting Ms MacKintosh from her home at 162 Smithton Park, Inverness.

## **Conclusion and Recommendation**

It would appear that Claire is presently trying to make sense of her present situation with overall effect on her ability to concentrate or attend school. However Social Work Services maintain almost daily contact with Claire, her aunt and uncle, to offer support and continue to encourage Claire to see her mum and sister as required.

Recommendation to the Authority Reporter is for consideration of compulsory measures in support of Claire's present welfare and immediate needs.

## **Care Plan**

1. To discuss options with Education in support of Claire returning to school.
2. Social Work Services to continue to support Claire as required.
3. Social Work Services to encourage Claire to visit her mother, and father who are both in Prison.
4. Social Work Services to continue to offer Claire's present carers, Neil and Trish MacKintosh support in the care of Claire.

# Looking After Children in Scotland: Good Parenting, Good Outcomes

## ESSENTIAL CORE RECORD AND PLACEMENT AGREEMENT

Wherever possible, the Essential Core Record and Placement Agreement should be completed before a child/young person is first looked after away from home by a local authority or changes placement. In the case of an emergency admission, it should be completed and the agreements at the end of the form signed prior to leaving a child or young person in placement. It contains essential information and agreements for carers as specified in Schedule 3 of the Fostering of Children (Scotland) Regulations 1996 and Part 3 of the Residential Establishments – Child Care (Scotland) Regulations 1996. It should be updated regularly and checked for accuracy before each review. The top copy is for the child/young person's file, one copy should be left with the carer when placing the child/young person and the other copy is for the parent or the young person if aged 16 or over. Place the cardboard between the pink copy and the white page beneath it to prevent copying through too many layers.

*This form is particularly designed to be used with a child or young person looked after away from home by a local authority, but can be used more widely.*

When recording the child/young person's surname(s) and family name, please state the names recorded on his/her birth certificate. If the child/young person is known by a different name(s) also record this name(s).

### Personal Details

1. Forename(s)

CLAIRE

Family name

MACKINTOSH

Known as

2. \*Gender

Male  Female

3. \*Date of Birth

Day   Month   Year

4. Date this form first completed

Day   Month   Year

Date of latest update

Day   Month   Year

5. Social Worker's name

NORMA GOODWIN

Supervising authority/agency

HIGHLAND COUNCIL

Area/team and address  
(please include post code)

CULLODEN SOCIAL WORK  
KEPPOCH ROAD  
CULLODEN  
INVERNESS

Telephone (incl. STD code): 01463 791338

Outside office hours, carers should call (incl. STD code)

0345 697284

The supervising authority/agency is the authority/agency that provides the direct social work service to the child/young person. Sometimes, e.g. because of distance, this may be different to the responsible authority by whom the child/young person is looked after.

6. Responsible authority (if different from Supervising Authority/agency)

[Empty box for responsible authority]

If the responsible agency is different from the supervising authority/agency, have details of the arrangements between authorities been agreed and recorded?

Yes  No  If no, when will this be completed? Day  Month  Year

7. Placement address (incl. post code)

INVERNESS  
Telephone (incl. STD code): [Redacted]

8. Date of placement

Day 14 Month 06 Year 2001

9. \*Placement type

EMERGENCY FOSTER PLACEMENT

Placement type: Please use the following categories: with friend(s)/relative(s), with foster carer(s), with prospective adopter(s), other community (specify), local authority home, voluntary home, residential school, secure accommodation, other residential (specify).

If this placement is provided as part of a series of short-term (respite) placements, please tick.

Does the child/young person have a respite and/or holiday placement as well as a main placement? Yes  No

If yes, what is the placement(s) type?

[Empty box for placement type]

10. Child/young person's home address (incl. Post code)

162 SMITHTON PARK  
SMITHTON  
INVERNESS

The home address is the place where the child/young person normally lived before being looked after away from home by the local authority.

Name(s) of principal carer(s) at this address and status, e.g., parent(s), relative(s) or friend(s)

[Empty box for carer name]

11. \*What is the ethnic origin of the child/young person? Tick the appropriate box

- White
- Black - Caribbean
- Black - African
- Black - other
- Indian
- Pakistani
- Bangladeshi

- Chinese
- Mixed ethnicity
- (Specify) \_\_\_\_\_
- Other ethnic group
- (Specify) \_\_\_\_\_
- Not known

12. What, if any, is the religious persuasion of the child/young person?

Please give brief details of any religious practices to be observed.

13. Languages spoken at home

First Language

**ENGLISH**

Other Language(s)

14. Can the child/young person speak English? Yes  Some  No

Will an interpreter be needed? Yes  No

If the child/young person uses a form of communication other than speech (e.g., Makaton, British Sign Language, picture/symbol system, electronic system), please specify.

15. Describe the child/young person, e.g., height, build, hair and eye colour, and any specific physical characteristics.

**5' 1" SLIM BUILD, HAZEL EYES BLEACH BLONDE HAIR  
TONGUE PIERCED**

16. Is the young person a parent? Yes  No

If yes, does s/he have parental responsibilities and parental rights? Yes  No

Child/ren's name(s) and date(s) of birth

Is there a social work file on the child/ren, where is it located?

Unique Reference Number(s)

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Contact – if the young person is not living with his/her child/ren, give brief details of contact here.

## Legal and Protection Issues

Specific details of the statute and section under which the child/young person is looked after should be recorded on the Essential Background Record, Question 7.

17. \*What is the child/young person's current legal status? Please tick.

- |   |                                     |  |                          |
|---|-------------------------------------|--|--------------------------|
| Accommodation under Section 25  | <input checked="" type="checkbox"/> | Supervision Requirement away from Home with a Secure Condition | <input type="checkbox"/> |
| Parental Responsibilities Order   | <input type="checkbox"/>            | Criminal Court Provision                                       | <input type="checkbox"/> |
| Supervision Requirement at Home   | <input type="checkbox"/>            | Child Protection Measure                                       | <input type="checkbox"/> |
| Supervision Requirement away from Home<br>(Excluding Residential Establishment)                 | <input type="checkbox"/>            | Warrant  | <input type="checkbox"/> |
| Supervision Requirement away from Home<br>(In a Residential Establishment but excluding Secure) | <input type="checkbox"/>            | Freed For Adoption   | <input type="checkbox"/> |
|   |                                     | Other<br>(Specify) _____                                       | <input type="checkbox"/> |

18. Is there an on-going child protection investigation or case conference pending?

Yes  No

Is the child/young person's name on the Child Protection Register?

Yes  No

If yes, which category?

Categories: physical injury, physical neglect, emotional abuse, sexual abuse, failure to thrive.

Date of current registration: Day  Month  Year

## Placement

Please give details about bedtime, personal care, mealtimes, special comfort objects, likes and dislikes. Please ensure that care needs resulting from experience of abuse are identified.

19. Child/young person's routine

**CLAIRE LACKS STRUCTURE AND ROUTINE AT PRESENT AND NEEDS CLEAR ROUTINE AND BOUNDARIES.**

E.g., significant risk, family crisis, place of safety, placement breakdown.

20. Why is the child/young person being placed with these carers now?

**CLAIRE'S PLACEMENT WITH HER UNCLE AND PARTNER HAS BROKEN DOWN. HOWEVER THEY DO WISH TO CONTINUE CONTACT.**

If this placement is being made because of a previous placement breakdown, please give brief details of the reasons for the breakdown.

**YES UNCLE AND PARTNER HAVE YOUNG CHILD AND ARE UNABLE TO MANAGE AT PRESENT.**

E.g., short-term assessment, bridging placement, long-term placement.

21. What is the purpose of this placement?

**SHORT TERM EMERGENCY**

Anticipated length of placement (*please tick*)

Under 6 weeks	<input checked="" type="checkbox"/>	1 year to under 2 years	<input type="checkbox"/>
6 weeks to under 6 months	<input type="checkbox"/>	2 years to under 5 years	<input type="checkbox"/>
6 months to under 1 year	<input type="checkbox"/>	5 or more years	<input type="checkbox"/>

E.g., bed wetting, violence/aggression, inappropriate sexual behaviour, anxiety/withdrawal, offending, substance abuse.

22. Does the child/young person display any behaviour which may be of concern to current carers?

Yes  No

If yes, please give brief details of the behaviour, what triggers it (*if known*), and how best to deal with it.

**CLAIRE UNDERSTANDS THE NEED FOR ROUTINE AND BOUNDARIES**

### Health

The Arrangements to Look After Children (Scotland) Regulations, 1996 require local authorities to arrange medical examinations and written health assessments for all children before placement or, if this is not practicable, as soon as possible after a placement has been made.

23. Has the child/young person had a health assessment prior to being looked after away from home?

Yes  No  If yes, date: Day  Month  Year

If no, is one arranged? Yes  Date: Day  Month  Year

If not arranged, please explain.

The category multiple disabilities should be ticked where a child/young person has 2 or more of the disabilities on this list. Where a child/young person is both disabled and affected by disability, tick the box which describes the child/young person's disability.

24. \*Does the child/young person have any disabilities?  
(Answer this question for all children/young people.)

Tick one box

- No disabilities, and not affected by disability
- No disabilities, but affected by disability of family member(s)
- Multiple disabilities
- Significant learning difficulties
- Mental health problem (Mental Health (Scotland) Act 1984)
- Autism
- Significant hearing impairment
- Significant language and communication disorder
- Significant physical or motor impairment
- Significant visual impairment
- Social, emotional and behavioural difficulties
- Other disability

Give the name(s) of any disabling condition(s) listed above, details of the effects, age of onset and current treatment(s). For the disability of family member(s), specify the relative, the disability and the effects on the child/young person.

E.g., ADHD/hyperactivity, HIV/AIDS, allergies, asthma, coeliac disease, diabetes, glue ear, hepatitis B or C, sickle cell anaemia, thalassaemia, skin conditions.

Allergies could include penicillin, animals, house dust, pollen, foods, particularly peanuts, cigarette smoke and insect stings.

You will need to think about issues of confidentiality in relation to some conditions such as HIV/AIDS and must consult agency policy on recording.

25. Does the child/young person have any other health conditions not covered above?  
Give the name(s) of the condition(s), details of the effects, age of onset and current treatment(s).

NO

26. Does the child/young person have any outstanding medical appointments?

Yes  No

If yes, please state the date, time, address, purpose and name and designation of the health professional concerned.

27. Is the child/young person receiving any other treatment(s) or medication for current infection or injury?  
If so, what dosage, frequency or other instructions.

NO

28. Does the child/young person have specific dietary needs or restrictions for health or cultural reasons?

Yes  No

If yes, please specify.

E.g., spectacles, hearing aid, tube feeding aids, Braille materials, splints, special footwear, special cup or bottle.

29. Does the child/young person use any special equipment? Yes  No

If yes, please specify the equipment. If it is not with the child/young person, what action will be taken to deliver it to the carer(s)?

Does the carer need any specialist training in relation to special equipment?

Yes  No  Not Applicable

If yes, please detail the training required, e.g., instruction from health visitor/hospital nurse.

30. Who is the child/young person's general practitioner?

Name

Address

**CULLODEN MEDICAL PRACTICE  
KEPPOCH ROAD  
CULLODEN  
INVERNESS**

Telephone (incl. STD code): **01463 793777**

Who is the child/young person's health visitor/school nurse?

Name

Address

Telephone (incl. STD code):

## Education

Please ensure that all schools the child/young person has attended are recorded on the Essential Background Record at Question 24.

31. If the child is of school age, school attended immediately prior to being looked after away from home.

School name

CULLODEN ACADEMY

Contact person name and position, e.g., Headteachers for primary schools, Guidance Teachers or Pupil Support Teachers for secondary schools.

MR MORRISON

Address

KEPPOCH ROAD  
CULLODEN  
INVERNESS

Telephone (incl. STD code): 01463 790851

Class/year, e.g. P3, S1

S3

Intended school if different from above.

School name

E.g., transport, negotiation re attendance or alternative arrangements if excluded or truanting.

Do any immediate arrangements need to be made to help the child/young person to attend school or change school?

EDUCATIONAL CASE CONFERENCE ARRANGED FOR 21 JUNE 2001 TO ASSESS THE SITUATION

32. If the child is below school age or over school leaving age, has s/he been attending any other provision, e.g., playgroup, nursery, college, training, work? Please give details and outline any immediate arrangements needed.

NO. SOCIAL WORK SERVICES TO CONTACT APEX

**Family Details**

33. Mother's name **TRACEY MACKINTOSH**

Known as **TRACEY MACKINTOSH**

Date of birth Day **11** Month **08** Year **1961**  
*(If exact date not known, please give year)*

If deceased, tick box  and give date if known: Day   Month   Year

Address if different from the child/young person's home address, recorded in Question 10. (Include postcode)

If same address tick box

**C/O HM CRAIGINCHES PRISON, ABERDEEN, ABERDEENSHIRE.**

Does the mother have parental responsibilities?

Yes  No, Order under Section 11  No, Order under Section 86

What is the ethnic origin of the mother? **SCOTTISH**

What is the mother's first language? **ENGLISH**

Can the mother speak English? Yes  No  Some

Can the mother understand English? Yes  No  Some

Will an interpreter be needed. If so, tick box

Please use the same ethnic origins as in Question 11.

34. Father's name **GORDON MCRAE**

Known as **GORDON MCRAE**

Date of birth Day   Month   Year      
*(If exact date not known, please give year)*

If deceased, tick box  and give date if known: Day   Month   Year

Address if different from the child/young person's home address, recorded in Question 10. (Include postcode)

If same address tick box

**C/O GLENOCHIL PRISON, PERTH**

Does the father have parental responsibilities?

Yes, is/was married to mother  Yes, agreement with mother

No, never married to mother  No, Order under Section 11  No, Order under Section 86

What is the ethnic origin of the father? **SCOTTISH**

What is the father's first language? **ENGLISH**

Can the father speak English? Yes  No  Some

Can the father understand English? Yes  No  Some

Will an interpreter be needed? If so, tick box

Please use the same ethnic origins as in Question 11.

You may wish to include Here a grandparent, a Step-parent, parent's Co-habitee or a close Friend. If a child/young Person has been Adopted but is still in Contact with birth Parent(s) and/or Relatives, please give Information here.

**35. Other significant people**

Name	Address/Tei. No.	Relationship	Tick if person holds Parental Responsibilities
NEIL MACKINTOSH TRISH MCDONALD	, INVERNESS	UNCLE AND PARTNER	
SHEILA MCRAE	, INVERNESS	PATERNAL GRANDMOTHER	

If any are looked after away from home their current placement address should be recorded here. Ensure that addresses are up-dated if siblings move.

**36. Brothers and sisters**

Name	Date of Birth	Address	Relationship (full, half, step)	Tick if Looked After Away from Home
NICOLA MACKINTOSH	27.12.83	C/O PORTERFIELD PRISON, INVERNESS	SISTER	

## Contact

These could be immediate arrangements for contact with, for instance, parents, brothers and sisters, grandparents, previous carers or friends.

This box need only be completed if the Day to Day Placement Arrangements are not being completed simultaneously.

Please consider parent's/people with parental responsibilities' views concerning any proposed contacts.

E.g., any court orders relating to contact made under Section 11 or any conditions or directions concerning contact made under Sections 55, 58, 60, 70, 73 or 86 of the Children (Scotland) Act 1995.

37. What immediate arrangements have been made for contact?

**CLAIRE TO HAVE TELEPHONE CONTACT WITH FAMILY MEMBERS AT PRESENT. VISITS TO BE ARRANGED WITH MOTHER, FATHER AND SISTER AS APPROPRIATE.**

Does the child/young person want anyone else to know where s/he is? If so, please give details.

Name(s)

Address(es)

Who will contact this person(s)?

38. Has a/the court, children's hearing or social work/services department made any order, direction, condition or decision restricting or terminating contact?

Yes  No

If yes, please give the name(s), address(es), and relationship(s) to the child of the person(s) concerned, and outline the order, direction, condition or decision.


If yes, tick box when carers have been given a copy of any order, direction or condition.

39. Have the Day to Day Placement Arrangements been completed? Yes  No

If no, when will they be completed? Day   Month   Year

Whenever this form is substantially up-dated, the social worker should re-check its accuracy and completeness and should complete question 40 again.

40. I have checked this Essential Core record, and the Placement Agreements which follow, for accuracy and completeness. [If applicable] The following questions have not been fully completed because:-

Signed  Name NORMA GOODWIN  
(BLOCK CAPITALS)  
Date 12/6/01 Designation SOCIAL WORKER

## Consent to Medical Treatment

Parent(s) and people with parental responsibilities should, as far as possible, be consulted at the time that their child needs surgical, medical or dental procedures or treatment. However, it is important that the local authority is in a position to take appropriate medical action if a parent/person with parental responsibility cannot be contacted and/or found. This form allows the local authority to take such action in circumstances agreed by the parent(s)/person(s) with parental responsibilities.

41. I/We, who have parental responsibilities for **CLAIRE MACKINTOSH** (child/young person's name) agree to **HIGHLAND COUNCIL** (local authority) arranging the following surgical, medical and dental procedures or treatments for the above named child/young person whilst s/he is looked after by them, if s/he is not deemed by an appropriately qualified medical practitioner able to give his or her own consent.

	Yes	No
Emergency surgical, medical and dental examinations and intervention (including anaesthetics)	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Routine medical and dental intervention/treatment deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Planned surgical intervention/treatment deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Routine immunisations deemed by an appropriately qualified medical practitioner to be in the best interests of the child/young person, including immunisations against:-	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Hepatitis B	<input type="checkbox"/>	<input type="checkbox"/>
Tetanus	<input type="checkbox"/>	<input type="checkbox"/>
Diphtheria	<input type="checkbox"/>	<input type="checkbox"/>
Whooping Cough	<input type="checkbox"/>	<input type="checkbox"/>
Poliomyelitis	<input type="checkbox"/>	<input type="checkbox"/>
Hib	<input type="checkbox"/>	<input type="checkbox"/>
MMR (Measles, Mumps, Rubella)	<input type="checkbox"/>	<input type="checkbox"/>
BCG (Tuberculosis)	<input type="checkbox"/>	<input type="checkbox"/>

Parent(s) or people with parental responsibilities may wish to give their views about any of the above procedures or treatments.

Where more than one person has parental responsibilities, only one consent is legally required. However, it will normally be good practice to seek the views of anyone else with parental responsibilities.

The nature of consent to Medical Treatment has been explained to me;

Signature X J. Mackintosh Name TRACEY MACKINTOSH Date 12/06/01

Signature \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

Witnessed by:-

Signature \_\_\_\_\_ Name \_\_\_\_\_ Date \_\_\_\_\_

# AGREEMENTS

## Agreement of Carers

Approved foster carer(s) of the local authority agree to comply with all aspects of the Foster Care Agreement as stated in Schedule 2, or in an emergency placement Regulation 13 of the Fostering of Children (Scotland) Regulations 1996.

Relative(s) or friend(s), in the case of immediate placements made by local authorities agree to look after the child/young person at the placement address for a period not exceeding six weeks, unless subsequently approved and issued with a Foster Care Agreement between themselves and the local authority, and agree to carry out all the duties as specified in regulation 14 of the Fostering of Children (Scotland) Regulations 1996.

Relative(s) or friend(s), in the case of placements made by a children's hearing, agree to look after the child/young person at the placement address and carry out the duties as specified in Regulation 14 as above.

42. I/We agree to look after **CLAIRE MACKINTOSH**.....(child/young person's name) at the placement address and to comply with all the relevant regulations from the Fostering of Children (Scotland) Regulations, 1996 or Residential Establishments Child Care (Scotland) Regulations, 1996. I/We have written information concerning these regulations. I/We also agree to co-operate with all the arrangements made by **HIGHLAND COUNCIL**.....(local authority), for the above named child/young person.

Name(s) and address

**ELMA & DOUGIE ROGERS**

**INVERNESS**

Position, e.g., foster carer(s)/relative(s)/friend(s)/keyworker/unit manager

**FOSTER CARERS**

Signature

*Mary Rodgers*

Date

*14.06.01*

Signature

Date

## Agreement of Child/Young Person

Where the local authority has been asked to provide accommodation under Section 25 of the Children (Scotland) Act 1995, children/young people of sufficient age and understanding need to be party to the agreement, although there is no legal requirement for them to sign it. If the young person concerned is 16 or over and is being accommodated without parental agreement s/he should be encouraged to sign this agreement.

Children and young people may wish to record any reservations even if they agree that a period of looking after or accommodation is the only feasible option at present.

43. I agree to be accommodated by ..... (local authority) at the above address

Name

Signature

Date

Comments

**Agreement of Parent(s)/Person(s) with Parental Responsibilities**

Where the local authority has been asked to provide accommodation under Section 25 of the Children (Scotland) Act 1995, parents/those with parental responsibilities must agree to the child being accommodated although there is no legal obligation for them to sign an agreement.

44. I/We, agree to CLAIRE MACKINTOSH (child/young person) being accommodated by HIGHLAND COUNCIL (local authority) at the above address.

Name(s)

[Empty box for Name(s)]

Signature T. Mackintosh Date .....

Signature ..... Date .....

Parents/people with parental responsibilities may wish to record any reservations even if they agree that a period of looking after or accommodation is the only feasible option at present.

Comments

[Empty box for Comments]

**45. Consent to Activities**

I/We who have parental responsibility for CLAIRE MACKINTOSH (child/young person's name) agree to my child participating in activities such as team sports, athletics, swimming in a public pool or recognised safe beach area and cycling.

If there are any activities you do not wish your child to be involved in, please state here:

I understand that in the case of adventure activities, i.e. camping, hill walking, ski-ing, boating, etc. separate consent will be obtained.

Signature T. Mackintosh ..... (Parent or person with parental responsibilities)

Date .....

**THE SCOTTISH EXECUTIVE**

Home Department  
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ATTENDANCE SUMMARY 00/01

Claire MacRae, 3MJM (01.08.86)

	Week beg.	Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	14 18 00	# #	/ \	/ \	/ \	/ M	# #	# #
2	21 18 00	? ?	/ \	/ \	/ \	/ \	# #	# #
3	28 18 00	? ?	A \	/ \	? ?	G \	# #	# #
4	04 19 00	/ \	? ?	/ \	MM	L \	# #	# #
5	11 19 00	? ?	J \	? ?	? ?	? ?	# #	# #
6	18 19 00	L \	? ?	? ?	? ?	/ \	# #	# #
7	25 19 00	L \	/ \	? ?	? ?	? ?	# #	# #
8	02 10 00	J \	? ?	/ \	J \	? ?	# #	# #
9	09 10 00	? ?	? ?	/ \	? ?	? ?	# #	# #
10	16 10 00	# #	# #	# #	# #	# #	# #	# #
11	23 10 00	# #	# #	# #	# #	# #	# #	# #
12	30 10 00	# #	/ \	/ \	/ \	/ \	# #	# #
13	06 11 00	J \	/ \	/ \	/ \	J \	# #	# #
14	13 11 00	? ?	? ?	? ?	? ?	? ?	# #	# #
15	20 11 00	# #	/ \	/ \	/ \	MM	# #	# #
16	27 11 00	MM	MM	/ \	? ?	J \	# #	# #
17	04 12 00	? ?	? ?	J \	? ?	? ?	# #	# #
18	11 12 00	? ?	? ?	? ?	? ?	? ?	# #	# #
19	18 12 00	? ?	? ?	? ?	? ?	? ?	# #	# #
20	25 12 00	# #	# #	# #	# #	# #	# #	# #
21	01 11 01	# #	# #	# #	# #	# #	# #	# #
22	08 11 01	F F	F F	F F	F F	F F	# #	# #
23	15 11 01	/ \	? ?	? ?	? ?	? ?	# #	# #
24	22 11 01	/ \	? ?	? ?	? ?	? ?	# #	# #
25	29 11 01	? ?	? ?	? ?	? ?	? ?	# #	# #
26	05 12 01	? ?	J K	K K	# #	# #	# #	# #
27	12 12 01	# #	? ?	? ?	G \	? ?	# #	# #
28	19 12 01	S S	S S	S S	S S	S S	# #	# #
29	26 12 01	/ \	? ?	L \	L \	L \	# #	# #
30	05 13 01	F F	F F	F F	L \	L \	# #	# #
31	12 13 01	? ?	? ?	L \	L \	? ?	# #	# #
32	19 13 01	? ?	/ \	MM	L \	L \	# #	# #
33	26 13 01	? ?	? ?	? ?	? ?	? ?	# #	# #
34	02 14 01	# #	# #	# #	# #	# #	# #	# #
35	09 14 01	# #	# #	# #	# #	# #	# #	# #
36	16 14 01	# #	? ?	? ?	? ?	? ?	# #	# #
37	23 14 01	/ \	/ \	P \	? ?	? ?	# #	# #
38	30 14 01	? ?	? ?	? ?	? ?	? ?	# #	# #
39	07 15 01	# #	K K	? ?	? ?	? ?	# #	# #
40	14 15 01	? ?	? ?	? ?	? ?		# #	# #
41	21 15 01						# #	# #
42	28 15 01						# #	# #
43	04 16 01						# #	# #
44	11 16 01						# #	# #
45	18 16 01						# #	# #
46	25 16 01				# #	# #	# #	# #
47	02 17 01	# #	# #	# #	# #	# #	# #	# #
48	09 17 01	# #	# #	# #	# #	# #	# #	# #
49	16 17 01	# #	# #	# #	# #	# #	# #	# #
50	23 17 01	# #	# #	# #	# #	# #	# #	# #
51	30 17 01	# #	# #	# #	# #	# #	# #	# #
52	06 18 01	# #	# #	# #	# #	# #	# #	# #

Key

- # School closed
- / Present (am)
- \ Present (pm)

Analysis by reason for absence (no. of openings)

? Unknown	168
* Temporarily off roll	0
A Appointment	1
B Bus	0
C Special Pupils	0
E Exclusion	0
F Family/Personal	16
G No absence note	2
H Family Holiday	0
J Later than 9:15	3
K Entire School closed	5
L Late	13
M Medical	13
N Being Educated Elsewhere	0
O S6-In block 2	0
P 8:55-9:15	1
Q Study Leave	0
R Reason	0
S Sent Home (by SMT)	10
T Truancy	0
W Work Experience	0
X Excursion/Field Trip	0
Z Sitting Exam	0

Actual attendance out of possible to date 117/322  
 % attendance to date 36.34%

Pupil Details

Year S3 TG 3MJM

CONTACT DETAILS

Mrs T MacKintosh (Mother)  
 162 Smithton Park, Smithton

Inverness

IV2 7PF

Home tel. 798267

Work tel. Claire's mobile 07733472556

ATTENDANCE HISTORY

99/00 attended 210/271 (Lates: 17, Unexplained: 14)

98/99 attended 347/375 (Lates: 7, Unexplained: 5)

FOR Norma Goodwin  
 URGENT.

17/5/2001

Mike Morrison. Guidance Teacher TOTAL P.01

# MINUTES OF SUPERVISION REVIEW

HELD 28.08.00

## Claire MacRae

**Present:** Eilidh MacMillan  
Tracy MacKintosh  
Claire  
Norma Goodwin  
Wendy Allman

---

Report was tabled by Norma Goodwin. Claire's next Hearing is due in December. Claire has coped well with recent difficulties in relation to her older sister, Nicola.

She is now back at Culloden Academy. During April/May, Claire had experienced a few difficulties, however, there had been nothing recently.

She is doing well at Army Cadets.

Claire is having little contact with her father.

It was agreed that there appear to be no ongoing reasons for Claire to remain on Supervision.

She has no demerits at school, and no health problems.

### **Decisions**

Recommend to next Panel, that Claire's Supervision Requirement is terminated.

WENDY ALLMAN  
Senior Social Worker

*E. MacKintosh*

9.5.01