

From: SPS Subject Access Requests <SPSSubjectAccessRequests@prisons.gov.scot>
Sent: 12 November 2025 11:23
To: DSAR-ATMR
Subject: RE: Data Subject Access Request - Thomas Wilson 19/11/1963 [SEC=OFFICIAL]
Attachments: Cell history report - Wilson.pdf

Categories: Evidence received to be actioned

OFFICIAL

Good morning,

Thank you for your email of 30/10/2025 in which you requested information from SPS relating to your client Thomas Wilson's time in custody. Your request was processed as a Subject Access Request (SAR) in accordance with Section 45 of the Data Protection Act 2018 (DPA).

Upon receipt of your request, SPS conducted the relevant searches of our records, and I can confirm we hold a Cell History Report which shows all establishment's Mr Wilson has been admitted to since 1995 (see attached). Our electronic prisoner records system only holds data from 1995 onwards and paper prisoner records created prior to this have been destroyed in accordance with our Prisoner Records Retention and Destruction Policy.

Some historic prison records have however over the years been transferred to the National Records of Scotland (NRS), therefore if our searches return no results, we ask NRS to carry out a search of SPS records they hold on your behalf. NRS have confirmed there are no files relating to Mr Wilson's request.

NRS have advised us that files marked 'Open' will not include any personal information but relate to the running of institution and requesters are welcome to review any of these 'Open' records held in the Historical Search Room at General Register House. NRS have previously advised us that a separate SAR can be submitted directly to them as they can carry out a wider search of non-SPS records created by Scottish Government which relate to institutions that looked after young offenders. Court and Legal colleagues may also be able to identify any court records, which might include personal information. If you wish to do so, you can submit a request to dataprotection@nrscotland.gov.uk.

You may also wish to submit a SAR to the Scottish Government (SG) as the Directorate for Children and Families hold some redacted copies of Scottish Education Department files relating to institutions for looked after children/young offenders. A request to SG can be submitted via:
<https://www.gov.scot/publications/contacting-the-scottish-government-handling-your-data/>

If you are dissatisfied with our response you should in the first instance, contact the SPS Data Protection Officer explaining the reason(s) for the dissatisfaction:

- by letter to Data Protection Officer, SPS Headquarters, One Lochside, 1 Lochside Avenue, Edinburgh, EH12 9DJ
- Or by emailing dataprotectionofficer@sps.pnn.gov.uk

If you remain dissatisfied, you have the right to ask the Information Commissioner to review the application of any restriction applied by SPS or to complain to the Information Commissioner at:

- Information Commissioner's Office, Wycliffe House, Water Lane, Wilmslow, Cheshire, SK9 5AF

You also have the right to apply to a court where you believe there has been an infringement of your client's rights under the data protection legislation in contravention of that legislation.

Kind regards

Samantha Conner
Acting Information Manager
SPS Headquarters
Scottish Prison Service
One Lochside,
1 Lochside Avenue, Edinburgh, EH12 9DJ

OFFICIAL

From: DSAR-ATMR <DSAR-ATMR@aikerlegal.org>
Sent: 30 October 2025 15:05
To: dataprotection@nrscotland.gov.uk; Data Protection (SW) <dataprotection@sw.glasgow.gov.uk>; Information&Records@kibble.org; SPS Subject Access Requests <SPSSubjectAccessRequests@prisons.gov.scot>; Data Protection Officer <dpo@scotcourts.gov.uk>; Safeguarding and Aftercare <safeguarding@quarriers.org.uk>; dataprotectionofficer@north-ayrshire.gov.uk
Subject: Data Subject Access Request - Thomas Wilson 19/11/1963

Caution: This email originated from a sender **OUTSIDE** of your organization! Please proceed with caution and **DO NOT** Follow guidance, Click links, Open attachments or provide **ANY** information Unless you recognise the sender and know the content is safe.

Dear Sirs

Client: Thomas Wilson

Date of Birth: 19/11/63

[Previous Names (if applicable): Not Applicable

Mother's name (including any maiden name): Elizabeth Martin Smith

Father's name: Thomas Wilson

Siblings: Alison Wilson - (24/10/64), John Wilson - (7/9/67)

Address before care or area lived: Lochgoin avenue, Drumchapel Area Glasgow

We refer to the above and confirm we are instructed in respect of a Redress Scheme application.

Please be advised that we are writing to the you in order to obtain the following information. As part of our client's application to the Redress Scheme Scotland, he advised us that he was within:-

Approximate Dates in Care: 1975

Institution(s): Client believes he was sent to Seafield Children's Home Ardrrossan, Kibble, Glenochil Young Offenders

We are seeking to obtain records confirming this in support of his application to the Redress Scheme.

Please find attached a signed mandate on behalf of our client authorising the release of this information. If you require any further information, please do not hesitate to contact our office.

Yours faithfully



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SRA number: 8004747

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