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**RE: DPE25/26 - 1007/Redress - NRS-DP-2026-262 - Final response**

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**From** Eva.Jacob@gov.scot <Eva.Jacob@gov.scot>  
on behalf of  
dpa@gov.scot <dpa@gov.scot>

**Date** Mon 23/03/2026 12:52

**To** DSAR-ATMR <DSAR-ATMR@aikerlegal.org>

**Cc** dataprotection@nrscotland.gov.uk <dataprotection@nrscotland.gov.uk>; dpa@gov.scot <dpa@gov.scot>

Our Ref: DPE25/26 - 1007/Redress

Dear Ms Sherratt

**SUBJECT ACCESS REQUEST**

I am writing to you regarding your letter dated 18 March 2026, making a request for personal information on behalf of your client, Duncan William McShane.

The Scottish Government do not hold all files in relation to all schools and residential homes and as a result of our searches, I can confirm that we have been unable to locate any documentation based on the information you have provided.

I appreciate that this will be disappointing for your client. However, National Records Scotland will respond to you directly to inform you of the results of the search of their records and may be also in the position to provide details of other public bodies who may hold information relating to your request.

If you are not happy with this outcome and wish to make a complaint, please contact the Scottish Government's Data Protection Officer in the first instance

Data Protection Officer  
Victoria Quay  
EH6 6QQ  
[dataprotectionofficer@gov.scot](mailto:dataprotectionofficer@gov.scot)

If, following this review, you still have concerns about the way your data has been handled you can write to the UK Information Commissioner's Office – the regulator for data protection in the UK – at the following address:

Information Commissioner's Office  
Wycliffe House Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Tel: 0303 123 1113 (local rate) or 01625 545 745

You may also find their website <http://www.ico.org.uk/> a useful source of information.

Yours sincerely

Eva



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**From:** Eva Jacob <Eva.Jacob@gov.scot> **On Behalf Of** Data protection and information assets Mailbox  
**Sent:** 18 March 2026 13:23  
**To:** DSAR-ATMR <DSAR-ATMR@aikerlegal.org>  
**Cc:** NRS : Data Protection <dataprotection@nrscotland.gov.uk>; Data protection and information assets Mailbox <dpa@gov.scot>  
**Subject:** RE: DPE25/26 - 1007/Redress - NRS-DP-2026-262 - Acknowledgement

Our Ref: DPE25/26 - 1007/Redress

Dear Ms Sherratt

## **SUBJECT ACCESS REQUEST**

I refer to your letter to National Records Scotland requesting a search of records in relation to your client, Duncan William McShane.

NRS have passed your request to the Information Assurance and Data Protection team at the Scottish Government to enable a search of records held by the Directorate for Children and Families to be conducted.

All personal information will be accessible to you unless that information is covered by an exemption under data protection laws. In carrying out your request information will be shared with relevant business areas where necessary to ensure a complete return.

The one calendar month period allowed for response to your request will expire on 18 April 2026.

Yours sincerely

Eva

Eva Jacob | Information Assurance and Data Protection Branch  
Digital Citizens Unit | Digital Directorate | Scottish Government



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**From:** DSAR-ATMR <[DSAR-ATMR@aikerlegal.org](mailto:DSAR-ATMR@aikerlegal.org)>  
**Sent:** 18 March 2026 12:18  
**To:** [dpo@clacks.gov.uk](mailto:dpo@clacks.gov.uk); NRS : Data Protection <[dataprotection@nrscotland.gov.uk](mailto:dataprotection@nrscotland.gov.uk)>; Data protection and information assets Mailbox <[dpa@gov.scot](mailto:dpa@gov.scot)>  
**Subject:** DPE25/26 - 1007/Redress - NRS-DP-2026-262 - Initial request received

**To whom it may concern**

We are writing to make a Data Subject Access Request under the UK GDPR and the Data Protection Act 2018. As part of our client's application to the Redress Scheme Scotland. We request access to records that you hold for our client. Please see details below:


Client: **Duncan William McShane**  
Date of Birth: **24/04/1977**  
Address: **14 Greenhead, Alva, FK125HG**  
Previous name: N/A  
Mother's name: (maiden) **Margaret McShane/Barker**  
Father's name: **John McShane**  
Siblings: **Alexa McShane (21/03/1983) & John McShane 19/09/1975** Address before care or area lived: **6 Blindwells, Alva, FK125BA**  
Approximate Dates in Care: **1981- 1986**  
Institution: Client remembers: **Tullebody Children's Home**  
Please find attached a signed mandate on behalf of our client authorising the release of this information and a driving licence. If you require any further information, please do not hesitate to contact our office.

Kind Regards,

Michelle Sherratt  
Aiker Support.



Aiker Legal Ltd  
4a Edison Court, Elice Way,  
Technology Park,  
Wrexham,  
LL13 7YT

 0203 004 6549

 [www.aikerlegal.org](http://www.aikerlegal.org)

SRA number: 8004747

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