

## Chief Executive's Office

Chief Governance Officer: Catriona Caves

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Our Ref: SAR/2026/33 Your Ref:

Date: 13 April 2026

If phoning or calling ask for: Mrs Jackie Christie



Mr Sam Morris  
Aiker Legal Ltd  
Solicitors  
4a Edison Court  
Elice Way  
Technology Park  
WREXHAM  
LL13 7YT

Sent by E-mail

Dear Mr Morris

**UK GENERAL DATA PROTECTION REGULATION (UK GDPR) – SUBJECT ACCESS REQUEST  
APPLICATION NAME: John Collins  
OUR REF: SAR/2026/33**

I am writing regarding your Subject Access Request in relation to the above. In your request you were seeking copies of all Social Work records held by the Council relating to Mr Collins.

I can confirm that a search has been undertaken and completed by the Council's Health and Social Care Partnership, Social Work Services for the records you requested. These Services have advised us that no records are held by them relating to your client John Collins.

As no records are held by the Council relative to your Subject Access Request, we have now closed the case file.

Yours sincerely

A handwritten signature in black ink that reads 'J. Christie'.

**JACKIE CHRISTIE**  
Information and Data Compliance Officer

### Our Privacy Notice

As the 'data controller' for the personal information – or data – we hold about you, South Ayrshire Council decides how your personal information is used or processed, and what it is used for. Our service will always let you know exactly what we will do with your personal information – what information we collect, why we collect it and what we do with it.

We will do this via a 'Privacy Notice'. Our Subject Access Request Privacy Notice is available at: <https://www.south-ayrshire.gov.uk/privacy-notices/>.

If you require a printed copy of this Privacy Notice or wish to discuss its contents please do not hesitate to contact the Data Protection Team.