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70780 005213 0021 E 31600  
Tammy woodward  
7 BLACKBURNHALL GARDENS  
BLACKBURN  
BATHGATE  
EH47 7RG



Supply Address: 7 BLACKBURNHALL GARDENS BATHGATE EH47 7RG

## Please contact us to avoid further action on your account

Dear MISS TAMMY WOODWARD

We've been trying to reach you about your overdue payment of £313.53.

**It's important you get in touch now** to discuss your circumstances before your account is escalated to the next stage of recovery action, where further charges will be added to your outstanding debt.

### Help and support with your payments

If you're unable to pay the full amount, we want to help you get your energy debt under control. We can help you repay your outstanding balance over a period that is manageable for you to get back on track.

### What to do next

Please either:

- Pay the full amount of £313.53 now, if you can (refer to ways to pay section opposite), or
- Call us on **0800 001 5169** to set up a repayment arrangement that takes into account what you can afford to pay. We can also discuss different payment options such as Fuel Direct, for further information on this see overleaf.

### Why it's important to act now

We want to help you find a way forward without further action, so please contact us so we can find a solution to your overdue payment.

However, it's important you know the next steps for your account if you don't pay the full outstanding amount or contact us to put a repayment arrangement in place. We may take further action to collect this amount in one, or more, of the following ways:

- Instruct a Debt Collection Agency to collect any outstanding amount, this will incur a further administration charge of **£31.50**
- If they can't contact you to discuss repayment options, they will carry out a **site welfare visit** at your home, which will allow them to assess your repayment options including the suitability of a Pay As You Go meter using one of the following options:

## FINAL DEMAND Escalated Collections

17th October 2025

Account number  
1609 2075 915



### Urgent action required

Outstanding debt: £313.53  
Due date: 10th October 2025

### Ways to pay:

[scottishpower.co.uk/  
makeapayment](https://scottishpower.co.uk/makeapayment)

Call free 24 hrs:  
0800 001 5115

Download and use our app

Switch to Direct Debit at  
[scottishpower.co.uk/  
directdebitapply](https://scottishpower.co.uk/directdebitapply)

### Here to help

#### For further support:

[scottishpower.co.uk/  
helpingyou](https://scottishpower.co.uk/helpingyou)  
**0800 001 5169**

Monday to Friday: 8am - 8pm  
Saturday: 9am - 1pm

Please get in touch with us now to pay or make an arrangement to pay. You can avoid these actions and stop any further amounts being added to the amount you already owe.



We're founding members of Energy UK's Vulnerability Commitment, which aims to provide focused support for vulnerable households.