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**RE: SAR25/26 - 304/Redress - FW: Data Subject access request - Janice Kathleen Convery - NRS-DP-2025-882 - Raymond Baker - Request - 07 October 2025**

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**From** Alan.Shaw@gov.scot <Alan.Shaw@gov.scot>  
on behalf of  
dpa@gov.scot <dpa@gov.scot>

**Date** Tue 04/11/2025 14:16

**To** DSAR-ATMR <DSAR-ATMR@aikerlegal.org>

**Cc** dpa@gov.scot <dpa@gov.scot>; dataprotection@nrscotland.gov.uk <dataprotection@nrscotland.gov.uk>

Our Ref: SAR25/26 – 304/Redress

Dear Raymond,

### **SUBJECT ACCESS REQUEST**

I am writing to you regarding your email dated 07 October, making a request for personal information on behalf of your client, Janice Convery. Your request was passed to the Scottish Government by NRS.

The Scottish Government do not hold all files in relation to all schools and residential homes and as a result of our searches, I can confirm that we have been unable to locate any documentation based on the information you have provided.

I appreciate that this will be disappointing for your client. However, National Records Scotland will respond to you directly to inform you of the results of the search of their records and may be also in the position to provide details of other public bodies who may hold information relating to your request.

If you are not happy with this outcome and wish to make a complaint, please contact the Scottish Government's Data Protection Officer in the first instance

Data Protection Officer  
Victoria Quay  
EH6 6QQ  
[dataprotectionofficer@gov.scot](mailto:dataprotectionofficer@gov.scot)

If, following this review, you still have concerns about the way your data has been handled you can write to the UK Information Commissioner's Office – the regulator for data protection in the UK – at the following address:

Information Commissioner's Office  
Wycliffe House Water Lane  
Wilmslow  
Cheshire  
SK9 5AF  
Tel: 0303 123 1113 (local rate) or 01625 545 745

You may also find their website <http://www.ico.org.uk> a useful source of information.

Kind regards,

Alan Shaw  
Information Assurance and Data Protection Advisor  
Information Assurance and Data Protection branch  
Digital Citizens Unit | Digital Directorate | Scottish Government



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**From:** DSAR-ATMR <[DSAR-ATMR@aikerlegal.org](mailto:DSAR-ATMR@aikerlegal.org)>  
**Sent:** 07 October 2025 00:15  
**To:** NRS : Data Protection <[dataprotection@nrscotland.gov.uk](mailto:dataprotection@nrscotland.gov.uk)>; Data Protection (SW) <[dataprotection@sw.glasgow.gov.uk](mailto:dataprotection@sw.glasgow.gov.uk)>; [customer.service@westlothian.gov.uk](mailto:customer.service@westlothian.gov.uk)  
**Subject:** Data Subject access request - Janice Kathleen Convery - 27/5/1965

Dear Sirs

Client: **Janice Kathleen Convery**  
Date of Birth: **27/5/1965**  
[Previous Names (if applicable): **Janice Marian McMaster**  
Mother's name (including any maiden name): **Susan Alexandra Pringle - Also known by Convery, McMaster, Pringle and possible Connelly due to adopting stepfather's names**  
Father's name: **George McMaster**  
Siblings: **Carolyn Convery oldest Stepsister, DOB unknown. Sharon Convery younger stepsister, 4 years younger, DOB unknown.**  
Address before care or area lived: **23 Larchbank, Livingston, EH54 6ED**

We refer to the above and confirm we are instructed in respect of a Redress Scheme application.

Please be advised that we are writing to the you in order to obtain the following information. As part of our client's application to the Redress Scheme Scotland, they advised us that they were:-

Approximate Dates in Care: **1978**  
Institution(s): **Client believes she was sent to Wallhouse Children's home and Uphall Children's Home**

We are seeking to obtain records confirming this in support of his application to the Redress Scheme.

Please find attached a signed mandate on behalf of our client authorising the release of this information. If you require any further information, please do not hesitate to contact our office.

Yours faithfully,



Aiker Legal Ltd  
4a Edison Court, Elice Way,  
Technology Park,  
Wrexham,  
LL13 7YT

0203 004 6549

SRA number: 8004747

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