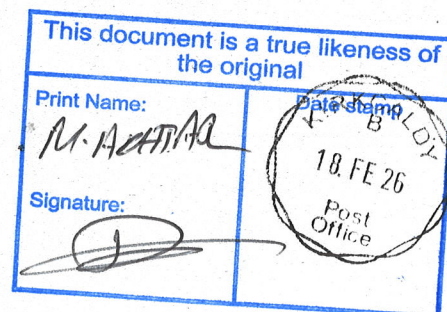


Our Ref: 3009606842  
Date: 27/11/2025  
\*3009606842\*

Ms Dorothy Menellis  
Flat 4  
253 High Street  
Kirkcaldy  
Fife  
KY1 1JF



Dear Ms Dorothy Menellis

**Please attend the following clinic on the date and time of your appointment:  
Main Outpatients Reception VHK  
Victoria Hospital**

Clinic: **Gynaecology Clinic  
Chu Chin Lim**

Time: **Friday 9th January 2026 at 09:00**

Please contact the appointments office if you are unable to attend. If you do not contact within 7 days we will assume the appointment is suitable and reasonable for you to attend.

NHS Fife wants you to be fully involved in your care. You may wish to think about any questions you might want to ask at your appointment. To help you with this please follow the link to the Questions That Matter leaflet on the internet: [nhsfife.org/media/38125/questions-that-matter.pdf](http://nhsfife.org/media/38125/questions-that-matter.pdf)

**Please note that if you fail to attend this appointment you will not be offered another unless deemed clinically appropriate.**

**You can contact us Monday to Friday 8am to 5pm by telephoning 01592 729000.**

**Please bring with you a sample of urine collected one to one and a half hours after a meal.**

**Please bring with you a list of your current medication.**

**If you require this information in a community language or alternative format e.g. Braille, Audio, Large Print, BSL, Easy Read please contact the Equality and Human Rights Team at: email: [fife.EqualityandHumanRights@nhs.scot](mailto:fife.EqualityandHumanRights@nhs.scot) or phone 01592 729130. Alternatively you can also contact the team via the NHS Fife SMS text service number on 07805800005 or call using ContactScotlandBSL for BSL-users.**





**Additional support needs**

Please also advise if you have any additional support needs e.g. information in large print, Interpreter required, requirement to bring guide dog etc.

**Patient Access Policy**

In order to support the principles of the Patients Rights (Scotland) Act 2011, NHS Fife has produced a Patient Access Policy. This has been produced to ensure a consistent approach to providing patient focused, quality care for those requiring access to the services that NHS Fife delivers. Copies of the Patient Access Policy may be obtained from [www.nhsfife.org/patientaccesspolicy](http://www.nhsfife.org/patientaccesspolicy). The Hospitals are actively involved with the Universities in the teaching of the next generation of clinical staff. You may find that students are present when you attend for your appointment, if you would rather they were not present please tell the nurse or doctor at the clinic that you do not want students present during your consultation.

This document is a true likeness of the original

Print Name: <i>M. AKH TAL</i>	Date stamp KIRKCALDY B 18.FE.26 Post Office
Signature: <i>[Signature]</i>	

