

Professor Soumen Sengupta
Director, Health and Social Care

Aiker Legal
DSAR-ATMR@aikerlegal.org

Our ref: DPA/WC/LC
Your ref:
Date: 6 January 2026

Dear Sirs

UK General Data Protection Regulation as supplemented by the Data Protection Act 2018 (GDPR)
Article 15 of the UK GDPR – Right of Access

Thank you for your request to exercise the above right of your client, Archibald Young contained within the UK GDPR received by the Council on 31 October 2025 in which you ask for a copy of the following personal data:

Information held by Social Work Resources in relation to your client, Archibald Young.

The Council cannot give you any of this information because it does not have it. We have undertaken extensive searches within South Lanarkshire Record Centre and cannot locate any information within our information system.

However, I can confirm that the Mitchell Library have confirmed that they have located a potential match however file(s) were returned to East Ayrshire Council and North Lanarkshire Council:

Deposited by E AYR SWD KILMARNOCK, cons 331, box 1, 75Y-0154 1971, YOUNG ELIZABETH

Deposited by N LNK SWD BELLSHILL, cons 643, box1, 75Y-220263, YOUNG MARGARET

To that end, I would advise that you need to contact them directly with the view of gaining access to the information as they are the data controller and are the only people authorised to access the information. You can contact them at the following:

information.governance@east-ayrshire.gov.uk

dataprotection@northlan.gov.uk

Complaints

If you want to complain about the way we have handled your request, you can

- ask the Council's Data Protection Officer to assess and advise on whether the Council has complied with its obligations or
- contact the Information Commissioner and request her to investigate the position.

If you want the Council's Data Protection Officer to investigate, please send your complaint to:

The Data Protection Officer
Finance and Corporate Resources

Council Offices, Almada Street, Hamilton ML3 0AA Phone: 0303 123 1008

Email: wendy.cranston@southlanarkshire.gov.uk



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South Lanarkshire Council
Floor 11
Council Offices
Almada Street
Hamilton
ML3 0AA

Alternatively, you can complain by email to dp@southlanarkshire.gov.uk

The Information Commissioner

If you want to complain to the Information Commissioner, there are more details on how to do so at the Commissioner's website at www.ico.gov.uk

Application to court

In addition to your right to complain to the DPO and/or the Information Commissioner, you can apply to court for it to determine whether the Council has, in the way that it has handled or responded to your request, has infringed your right of access. If the court decides that the Council has done so, it may order it, in order to ensure that it does comply with your right, to

- take steps specified in the order or
- refrain from taking steps specified in the order.

You should take your own independent legal advice about going to court.

Yours sincerely

Wendy Cranston
Team Leader (Performance, Governance and Planning)