



~~Secretary to the Children's Panel~~

D. HICK

Director of Social Work

~~Police Records~~

22 1190:

NOTIFICATION OF DECISION

Name: TREVOR TRUEMAN:

Date of Birth: 030679:

Address: 2 CRIFFEL ROAD, DUMFRIES:

Ground of referral 32(2)(a) & 5

- No Formal Action.
- No Action - insufficient evidence.
- Refer to Local Authority - 39(2) of the Act
- Refer to Children's Hearing

22 1190:

Disposal by Children's Hearing

29.11.80 AP

- Referral Discharged
- Supervision Requirement 44(1)(a) [at home]
- Supervision Requirement [44(1)(b) [residential]]
- Vary the Requirement to 44(1)(a)
- Vary the Requirement to 44(1)(b)
- Continue the existing Requirement
- Terminate the existing Requirement
- Continue the Hearing

IAN MILLER:
Miss R Green
Porter

SOCIAL WORK [SCOTLAND] ACT 1968

SUPERVISION REQUIREMENT

Date: 2nd November, 1990 :

3 Newall Terrace, Dumfries
~~Ednam Street, Annan~~

A Children's Hearing for the Nithsdale
~~Annandale and Eskdale~~ District of the Dumfries and Galloway Region

in exercise of the powers conferred by Section 44[1] of the Social Work [Scotland] Act 1968

being satisfied that TREVOR BRIAN TRUEMAN (030679) 2 CRIFFAN ROAD, DUMFRIES,

is in need of compulsory measures of care require him/~~her~~ to be under the supervision of
the Director of Social Work for the above Region, ~~and to reside in~~

subject to the conditions noted below.

~~The operation of this supervision requirement is postponed until~~

Nithsdale District
~~Annandale and Eskdale District~~

J. P. ...
Chairman of the Children's Hearing

CONDITIONS REFERRED TO IN THE FOREGOING

SUPERVISION REQUIREMENT

1. To be of good behaviour.
2. To co-operate with the supervising officer.
- ~~3. The child is required to observe the rules of conduct of the residential establishment.~~
- ~~4. The requirement to reside is subject to the discretion of the managers of the residential establishment to grant leave of absence from time to time.~~

J. P. ...
Chairman of the Children's Hearing

DUMFRIES AND GALLOWAY REGIONAL COUNCIL

SOCIAL WORK DEPARTMENT

To:-

The Community Medical Specialist/Director of Education/Social Work Headquarters.

Information regarding a child received into care or transferred to a new address

Name of Child Trevor Brian Truman

Date of Birth 3-6-79

Date received into Care/Transferred 22-6-94

Previous Address 2. Coffel Rd
Inverluden
Dp

School Attended Marchmont High School

Now Accommodated Ladyburn
Craig Rd
Dp

School to be attended (if within Region) Marchmont

If child discharged from care date from which requests for parental contributions should cease _____

Remarks:

Date _____

C.18

Amended November, 1988

Director of Social Work

Our Ref: DM/MG/CH 05168

Mr & Mrs Trueman and Trevor
2 Criffel Road
DUMFRIES

Mr D McKeever

30 August 1990


Dear Mr & Mrs Trueman and Trevor

The Reporter to the Children's Panel has asked me to prepare a Social Background Report for him on Trevor in respect of an alleged series of incidents at the Irongray Industrial Estate between 29 June 1990 and 1 July 1990.

I would therefore like to visit you at your home on 4 September 1990 at 4.00pm. If this is not convenient, please let me know as soon as possible.

Yours sincerely

Mr D McKeever
Social Worker



**Dumfries
and Galloway
Regional Council**

Children's Hearing Centre
3 Newall Terrace, Dumfries DG1 1LN
Telephone 0387 63411

Your Ref:
Our Ref: 46590/ADM/CK

10th October 1990

Mr and Mrs D Mormand
2 Criffel Road
DUMFRIES

Alan D Miller
Regional Reporter to the Children's Panel

If telephoning or calling ask for:

Dear Mr and Mrs Normand

You will recently have received from me official notice of a Children's Hearing for Trevor, to be held at this office on Tuesday 16th October, 1990.

I regret that I have now had to change the date of the Hearing. It will now take place at 11 a.m. on Wednesday 24th October, again at this office. Daniel McKeever and Trevor's Head Teacher will also be present.

I apologise for any inconvenience this change may cause. I look forward to meeting you on the 24th and having a helpful discussion of Trevor's situation.

Yours sincerely

ALAN D MILLER
Reporter

Copy to: Mr D McKeever ✓

DMcK/RB/CH05168

Mr Brian Trueman
[REDACTED]

DANIEL MCKEEVER

29th October 1990

Mr Trueman

Your son, Trevor Brian Trueman (dob 3.6.79) who lives with Mr and Mrs Normand, 2 Criffel Road, Dumfries was recently the subject of a Children's Hearing. Trevor had been involved with several other boys in breaking into an industrial estate. However in the course of my enquiry it became clear that the major difficulty in Trevor's life, at the moment, is the amount of contact he has with and the relationship he wishes to develop with you, his father.

The Children's Hearing, see enclosed leaflet is a body legally empowered with decision making for those under 16 years of age. This body has asked me, as the Social Worker who initially investigated this situation to contact you because Trevor made it very clear to the Hearing that it is his preference to live with his father. It was the view of the Hearing that your views about this matter should be fully explored and if possible you should attend the next hearing (The Reporter to the Children's Panel will contact you about this in due course).

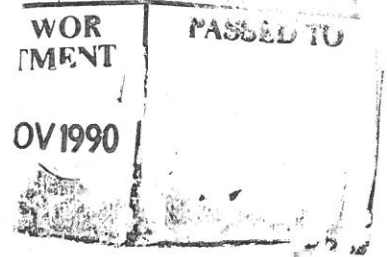
I hope you will contact me as soon as possible so that I can discuss Trevor's situation with you and hopefully make some arrangement to meet with you. I realise that this letter must leave you with many questions which I will be only too happy to try and answer when we speak to each other. I can be contacted at the above address and telephone number (ext 4848). If I am not in please try again.

Yours sincerely

Daniel McKeever (Mr)
SOCIAL WORKER

cc: Mr D. McKeever, Social Worker, Dumfries ✓

ADM/AMcD



Mr Brian Trueman

Mr Miller

1 November 1990

Dear Mr Trueman

I am writing to advise you that I have recently been looking into the case of your son Trevor Trueman, following charges of breaking into commercial premises at the end of June of this year. I decided to refer his case to the Children's Hearing, and the Hearing took place on 24 October 1990.

The Hearing understandably felt that it could not decide what course of action would be best for Trevor without giving you the opportunity to clarify exactly what your views are on Trevor's situation and your intention as to his future.

Following this Hearing, two things are now going to happen. Firstly, Mr Daniel McKeever, Social Worker, will be getting in touch with you to arrange to come and see you. It is most important that he should have a chance to discuss Trevor's situation with you in order to present a fuller picture to the next Children's Hearing.

Secondly, Trevor's case will be reconsidered by another Children's Hearing on Thursday, 22 November, at 2.30 p.m. within these offices. I will shortly be sending you a formal notification which requires you to attend the Hearing but thought you would wish to have as much notice as possible. The purpose of the Hearing will be to consider whether Trevor should be under a formal Supervision Requirement and it may be that discussion about where he should live will form part of this.

You will be entitled to receive re-payment of your reasonable travel and subsistence expenses for attending the Hearing. Normally these are paid by cheque a few days after the Hearing. If this is likely to cause you any financial difficulty, perhaps you could kindly telephone me to discuss pre-payment of travel fares.

I look forward to meeting you on 21 November and hope that we will be able to have a helpful discussion about Trevor's best interests.

Yours sincerely

ALAN D MILLER
Reporter

DMcK/RS/CH 05168

Mr and Mrs Normand and Trevor Trueman
2 Criffel Road
Lincluden
DUMFRIES

DANIEL McKEEVER

30th November 1990

Dear Mr and Mrs Normand and Trevor

As you know the children's hearing has asked me to supervise Trevor. I would therefore like to visit you at your home on Tuesday 4th December 1990 at 5.00 p.m.

If this arrangement is inconvenient please let me know.

Yours sincerely

Daniel McKeever (Mr)
SOCIAL WORKER

DUMFRIES AND GALLOWAY REGIONAL COUNCIL
DEPARTMENT OF SOCIAL WORK

DETAIL RECORD

(For specified incidents or agreed cases)

CLIENT NAME

TREVOR TRUEMAN

REF NO

05168

SOCIAL WORKER

TONY HAZLITT

DATE: 18.12.90

EVENT:

Trevor Trueman - Mrs Gordon

Trevor says he found a knife on the way to school - vicious thing, 4-5 inch blade.

Opened it up in the playground - couple of kids really frightened.

Trip wire - 6-7 steps, 2-9 inches above ground.

Mrs Gordon challenged whole class - no Christmas until somebody owns up. 2 boys owned up to cover for Trevor. It was only much later that it became clear that it was Trevor's idea and he had done it. 2 others only knew about it. It did not matter that everybody else would be punished.

Ran away again - held by another smaller boy.

Mrs Gordon fed up.

Lincluden Primary School was broken into.

Trevor says he knows who did it and all about it, but denies that he did it.

Nobody adult or child believes him.

Mrs Gordon close to excluding Trevor - sees him as a "liability".

Trevor is never out of trouble, but it is never him.

DMcK/RS/CH05168

Trevor Trueman
2 Criffel Road
Lincluden
DUMFRIES

DANIEL McKEEVER

4th January 1991

Dear Trevor

I hope you and your family had a very good time at Christmas and over the New Year.

I would like to see you again on Thursday the 10th January 1991. I will collect you from St. Ninian's at 3.20 p.m. and take you home before 5.00 p.m.

If you cannot meet me on Thursday please let me know.

Yours sincerely

Daniel McKeever (Mr)
SOCIAL WORKER

DMcK/RS/CH

Mr and Mrs Normand
2 Criffel Road
Lincluden
DUMFRIES

DANIEL McKEEVER

28th March 1991

Dear Mr and Mrs Normand

Unfortunately I have been ill recently and was as a result unable to come and see you on 5.3.91. I apologise for any inconvenience this may have caused you.

I am now recovered and catching up with the backlog. I wonder if I could come and see you both on 9.4.91 at 7.00 p.m. If this is not convenient please let me know.

Yours sincerely

Daniel McKeever (Mr)
SOCIAL WORKER



**Dumfries
and Galloway
Regional Council**

Our Ref: N139/ADM/CK
Your Ref:

Reporter to the Children's Panel
3 Newall Terrace, Dumfries DG1 1LN
Telephone 0387 60390
Fax 0387 63411

Alan D Miller
Regional Reporter to the Children's Panel

If telephoning or calling ask for:

Mr Miller (Ext 4391)

9 September 1991

The Principal Social Worker
5 Gordon Street
DUMFRIES

Dear Sir

TREVOR BRIAN TRUEMAN (3.6.79)
2 Criffel Road, Dumfries

I refer to my request dated 22 August 1991 for a Review Report.

I confirm that no further report is required in view of the information submitted by the former case worker, Daniel McKeever.

Yours faithfully



ALAN D MILLER
Regional Reporter

J. Elyms.

**Dumfries
and Galloway
Regional Council**



Your Ref:
Our Ref: JRT/CK

SOCIAL WORK DEPARTMENT
26 SEP 1991
PASSED TO
PASSED TO
RP

Reporter to the Children's Panel
3 Newall Terrace, Dumfries DG1 1LN
Telephone 0387 60390
Fax 0387 63411

25 September 1991

Alan D Miller
Regional Reporter to the Children's Panel

Principal Social Worker
Social Work Department
5 Gordon Street
DUMFRIES

If telephoning or calling ask for:

Mr Thomson - Extension 4392

Dear Sir

NOTIFICATION OF CHILDREN'S HEARING DECISION

Please note for your records that a Children's Hearing from Dumfries and Galloway region has made the following decision:

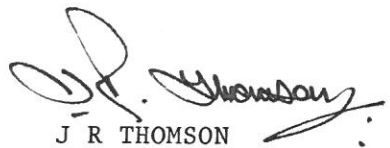
Child: TREVOR BRIAN TRUEMAN (3.6.79)
2 Criffel Road, Dumfries

Date of Decision: 23 September 1991

Decision: Terminate Supervision Requirement

A copy of the formal instrument is attached where appropriate.

Yours sincerely


J R THOMSON
Reporter

SOCIAL WORK (SCOTLAND) ACT 1968

INSTRUMENT TERMINATING SUPERVISION REQUIREMENT

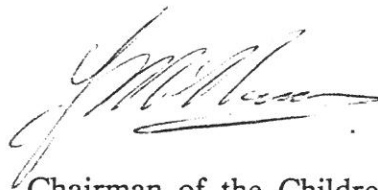
At: 3 NEWALL TERRACE, DUMFRIES:

On: 23 09 91:

Supervision requirement dated 22 11 90

on TREVOR BRIAN TRUHAN (030679) & CRIFFEL ROAD,
DUMFRIES:

A Children's Hearing for Dumfries and Galloway Region hereby terminate the
foregoing supervision requirement with reference from 230991:



Chairman of the Children's Hearing

**DUMFRIES AND GALLOWAY REGIONAL COUNCIL
DEPARTMENT OF SOCIAL WORK**



REFERRAL FORM

CATEGORY

CLIENT REF NO

DATE

18/2/94

TIME

2⁰⁰

TAKEN BY

Melissa Martel

PERSON REFERRED

ADDRESS

Trevor Truman
2 Criffel Rd.
Linduden
TEL. NO. ~~68854~~ 69954.

DOB

3/6/79

AGE

14

SEX

M

MARITAL STATUS

CLIENT AWARE OF REFERRAL

PREVIOUS ADDRESS SEE OVER

INDEX CHECK

CURRENT CASE

REGISTERED TO

CLOSED FILE

NO RECORD

CHILDREN'S HEARING.

REFERRED BY

ADDRESS

Mrs. Norman (mother)
2 Criffel Rd.
Linduden
TEL. NO. ~~68854~~

POST/AGENCY

GP & OTHER AGENCIES

Maxwelltown High

FAMILY /OTHER SIGNIFICANT PEOPLE

| NAME | DOB | RELATIONSHIP | ADDRESS | TEL. NO. |
|--------------|-----|--------------|---------|----------|
| Bryan Truman | - | father | | |

PRESENTING PROBLEM (cont over) IS THIS A **CHILD PROTECTION** REFERRAL ? YES/NO
IF **YES REPORT TO S.S.W.**

Mrs. Norman had phoned the dept. Her son is stating that he wants to go into care. Mrs. Norman and her husband both feel that they have no control over the situation with Trevor. He reportedly comes and goes as he pleases.

IMMEDIATE ACTION (cont over)
Appointment made to come into office today at 2pm.

SIGNED DUTY SOCIAL WORKER

Melissa Martel

ALLOCATION

ALLOCATED TO

CLOSING CODE

C.C. Allocation
Jing

REFERRAL FORM (REVERSE)

PREVIOUS ADDRESS

TEL. NO.

PRESENTING PROBLEM (cont)

pleases.

There are also problems at school.

Office visit, Mrs. & Mr. Normans came in to speak with me. They said that Trevor wishes to go into care. They feel as though they do not have any authority. He does as he wishes. Trevor has been suspended 2x from school and the next time he is in trouble he will be expelled. They feel he's been this way for years and that it is now getting worse. They feel he still wants to go to stay with his father. It was explained that we can't take Trevor into care today just because he is requesting to go.

Spoke w/ Trevor. Trevor was very quiet and very reluctant to give me any information. The only thing he would say is that he just doesn't want to stay where he is, but wouldn't explain why. He says he would go to stay with his father but that he doesn't maintain regular contact with him.

IMMEDIATE ACTION (cont) Explained to Trevor that he is making a very big decision to go into care, should he be able and that it may not be the situation he's imagining it to be.

Spoke with Mr. & Mrs. Norman. Explained that the referral will be passed through. I asked her about the incident of "smacking" Trevor. She admits, she did it, as she was so frustrated. She says it's the only time that she ever did but she didn't seem to think there was any problem with it. She claims that Trevor has raised his hand to her in the past. We discussed how frustrating the situation must be for her and it was emphasised that hitting/smacking Trevor is not the answer.

G 74 R

**DUMFRIES AND GALLOWAY REGIONAL COUNCIL
DEPARTMENT OF SOCIAL WORK**



REFERRAL FORM

CATEGORY CLIENT REF NO

DATE TIME TAKEN BY

PERSON REFERRED

NAME DOB AGE

ADDRESS SEX MARITAL STATUS

CLIENT AWARE OF REFERRAL PREVIOUS ADDRESS SEE OVER

TEL. NO.

INDEX CHECK CURRENT CASE REGISTERED TO CLOSED FILE NO RECORD

REFERRED BY

NAME

ADDRESS

TEL. NO.

POST/AGENCY

GP & OTHER AGENCIES

FAMILY /OTHER SIGNIFICANT PEOPLE

| NAME | DOB | RELATIONSHIP | ADDRESS | TEL. NO. |
|---------------|-----|--------------|----------|----------|
| David Normand | | Step-father | as above | |

PRESENTING PROBLEM (cont over) IS THIS A CHILD PROTECTION REFERRAL ? YES/NO
IF YES REPORT TO S.S.W.

Mrs N spoke to Duty Worker on Friday re her son going into a home. She is wondering as quickly this can be arranged as her husband is going away next week on a course.

IMMEDIATE ACTION (cont over)

advised Mrs N that we did not take children into care on request, locked index - case is to be discussed at allocation this week - informed Mrs N someone would be in touch in next few weeks.

SIGNED DUTY SOCIAL WORKER *Jebell*

ALLOCATION ALLOCATED TO CLOSING CODE

Pass to CC Allocation
Jebell 21/2/94.

DUMFRIES AND GALLOWAY REGIONAL COUNCIL
DEPARTMENT OF SOCIAL WORK

DETAIL RECORD

(For specified incidents or agreed cases)

CLIENT NAME TREVOR TRUEMAN

REF NO 05168

SOCIAL WORKER TONY HAZLITT

DATE: 28.02.94

EVENT: Visit to Mrs Normand
(Mother)

Joint initial visit by myself and Muriel McHardy.

1. Karen Normand not now wanting Trevor in care. She said Trevor himself does not want this option.
2. He has been better behaved since referral to Duty last week.

4. We left it that Muriel will ask Trevor if he wants to see me in the future. If so I shall see him 3 times and look at DCP with him.
5. Overall Mrs Normand wants Trevor to stay in household until he is 16.

G 76/TH/JG/07.03.94

DATE: _____

EVENT: _____

DATE: _____

EVENT: _____

**DUMFRIES AND GALLOWAY REGIONAL COUNCIL
REPORTER TO THE CHILDREN'S PANEL**

Internal Memorandum

Date: 2 September, 1994

To: Tony Hazlitt, Social Worker, Dumfries **Your Ref:**

From: Lyndy D Roberts, Divisional Reporter, Dumfries **Our Ref:** LDR/RMC

NOTIFICATION OF REPORTER'S DECISION

Please note that after considering the undernoted case I have decided to take no formal action.

Thank you for your report. Please contact me if you wish clarification of the decision.

Child TREVOR TRUEMAN
 2 Criffel Road
 Lincluden, Dumfries

Grounds for Referral: Possibly outwith parental control; Assault on 14.3.94 and Possession of Cannabis on 7.5.94

Reporter's Comments (if any):

Lyndy D Roberts

| | |
|---|------------------|
| SOCIAL WORK DEPARTMENT - 5 SEP 1994 | PASSED TO ULB |
|---|------------------|



**Dumfries
and Galloway
Regional Council**

Educational Welfare Service
(Nithsdale)
St Teresa's Primary School
Lochside Road, Dumfries DG2 0DY
Telephone 0387 67350

Muriel McHardy BA CQSW DipSW
Senior Educational Welfare Officer

If telephoning or calling ask for:

Mrs. M. McHardy

Your Ref:

Our Ref: MMCH/MPG

Mr. Tony Hazlett,
Social Work Department,
5 Gordon Street,
Dumfries,
DG1 1EG.

15th March, 1994.

Dear Tony,

TREVOR TRUEMAN (DOB 3.6.79), 2 CRIFFEL ROAD, LINCLUDEN, DUMFRIES.

The above named pupil of Maxwelltown High School has been excluded from school, with effect from Tuesday, 15th March, 1994.

There will, therefore, be a meeting of the School Liaison Panel to discuss this exclusion, and it would be appreciated if you, or a representative from your department, could arrange to attend.

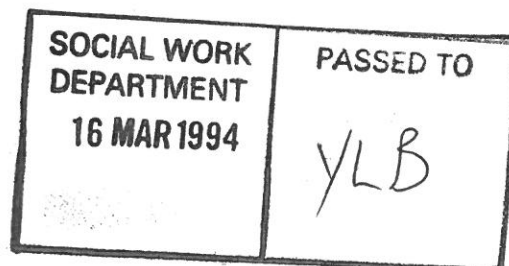
If you are unable to attend, the school would be grateful to receive any information you are able to provide.

The meeting will be held in Maxwelltown High School on Monday, 21st March, 1994, at 9.30 a.m. and I look forward to seeing you then.

Yours sincerely,



Muriel McHardy
Senior Educational Welfare Officer.



TH/AJP/CH:05168

Trevor Trueman
2 Criffel Road
Lincluden
Dumfries

Tony Hazlitt
60833

16th March 1994

Dear Trevor,

I understand that things at home are extremely difficult just now. I have spoken with your mum, who tells me that the situation is becoming worse.

Muriel McHardy has told me that you have agreed to speak to me. I would like to discuss the situation with you to hear what you feel about it.

I shall visit at 2.00 p.m. on Wednesday 23rd March at your house. You can contact me (or leave a message for me) on the telephone number at the top of this letter if you wish to meet elsewhere, or at another time. If I don't hear from you I shall see you next Wednesday.

Yours sincerely,

Tony Haslitt
Social Worker

a:\trueman.ltr



REFERRAL FORM

CATEGORY
DATE

TIME

CLIENT REF NO
TAKEN BY

PERSON REFERRED

NAME
ADDRESS
TEL. NO.

DOB AGE
SEX MARITAL STATUS
CLIENT AWARE OF REFERRAL

PREVIOUS ADDRESS SEE OVER

INDEX CHECK CURRENT CASE REGISTERED TO CLOSED FILE NO RECORD

REFERRED BY

NAME
ADDRESS
TEL. NO.
POST/AGENCY

GP & OTHER AGENCIES

FAMILY /OTHER SIGNIFICANT PEOPLE

| NAME | DOB | RELATIONSHIP | ADDRESS | TEL. NO. |
|-----------|-----|--------------|---------|----------|
| Mother | | | | |
| Step-dad | | | | |
| 2 sisters | | | | |

PRESENTING PROBLEM (cont over) IS THIS A CHILD PROTECTION REFERRAL ? YES/NO
IF YES REPORT TO S.S.W.

At school liason panel this morning discussion took place re Trevor's exclusion from school. Trevor is excluded from Max. High following a
IMMEDIATE ACTION (cont over)

SIGNED DUTY SOCIAL WORKER

ALLOCATION ALLOCATED TO CLOSING CODE

vicious & violent attack on another pupil. Charges are said could be "attempted murder", although this seems unlikely. Trevor held other pupil by hair, kned in face, banged head on steel pillar, fell to floor & jumped on head. Pupil had to receive attention at D+GRI, but unlikely is not severely injured. Trevor shows no remorse. PC handling the charge is PC Dunham.

Parents feel they are doing their best with Trevor, but to no avail. Can't cope till Tony's visit due on Wednesday.

Asked JSW to visit.

Report attached.

Pass to Tony Mazzitt for info.

Jho Sum 21/3/94.

DUMFRIES AND GALLOWAY REGIONAL COUNCIL

DEPARTMENT OF SOCIAL WORK

DETAIL RECORD

(For specified incidents or agreed cases)

CLIENT NAME

TREVOR TRUEMAN

REF NO

05168

SOCIAL WORKER

TONY HAZLITT

DATE: 21.03.94 2.00pm

EVENT: Home Visit

Visit done in response to referral, see attached.

Mother was not expecting a visit until Wednesday when Tony Hazlitt is due to visit. Mother is describing a situation where Trevor is not able to control his temper. Has in the past lifted his hand to her, threatening, but never actually assaulted her. Step-father appears to have little real control over Trevor who will respond by saying things like; "you are not my real father etc....."

Mother indicating that she was finding it difficult to cope with her sons anger and this in turn was effecting the whole family.

Spoke with Trevor, who was obviously embarrassed by what has happened. He did show some concern for his victim and the fact he finds difficulty in controlling his temper.

Was able to understand and show insight into the fact that he "bottles" things up and then can "explode" out of all proportion to the "trigger" incident. Accepts he has a problem and that he needs help to try and establish what it is that causes him to have all this anger and feeling inside.

Saying that he would welcome the space outwith the family to try and get his head around what is happening to him, both emotionally and physically. He too accepted that a period of planned residential assessment would help him and the family.

Throughout the interview, he was quite forthcoming but regularly smiled, seeming not to care although when confronted about this it appears it is more likely to be about being embarrassed. Overall, a reasonably bright lad who recognises that his behaviour is a problem.

When in the house anger tend to be directed to inanimate objects (doors/walls) or himself, when he bangs his head on the wall. States that not seeing his father does not bother him but again when examined further he would appear to have a great deal of resentment (and anger) towards his natural father, who apparently wants nothing to do with him.

Telephoned and advised school of above.
Maxwelltown High and Muriel McHardy - message left.

Lewis Whitfield

21.03.94

G 76/TH/JG/22.03.94

CONFIDENTIAL

DUMFRIES AND GALLOWAY REGIONAL COUNCIL
DIVISIONAL ASSESSMENT TEAM

D.A.S.T. MINUTE

NAME OF CLIENT Trevor Trueman DATE OF BIRTH 3.6.79 AGE 14 years

HOME ADDRESS 2 Criffel Rd, Lincluden SCHOOL Maxwelltown High School

LEGISLATION

IN ATTENDANCE Peter David (Chair) : Jim Glynn : Daniel McKeever : Colin Campbell : Ian McEwan

APOLOGIES Peter Foreshaw : Linda Deeson : Helen Walker

PRESENTED BY Tony Hazlitt

REASON FOR REFERRAL

DATE OF DISCUSSION 24.3.94

SUMMARY

Trevor was involved in a serious fight and he assaulted another boy. He was excluded from school for this.

Mrs Trueman has expressed a wish for Trevor to be taken into care. The girls are treated much better than Trevor is. His behaviour at home is terrible and he spends all of his time in his bedroom.

Trevor's problems stem from his parents separation. His parents separated when he was 5 years old and it was a very traumatic separation.

Trevor has not seen his father but has expressed a wish to do so. It is possible that if Trevor continues to live at home with his mother, he will not be accepted because he wants contact with his father.

Trevor was very resistant to a family placement.

DECISIONS

1. Admission to voluntary care agreed.
2. The mechanics will be left to Tony and Yvonne for decisions with Daniel McKeever.
3. The time in care needs to be used to address identity and past family relationships. Consideration to be given to John Powell.

**DUMFRIES AND GALLOWAY REGIONAL COUNCIL
REPORTER TO THE CHILDREN'S PANEL**

Internal Memorandum

Date: 11 April, 1994

To: ~~Senior~~ ^{TONY HAZLITT} Social Worker, Gordon Street, Dumfries

From: Alan D Miller, Regional Reporter

Our Ref: ADM/JH

TREVOR TRUEMAN (3.6.79)
2 Criffel Road, Dumfries

This child has been referred to me for the reasons given below. I would be obliged if you would let me have a report as indicated.

Type of Report:

- Social Background Report
 Supplementary Report
 Review Report
 Residential Report
 Comment on New Referral

DATE DUE: 10 May 1994

Special Comments:

Grounds for Referral:

Possibly outwith parental control (please see attached copy letter from Maxwelltown High School and copy Minute of School Liaison Panel Meeting.)

Alan D Miller

| | |
|--|----------------------------|
| SOCIAL WORK DEPARTMENT 13 APR 1994 | PASSED TO Y.L.B. |
|--|----------------------------|

DUMFRIES AND GALLOWAY REGIONAL COUNCIL
DEPARTMENT OF SOCIAL WORK

DETAIL RECORD

(For specified incidents or agreed cases)

CLIENT NAME Trevor Trueman

REF NO

SOCIAL WORKER - Tony Hazlitt

DATE: 21.4.94 DAST UPDATE

EVENT:

Outreach support is being offered by Ladyacre.

Tony Hazlitt to offer update to clarify immediate situation and whether it would be in Trevor's best interest to remain at home. Also to clarify school situation.

DATE: 5.5.94

EVENT:

Trevor was admitted to Ladyacre on 22.4.94 on a Section 15.

His family didn't say goodbye to him - they just left his bags in the hall and went into the kitchen and closed the door. There has been no contact apart from the Review when his mother made it clear if she wanted him she would ring.

Under the circumstances he is doing OK. He is going to school successfully. He has transferred from Maxwelltown High School to Marchmount but he lacks a certain social grace.

DATE: 19.5.94 DAST UPDATE

EVENT:

Making considerable progress in Ladyacre and has settled into the High School reasonably well.

DATE: 2.6.94 DAST UPDATE

Trevor is causing quite a lot of trouble in Ladyacre. He doesn't have a clue about social behaviour, manners or how to talk to people. He constantly winds up the other kids to the point where they are assaulting him and to the point where he is out of order. Ladyacre are working on his verbal and inappropriate behaviour and need a meeting with the Social Worker and Senior Social Worker too.

His mother has deserted him. School is going really well.

He is making good progress and the consequences of the doubtful care of his family in recent times are being displayed at Ladyacre.

DATE: 16.6.94 DAST UPDATE

Continues to make appropriate progress, if slow.

REMOVE FROM DAST AGENDA

FINE

**Dumfries
and Galloway
Regional Council**

Your Ref:
Our Ref:

Department of Social Work
5 Gordon Street, Dumfries DG1 1EG
Telephone 0387 61234
Fax 0387 60875

Faith Simpson
Director

If telephoning or calling ask for:

CHILD IN CARE REVIEW: KEYWORKER'S REPORT

NAME: TREVOR TRUEMAN AGE: 14 years DOB: 03.06.79

HOME ADDRESS: 2 CRIFFEL ROAD, LINCLUDEN, DUMFRIES

CURRENT ADDRESS: LADYACRE, CRAIGS ROAD, DUMFRIES

LEGAL STATUS: SECTION 15 DATE OF RIC: 22.4.94

DATE OF REVIEW: 31.5.94 DATE OF CURRENT PLACEMENT: 22.4.94

Description of Young Person's behaviour in Unit:

Trevor's behaviour in the Unit leaves a lot to be desired. He will rarely do anything he is told, he will not take no for an answer, and pushes everything to the limit.

Description of Young Person's relationship with Adults/young persons:

Trevor appears only to tolerate other members of his peer groups, doesn't have anything good to say about any of them, and tends, most of the time, to be critical of them.

With adults, Trevor just pushes them to the limit. He resents anyone with any authority.

Young person's reaction to natural family:

Trevor hasn't had any contact with his mother. He has tried to get in touch with his grandmother in Newcastle. Trevor also wants to make contact with his father. We are waiting for an address and telephone number from his Social Worker.

Young person's own view of his current situation and future wishes:

Trevor does not want care parents. He wants to stay in Ladyacre until he is 16 and then to go and live with his uncle in Newcastle.

CONCLUSION:

I think Trevor is of a nervous disposition. This is apparent most of the time. He fidgets continually and when being told off for anything he has a nervous type of snigger. He doesn't like anyone in authority, and will argue "black was white" and pushes staff to the limit all the time.



C McLaughlin
Assistant Residential Care Officer, Ladyacre

**DUMFRIES & GALLOWAY REGIONAL COUNCIL
SOCIAL WORK DEPARTMENT**

INFORMATION REGARDING CHILD RECEIVED INTO CARE

N.B. This form must be completed prior to all planned admissions to care, or within three working days of an emergency admission. This applies to all children received into care regardless of the legislation in force e.g. voluntary care, supervision orders with a condition of residence and place of safety orders.

The original copy should be retained within the Division and used to inform pre/post admission conferences and initiate administrative processes e.g. request for parental contributions. A copy of the completed form should be submitted to HQ immediately.

This form must always be completed in conjunction with a signed statement of parental agreement to reception into care and consent to medical treatment. Where the child is placed with foster parents Form C.2 should be completed immediately and submitted to HQ to initiate the payment of Fostering Allowances.

SECTION I - PARTICULARS OF CHILD:

| | |
|---|--|
| Surname: @ <u>TRUMAN</u> | Date of Birth: @ <u>3.6.79.</u> |
| Forenames: @ <u>TREVOR BRIAN</u> | Place of Birth: @ <u>Hexham, N/Land.</u> |
| Also Known as: @ | @ Legitimate/illegitimate/Extra Marital: |
| Address: (at time of admission): @ <u>2 CRIPPER ROAD, LINCOLN.</u> @ <u>DUMFRIES.</u> | |

| Religion: @ <u>—</u> | Date and Place of Baptism: @ <u>PRODHRE, N/LAND</u> | | | | | | | | | | | | | | | | | | | | |
|--|---|-------------|-----------------------|-----------------------|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|---|--|
| Children's Doctor: @ <u>Kennedy, Jamieson</u> Address: @ <u>Cooke Street.</u> | | | | | | | | | | | | | | | | | | | | | |
| Date of Admission Medical: @ Any specific medical condition, dietary habits etc? @ | | | | | | | | | | | | | | | | | | | | | |
| School/Nursery Attended: @ <u>Marchmont School.</u> | | | | | | | | | | | | | | | | | | | | | |
| List Previous Admissions to Care: | | | | | | | | | | | | | | | | | | | | | |
| <table border="1"> <thead> <tr> <th>Dates</th> <th>Placement</th> <th>Legislation</th> <th>Reasons for Admission</th> </tr> </thead> <tbody> <tr> <td>@</td> <td>@</td> <td>@</td> <td>@</td> </tr> <tr> <td>@</td> <td>@</td> <td>@</td> <td>@</td> </tr> <tr> <td>@</td> <td>@</td> <td>@</td> <td>@</td> </tr> <tr> <td>@</td> <td>@</td> <td>@</td> <td>@</td> </tr> </tbody> </table> | Dates | Placement | Legislation | Reasons for Admission | @ | @ | @ | @ | @ | @ | @ | @ | @ | @ | @ | @ | @ | @ | @ | @ | |
| Dates | Placement | Legislation | Reasons for Admission | | | | | | | | | | | | | | | | | | |
| @ | @ | @ | @ | | | | | | | | | | | | | | | | | | |
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| @ | @ | @ | @ | | | | | | | | | | | | | | | | | | |
| @ | @ | @ | @ | | | | | | | | | | | | | | | | | | |
| Date of Admission: @ <u>22.1.94</u> | Legislation: @ <u>Section 15</u> | | | | | | | | | | | | | | | | | | | | |

SECTION II - PARTICULARS OF PARENTS/GUARDIANS:

| | |
|---------------------------------------|--------------------------|
| Natural Father: @ BRIAN TRUMAN | Natural Mother: @ |
| Full Name: @ | Full Name: @ |
| Current Address: @ | Current Address: @ |
| @ | @ |
| @ | @ |
| Date of Birth: @ | Date of Birth: @ |
| Marital Status: @ | Marital Status: @ |
| Occupation & Employer: @ | Occupation & Employer: @ |

If the child views any person other than the above as Parent or Guardian please give details below:

Name: @ **K. NORMAND,**
 Address: @ **21 CRIPPA ROAD, LINCOLDEN, DRS.**
 Relationship/Significance to the Child: @ **MOTHER.**

Is the child aware of the actual relationships detailed above?
 @ Yes/No

Detail any Matrimonial/Custody Order in existence:
 @

Have the Parents received a copy of "Your Child in Our Care" explaining their rights ? @ Yes/No

SECTION III - PARTICULARS OF BROTHERS AND SISTERS:

| Name | D.O.B. | Current Address | Relationship |
|----------|--------|-----------------|--------------|
| @ Kelly | @ | @ AS ABOVE | @ SISTER. |
| @ Nicole | @ | @ | @ |
| @ | @ | @ | @ |
| @ | @ | @ | @ |
| @ | @ | @ | @ |

SECTION IV - PARTICULARS OF ANY RELATIVES, NEIGHBOURS ETC. WHO HAVE A PARTICULAR INTEREST IN THE CHILD.

Name: @
Address: @
@
Relationship: @

Name: @
Address: @
@
Relationship: @

SECTION V - GIVE DETAILS OF ANY PERSON WHO SHOULD N O T HAVE ACCESS TO THE CHILD:

Name: @
Address: @
Relationship: @
Reasons Access Denied: @

SECTION VI

Brief Pen Picture of child including any significant events which should be known by person caring for him/her:

@

SECTION VII - FOR OFFICIAL USE:

Type of Placement Required: Residential.

@

Brief summary of reasons for admission:

@ Cannot be controlled at home. Badly behaved.

Expected Duration of Placement:

@

Date of Pre/Post Admission/Review Conference:

@

Identified Placement: @ Residential

Address: @ hadpacre
@ Spruce Rd
@ Dps

@ *Ray H. [Signature]* (Social Worker)
@ (Senior/Principal)
(Signature)

Parental Contributions:

Is either parent in receipt of Income Support:

@ Yes/No

If no, indicate the date from which parental contributions should be requested:

@

(Day/Month/Year)

DUMFRIES AND GALLOWAY REGIONAL COUNCIL

SOCIAL WORK DEPARTMENT

APPLICATION FOR ADMISSION TO CARE
(To be Completed for all Voluntary Admissions)

I hereby consent to my child Trevor Treman being received into care in terms of Section 15 of the Social Work (Scotland) Act 1968.

I have been advised, in terms of Section 88 of the Social Work (Scotland) Act 1968, that I am required to ensure that the Local Authority is informed of my address. I understand that under Section 78 of the Social Work (Scotland) Act 1968 I may be liable to make financial contributions in respect of the above-named child until he/she reaches the age of 16 years.

I have been given a copy of the leaflet "Your Child in Our Care", and understand the possible implications if my child remains in the care of the Local Authority for more than 6 months.

Signature of Parent(s): X K. Darnard

Address: 21 Criffel Road,
Lindoch,
Dumfries.

Signature of Social Worker Receiving Child: M. Henderson

Date of Completion: 22/4/91

DUMFRIES AND GALLOWAY REGIONAL COUNCIL

SOCIAL WORK DEPARTMENT

INITIAL/UPDATE ASSESSMENT REPORT

SOCIAL WORKER

DIVISION SENIOR SOCIAL WORKER

PART I : TO BE COMPLETED PRIOR TO AN: INITIAL ASSESSMENT
 PRESENTATION TO DAST OR REAP
 REFERRAL TO THE REPORTER
 OTHER MEETING

(please tick as appropriate)

To be held on:

(1) Identifying Information

Name D.O.B.

Home Address Current Address (if different)

Religion Ethnic Origin

Legal Status

School Attended

(2) (a) Previous Social Work Involvement

No Previous SW Involvement
 Voluntary Support
 Previous Request for SBR
 Statutory Supervision
 Previous Admissions to Foster Care
 Previous Admissions to Residential Care

(b) Basis on which report compiled

(3)(a) Family Details

| Name | Age | Relationship to Child/Young Person | Employment/ School |
|--|------------|---|---------------------------|
| Karen Normand Mr David Normand Kelly Nicola | | Mother Step-Father Sister Sister | |

(3)(b) Other Significant Adults

| Name | Relationship to Child/Young Person | Address |
|---------------|---|----------------|
| Bryan Trueman | Father | |

(4) Summary of Reasons for Current Report (Please give a brief synopsis of the presenting problem and Social Work involvement to-date)

Trevor has consistently had difficulty excepting both his mothers and step-fathers authority. Section 44(1)(a) Supervision Requirement made in 1990 and terminated in 1991.

Recently Karen has been unable to control Trevor. Trevor has been excluded from school for assaulting seriously another pupil.

No communication between Trevor and family, Mother wishes him to leave the household. Trevor presents as very angry and unhappy.

Case Closed 1991. Opened again March 1994.

N.B. For an SBR, describe the grounds of referral and attitude towards these.

(5) **Brief Family Background:**

Trevors parents separated when he was 5 years old.

The family moved to Dumfries from Northumberland in 1986. Trevors two younger sisters have always lived with him.

Trevor has always wanted to live with his father. This option was extensively explored in 1990 but Mr Trueman was not able to give his son a commitment. Trevor has been involved in offending behaviour 4 years ago.

Mother and step-father now appear to be losing patience with Trevor who presents as very angry.

(6) **Describe the child/young person and his/her current circumstances:**

Trevor is a big lad with fair hair. He presents as friendly, but not talkative, and smiles and giggles a lot. This habit, I suggest, is a defence for Trevor, possible in response to his confusion regarding his situation, possibly to cover his true feelings.

Trevor was positive that he wishes to be in contact with his father. His mother has not encouraged contact and none at all has occurred for 4 years. This is likely to be at the root of the familys difficulty. Trevor is confined to his bedroom now, and excluded from school until the 18th April 1994.

(7) **Agencies currently involved with the child/young person**

Field Social Worker
Family Centre Staff
Health Visitor
Guidance Teacher
Education Welfare

| |
|-------------------------------------|
| <input checked="" type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input checked="" type="checkbox"/> |

Regional Psychological Service
Psychiatric Services
Clinical Psychological Services
NCH Project Staff
Other

| |
|--------------------------|
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |
| <input type="checkbox"/> |

If other,
please specify

Summary of Multi-Agency Work with Child/Young Person

(Give a brief synopsis of the strategies employed by agencies involved and details of any inter-agency strategy agreed).

School have excluded Trevor for 3 weeks. School visitor is supportive of Mrs Normand's position towards Trevor.

Social Work involved 4 years ago.
Recent referral from Mrs Normand, March 1994.
Two visits made by Social Worker.

N.B. Comment on any divergence of views between agencies

(8) (a) Summary of Young Person's Own Views

(Direct contributions should be encouraged)

- a) Wants contact with father.
- b) Wants to leave household for a short length of time "but not permanently".
- c) Has expressed positive view of Ladyacre.
- d) Does not wish to live with another family.

(8) (b) Summary of Parents' Views

(Direct contributions should be encouraged)

Want Trevor to leave house as soon as possible.

Want Trevor to change his behaviour before any idea of reconciliation.

(9) Comment on Child/Young Person's Educational Progress. Does he/she have any ongoing or outstanding Educational Needs?

Yes.

Has been excluded for 3 weeks for assault on another boy.

Can school be supportive of Trevor's position when he returns on 18th April 1994?

(10) **Comment on the Child/Young Person's Physical Health. Does he/she have any ongoing or outstanding medical problems?**

Not known as yet.
Appears healthy.

(11) **Matters of Particular Concern (To be listed)**

- 1) Communication between Trevor and his mother and step-father needs to be effected.
- 2) Contact between Trevor and his father also needs to be made.
- 3) Placement in care is needed for Trevor.
- 4) What are Trevor's real feelings.

(12) **Assessment and Recommendations**

That Trevor is received into Care - Ladyacre if possible.
Contact with family be regular and frequent.
Work needs to be done encouraging communication.

SIGNATURE:

Tony Harcourt

DATE:

23/4/97

SOCIAL WORK DEPARTMENT

CHILD CARE REVIEW FORM

(To be completed within 6 weeks of RIC, after 3 months, and thereafter at least six-monthly for any child in the physical care of the Department, and subject to Section 20 Reviews).

Date of Review 25.04.94

Date of Last Review N/A

Date of RIC 22.04.94

DIVISION: Nithsdale

SOCIAL WORKER: Tony Hazlitt

SENIOR SOCIAL WORKER: Yvonne Le Brun

(1) Identifying Information

Name Trevor Trueman

D.O.B. 03.06.79

Home Address 2 Criffel Road
Lincluden
Dumfries
69954

Current Address (if different) Ladyacre Children's Unit
Craig's Road
Dumfries

Religion

Ethnic Origin White/UK

Legal Status None - Section 15

School Attended Maxwelltown High School 720 458, from 25.04.94 - Dumfries High School

Type of Placement : FOSTER CARE/RESIDENTIAL CARE/AGENCY PLACEMENT/OTHER
If 'Other' please specify:

PART I : TO BE COMPLETED PRIOR TO THE REVIEW

(2) What is the Objective of the Current Placement?

- Rehabilitation with Natural Parents
- Rehabilitation within Extended Family (or known adults)
- Preparation for Independence
- Preparation for Alternative Placement
- Providing Long-Term Care

| |
|--|
| |
| |
| |
| |
| |

ASSESSMENT

(2) Does the Current Placement Meet the Child's Identified Needs? YES/NO

If NO, indicate below the alternative or additional resources required.

[Redacted area]

(3) Detail any changes in circumstances and/or relationships within the child/young person's family.

[Redacted area]

Trevor has been confined to his room in the house prior to R.I.C.

[Redacted area]

(4) Describe the frequency and nature of access arrangements.

Currently Mrs Normand doesn't feel able to have Trevor back home for visits. She will visit Trevor at Ladyacre.

(5)A Medical Issues (Date of last annual medical :- ../../..)

There are no medical problems.

B Educational Issues (attach copy of last school report)

Trevor was excluded from school for assaulting another pupil but is now back at school from 18th April 1994.

Is the child/young person subject to a record of needs? YES/NO

If "YES", attach a copy of current statement of needs

(6) Child/Young Person's Understanding and Views.
(Direct contributions should be encouraged).

Would prefer to be at home but acknowledges that under the circumstances some time at Ladyacre will reduce the tension. Trevor would like to be in touch with his father in Northumberland.

(7) Natural Family's Understanding and Views
(Direct contributions should be encouraged)

Karen Normand sees the problem as Trevor's responsibility. His behaviour is the problem. I am unsure whether Mrs Normand would be able to work towards rehabilitation.

What is step-father's point of view?

(8) Issues Identified for Discussion at the Review
(This report should be accompanied by written information provided by the child/young person's foster parent or residential social worker and accompanied by a copy of the child/young person's current detailed care plan.

1. Access/contact between Trevor and his father.
2. Is rehabilitation home possible?
3. What needs to change, at home and by Trevor, for rehabilitation to be possible?
4. Access home - when and how often?
For discussion.

SOCIAL WORKER:

Tony Hazlitt Tony Hazlitt

DATE OF
COMPLETION:

25/4/94

PART II : TO BE COMPLETED BY THE CHAIRPERSON FOLLOWING THE REVIEW

(9) List of Participants

| Name | Agency/Relationship to Child |
|----------------|------------------------------|
| Karen Normand | Mother |
| Tony Hazlitt | Social Worker |
| Yvonne Le Brun | Senior Social Worker |
| Trevor Trueman | Child |
| Shula Haley | Care Worker |

(10) Chairperson's Summary of Discussion
(Attach separate sheet if necessary)

*Trevor's behaviour at school and his mother and step-father's anxiety about becoming involved in other deviant behaviour has led to them feeling unable to care for Trevor. Trevor has been virtually a prisoner in his room with his parents exercising stringent controls.

*Trevor has no history of drug mis-use or offending.

*There is little communication at home and Mrs Normand found herself unable to even look at her son. Emotions are running very high.

[REDACTED]

*Trevor has a history of running away from home - escaping by his bedroom window.

*Mrs Normand [REDACTED] will visit him at Ladyacre.

*Trevor presents as a typical uncommunicative young adult. His mother and step-father find his behaviour intolerable and indeed his recent violent outburst gives cause for concern.

*Assessment Review planned for 31st May 1994 at 4.00pm.

(11) What is the stated objective of the placement following this review, and the estimated timescale for achievement?

- Prevention
- Rehabilitation
- Preparation for Independence
- Providing Long-Term Care
- Preparation for Alternative Placement
- Other - Assessment

Will this aim be achieved within the next 6 months?

YES/NO

If NO, indicate the intended timescale

----/----/----

If either alternative placement or other has been selected, please specify below.

(12) Are any additional resources required to achieve stated aim?

YES/NO

If YES, describe requirements.

(13) Review of the Child/Young Person's Action Plan

(In view of the above, the existing action plan should be modified (or a new plan drawn up) and a copy attached).

Trevor will remain at Ladyacre for a period of assessment. During this time we will try to understand the reasons behind the breakdown at home and consider if rehabilitation would be possible.

Contact will be made with Trevor's natural father and other family members who may be able to care for Trevor.

(14) Is there any evidence that the Child/Young Person could be eligible to claim criminal injuries compensation?

YES/NO

If YES, has a claim been made?

YES/NO

If YES to either of the above, outline progress to date.

(15) Comment on the child's/young person's physical health. Does he/she have any outstanding medical problems?

Trevor has no health problems.

(16) Comment on the child's/young person's educational progress. Does he/she have any outstanding educational needs?

Trevor has the ability to do well at school, but he has a poor attitude to work and discipline. Trevor started at Dumfries High School on the 25th April 1994. He has some friends there. Trevor has no identified educational needs.

(17) Does the child/young person have any outstanding clothing and personal requirements?

YES/NO

Details: No

(18) If the child/young person is in foster care, should an enhanced allowance be considered?

YES/NO

If YES, outline progress.

SIGNATURE: *James C. Ho Sun* (Chairperson)

DATE: *6 May 94*

156-80
104-25

PART III : THE PRINCIPAL SOCIAL WORKER IS RESPONSIBLE FOR ENSURING THAT APPROPRIATE DECISIONS ARE MADE AT REVIEWS, AND THEIR SUBSEQUENT IMPLEMENTATION.

IF THE CHILD/YOUNG PERSON HAS BEEN IN CARE FOR MORE THAN 6 MONTHS, THE CHAIRPERSON IS RESPONSIBLE FOR SUBMITTING A COPY OF THE REVIEW REPORT TO THE ASSISTANT DIRECTOR FOR COMMENT AND ENDORSEMENT.

IF THE CHILD/YOUNG PERSON HAS BEEN IN CARE FOR MORE THAN ONE YEAR, THE ASSISTANT DIRECTOR IS RESPONSIBLE FOR DRAWING THIS TO THE ATTENTION OF THE DIRECTOR OF SOCIAL WORK.

Principal Social Worker's Comments:

*Do we need to refer to Reporter?
Please keep me informed about progress &
particularly any plan to return Trevor home.*

Signed: *[Signature]* Date: *10/5/94*

Assistant Director's Comments:

Signed: Date:

Director of Social Work's Comments:

Signed: Date:

Ref: TH/YLB/JG/CH:05168
Dated: 06.05.94
a:\20b\trueman
(Altered May 1993)