

From: Gemma Harrison <Gemma.Harrison@fife.gov.uk>
Sent: 29 December 2025 12:34
To: DSAR-ATMR
Subject: FCIR:62193 Data Subject Access Request - Jay Cowie - DOB 17/10/1962
Attachments: CF Historical File_R.pdf; FC-SW-2-2_R.pdf

Categories: Evidence received to be actioned, Downloaded & Moved to client file

Dear Aiker Legal,

GDPR/DATA PROTECTION ACT 2018 (DATA PROTECTION LEGISLATION) – SUBJECT ACCESS REQUEST
CLIENT: JAY FRANCIS COWIE, DOB 17/10/1962

I refer to your information request received on 11/12/2025, our ref FCIR: 62193.

Please find attached a copy of the information requested. This has been redacted in line with Data Protection principles.

In terms of the Data Protection legislation, please find the following information as required by law.

Purpose of processing: Social Work/Archiving in the Public Interest
Categories of personal data concerned (personal data, special category): Personal data
Organisations Data shared with: None
Retention: Social Work 100 years/Permanent (Historical Archives)
Who provided information (source): Internal
Existing profiling, and other automated processing: None.

Under Article 15, we are required to advise you of your right to request rectification/restriction in relation to the information we hold. If you would like more details, please view the link below or contact dataprotection@fife.gov.uk. Information on all subject rights can be found via link below.

www.fife.org.uk/dataprotection

I trust this meets your requirements. If you are not satisfied with the way we have handled your request, you may wish to request a review of the decision. Please write to: Head of Legal & Democratic Services, Finance & Corporate Services, Fife House, North Street, Glenrothes, KY7 5LT or email to info.review@fife.gov.uk within three months of receiving this correspondence or from the date you submitted your request, whichever is the later date. Where the outcome of the review fails to resolve the matter to your complete satisfaction you may wish to contact the Information Commissioner's Office to raise your concern or complaint. The ICO can be contacted in writing at: Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF or telephone: 0303 123 1113 or online: <https://ico.org.uk/make-a-complaint/data-protection-complaints/>

Yours sincerely,

Gemma

Gemma Harrison | Information Specialist

Information Management & Requests Team | Customer & Online Services | Fife Council | Fife House, North Street, Glenrothes, Fife KY7 5LT

T: Ext 444511

E: Information.requests@fife.gov.uk

From: DSAR-ATMR <DSAR-ATMR@aikerlegal.org>

Sent: 11 December 2025 17:50

To: dataprotectionofficer@aberdeencity.gov.uk; accesstomyrecords@aberdeenshire.gov.uk; Data Protection Officer <dpo@scotcourts.gov.uk>; dataprotection@nrscotland.gov.uk; SPS Subject Access Requests <spsssubjectaccessrequests@prisons.gov.scot>; informationRights@edinburgh.gov.uk; Information Requests <Information.Requests@fife.gov.uk>

Subject: FCIR:62193 Data Subject Access Request - Jay Cowie - DOB 17/10/1962

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Dear Sirs

Client: *Jay Francis Cowie*

Date of Birth: *17/10/1962*

[Previous Names (if applicable): *Not Applicable*

Mother's name (including any maiden name): *Janet Cowie (Smith)*

Father's name: *John Cowie*

Siblings: *Elizabeth Cowie (d.o.b unknown)*

Address before care or area lived: *61 Cairns St, Motherwell ML1 1XR*

We refer to the above and confirm we are instructed in respect of a Redress Scheme application. Please be advised that we are writing to the you in order to obtain the following information. As part of our client's application to the Redress Scheme Scotland, he advised us that he was within:-

Approximate Dates in Care: *Aged 12 1974 in Howdenhall/Liberton Assessment centre then to Oakbank Aberdeen until 1977. Friarton in Perth in 1978/79 and Polmont approx 1978/79*

Institution(s): *Client believes he was aged 12 1974 in Howdenhall/Liberton Assessment centre then to Oakbank Aberdeen until 1977. Due to abuse by mother. He then got into trouble via childrens panel and was sent to Friarton in Perth in 1978/79 and Polmont approx 1978/79*

We are seeking to obtain records confirming this in support of his application to the Redress Scheme. Please find attached a signed mandate on behalf of our client authorising the release of this information. If you require any further information, please do not hesitate to contact our office.

Yours faithfully,

Aiker Legal Ltd
4a Edison Court, Elice Way,
Technology Park,
Wrexham,
LL13 7YT

0203 004 6549

SRA number: 8004747

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